MASTER OF SOCIAL WORK (MSW)

SEM	Course Code	Course	Course Title	Ins.Hrs / Week	Credit	CIA	ESE	Total
						Marks		
I	20PSW1CC1	Core – I	Social Work Profession and Society	6	4	25	75	100
	20PSW1CC2	Core – II	Working With Individuals	6	4	25	75	100
	20PSW1CC3	Core – III	Working with Groups	6	4	25	75	100
	20PSW1CC4	Core – IV	Working with Communities	6	4	25	75	100
	20PSW1CC5	Core – V	Field Work Practicum	6 (30days)	4	-	100	100
			TOTAL	**30**	**20**	**-**	**-**	**500**
II	20PSW2CC6T	Core – VI	Management of Welfare Organization– Theory	3	3	10	40	50
	20PSW2CC6P		Management of Welfare Organization– Practical	3	2	10	40	50
	20PSW2CC7	Core – VII	Research Methods in Social Work	6	4	25	75	100
	20PSW2CC8	Core – VIII	Human Growth and Personality Development	6	4	25	75	100
	20PSW2CC9	Core – IX	Counselling in Social Work: Theory and Practice	6	4	25	75	100
	20PSW2CC10	Core – X	Concurrent Field Work	6 (30days)	4	-	100	100
			TOTAL	**30**	**21**	**-**	**-**	**500**
III	20PSW3CC11	Core – XI	Summer Internship*	6	4	-	100	100
	20PSW3CC12	Core – XII	Social Entrepreneurship	6	4	25	75	100
	20PSW3CC13	Core – XIII	Disaster Management	6	4	25	75	100
	20PSW3DE11 20PSW3DE21 20PSW3DE31	DSE –I#	Community Health Rural Community Development Human Resource Management	6	4	25	75	100
	20PSW3DE12 20PSW3DE22 20PSW3DE32	DSE -II#	Mental Health Urban Community Development Industrial Relations and Labour Legislations	6	4	25	75	100
	20PSW3DE13 20PSW3DE23 20PSW3DE33	DSE - III#	Health And Hygiene Tribal Community Development Training and Development	6	4	25	75	100
	20PSW3CC14	Core - XIV	Concurrent Field Work	6 (30days)	3	-	50	100
			Study Tour and Visit to Government Offices based on Specialization		2	-	50	
	20PSW3EC1	Extra Credit Course-I	Legal Systems and Human Rights / SWAYAM, MOOC and NPTEL Online Courses	-	4**	-	100	100*
			TOTAL	**42**	**29**	**-**	**-**	**700**
IV	20PSW4DE14 20PSW4DE24 20PSW4DE34	DSE -IV#	Social Work in Medical Settings Project Management Organizational Behaviour	6	4	25	75	100
	20PSW4DE15 20PSW4DE25 20PSW4DE35	DSE – V#	Social Work in Psychiatric Settings Social Development Strategic HRM	6	4	25	75	100
	20PSW4CC15	Core - XV	Concurrent Field Work	6 (30 days)	4	-	100	100
	20PSW4CC16	Core - XVI	Pre-Employment Training/Block Placement	6 (30 days)	4	-	100	100
	20PSW4PW	Project Work	Research Project	6	4	-	100	100
	20PSW4EC2	Extra Credit Course-II	Corporate Social Responsibility / SWAYAM, MOOC and NPTEL Online Courses	-	4**	-	100	100*
			TOTAL	**30**	**20**	**-**	**-**	**500**
			GRAND TOTAL		**90**			**2200**

Note: * The Summer Internship will be carried out at the end of II Semester (during Summer Vacation). However, the Viva-Voce (Internal & External) will be conducted in the beginning of the III Semester
** Not Considered for Grand Total and CGPA

ELECTIVE COURSES

III Semester	20PSW3E11	Elective – I	*Elective (i)*	**Community Health**
	20PSW 3E12		*Elective (ii)*	**Mental Health**
	20PSW 3E13		*Elective (iii)*	**Health & Hygiene**
IV Semester	20PSW 4E14		*Elective (iv)*	**Social Work in Medical Settings**
	20PSW 4E15		*Elective (v)*	**Social Work in Psychiatric Settings**
III Semester	20PSW 3E21	Elective – II	*Elective (i)*	**Rural Community Development**
	20PSW 3E22		*Elective (ii)*	**Urban Community Development**
	20PSW 3E23		*Elective (iii)*	**Tribal Community Development**
IV Semester	20PSW 4E24		*Elective (iv)*	**Project Management**
	20PSW 4E25		*Elective (v)*	**Social Development**
III Semester	20PSW 3E31	Elective – III	*Elective (i)*	**Human Resource Management**
	20PSW 3E32		*Elective (ii)*	**Industrial Relations and Labour Legislations**
	20PSW 3E33		*Elective (iii)*	**Training and Development**
IV Semester	20PSW 4E34		*Elective (iv)*	**Organizational Behaviour**
	20PSW 4E35		*Elective (v)*	**Strategic HRM**

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
I	20PSW1CC1	Core – I	SOCIAL WORK PROFESSION AND SOCIETY	6	4	100	25	75

Course outcome:
1. To understand the concepts of Social Work, the historical development of the profession and its different methods.
2. To make the students clear about principles, scope and philosophy of Social Work.
3. To enhance the knowledge about Fields and emerging areas of Social Work.
4. To make them aware about the problems are prevalent in the society
5. To understand the various recent trends in social work profession.

UNIT – I: **18 hours**

Social Work: Concept, Definition and Historical Development of Social work in UK & USA and India – Current trends in Social Work Practice in India. **Concepts**: Social Service, Social Welfare, Social Security, Social Defense, Social Justice, Social Reform and Social Development - Social Sciences knowledge for Social Work - Socio-Religious thoughts of India: Hinduism, Buddhism, Christianity and Islam - Social Reform Movements – #Thiruvallur's Thoughts of Social Work#.

UNIT – II: **18 hours**

Social Work as a Profession: Nature and Scope, Objectives Philosophy, Principles and Methods - Values and Ethics - Professional Social work and voluntary social work. #Social work theories: System and problem solving#.

UNIT – III: **18 hours**

Methods and Fields: Direct and Indirect Methods: Meaning, Scope and Importance – Clinical Social Work, Psychiatric Social Work, Family and Child Welfare, Correctional Social Work, School Social Work, Youth Welfare, Geriatric Social Work, Social Work with PWD and Labour Welfare - #Social Work for the development of migrant workers and refugees#.

UNIT – IV: **18 hours**

Individual and Society: Concepts: Society, Association, Social Institutions, Culture and it's Elements - Social Stratification: Caste and Class, Social Processes, Social Change and Social Control - Socialization, Westernization, Industrialization, Urbanization, #Modernization#.

UNIT – V: **18 hours**

Problems and Recent trends in Social Work Profession: Social Disorganization, Social Deviance, #Poverty#, Illiteracy Population, Unemployment, Atrocities against Women, #Child Labour#, Juvenile Delinquency, Child Marriage, Female Infanticide, #Street Children# and HIV/AIDS (**Basic understanding of issues and problems is expected).
Trends:** Environmental Social Work, International Social Work, Social Work during the Globalization and Economic recession – Eminent Social Workers in India.
 # - Self study portion.

TEXT BOOKS:
T.B-1. P. D. Misra, Social Work Philosophy and Methods.
T.B- 2 Sanjay Bhattacharya, An Integrated Approach to Social Work.
T.B- 3 Vidhyabhushan, An Introduction to Sociology.
T.B- 4 Ram Ahuja, Social Problems in India

UNIT-I- Chapter 1,2 and 4 **T.B-1**, Chapter-1,2 **T.B-1**, Chapter 1 Section 20-26**T.B-2**
        Chapter-2 Section 63-67 **T.B-2**
UNIT-II- Chapter 5,8 and 9 **T.B-1**
UNIT-III-Chapter 10-15 **T.B-2**
UNIT-IV-Chapter 4,5,6,20,21,31 and 39 **T.B-3**
UNIT-V- Chapter 41 **T.B-3** Chapter 1,2,3,4,8,10,13 and 16 **T.B-4**

BOOKS FOR REFERENCE:
1. Jacob K.K. Social work Education in India, Himanshu Pub., New Delhi, 2002.
2. Chowdry P. Introduction to Social Work, New Atmaram & Sons. New Delhi, 1998.
3. Stroup H.H. Social Work Education – An Introduction to the field, Eurasia Publishing, New Delhi, 1960.
4. Wadia A.R. History and Philosophy of Social work in India, Allied Publication, New Delhi, 2001.
5. Gilbert Pascaul. Fundamentals of Sociology, Orient Longmans, Madras, 1956.
6. Stanley. S. Social Problems in India, Allied Publishers, New Delhi, 2005.
7. Memoria C.B. Social Problems and Social disorganization in India. Kitab Mahal, New Delhi.
8. P. D. Misra . Social Work Philosophy and Methods.
9. Vidhyabhushan. An Introduction to Sociology.
10. G.R. Madan. Indian Social Problems Vol-I & II, Allied Pacific Pvt-Ltd, 1973.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper		Hours		Credits
I	20PSW1CC1		SOCIAL WORK PROFESSION AND SOCIETY		6		4

Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	--	✓	--	--	✓	✓	✓	✓	--
CO2	✓	--	--	--	✓	✓	✓	✓	✓	--
CO3	--	✓	--	✓	✓	--	--	✓	✓	✓
CO4	--	✓	--	--	✓	✓	✓	✓	✓	✓
CO5	✓	✓	✓	✓	--	--	✓	✓	--	✓
Number of Matches= 32, Relationship : Moderate										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
I	20PSW1CC2	Core – II	WORKING WITH INDIVIDUALS	6	4	100	25	75

Course outcome:
1. To enable the student to get sufficient knowledge on working with individuals.
2. To enhance the understanding of basic tools and techniques in working with individuals in problem solving.
3. To identify the various situations and practical applicable settings of social work methods.
4. To be able to critically analyze the problem of individuals.
5. To acquire the skills and attitudes to work with individuals.

UNIT – I: **18 hours**
Case Work: Definition, Objectives, Scope, and it's Importance -Principles and Skills, **Basic Components:** Person, Problem, Place, Process – #Relationship with other Methods of Social Work# - Limitation of social case work practice in India. **Case Work Process:** Intake, Psychosocial study, diagnosis, treatment, evaluation, termination and follow-up.

UNIT – II: **18 hours**
Case Worker-Client Relationship: Meaning and its Importance - #Ethics of case worker# - Characteristics of Professional Relationship, **Essential conditions to develop relationship-** Empathy, Positive regard, warmth, Genuineness, Authority. Skills in Building Relationship, Use of Relationship in the helping process; **Problems in professional Relationship:** Transference, Counter Transference, Resistance, Silence. Home Visits and Collateral Contacts.

UNIT – III: **18 hours**
Tools and Techniques: Case work Tools: Interview, home visit, Listening, observation, communication, rapport building and Records. **Techniques** – Guidance, Counseling, Clarification, Interpretation, Suggestion, Identification, Environmental Manipulation, Environmental Modification, Ego Strengthening, Ventilation, Reassurance, Reflective thinking, Motivation, Support, Education, Developing insight, Enhancing Social Support, Resource Utilization Advocacy, Reinforcement, Limit Setting, Confrontation, Renewing Family Relationships, Externalization of Interests, Universalisation, Spirituality. **Skill Training -** Assertiveness Skills, Interpersonal Relationship Skills, Coping with Emotions, #Social Skills and Communication Skills#.

UNIT – IV: **18 hours**
Approaches to Practice: Psychosocial, Functional, Problem Solving, Crisis Intervention, Family intervention, Holistic Approach, Behaviour Modification, Eclectic Model for Practice. **Case Work Interviewing:** Techniques and Skills. **Case Work Recording:** Meaning, Types of Records, #Use of Records and Record Maintenance#.

UNIT – V: **18 hours**
Case Work Practice: Typical Problems of Clients and Case Work Practice with them in the following areas: #Correctional Institutions#, Schools, Industry, De-Addiction Centers, Differently abled, the Aged, Terminally Ill people, Persons infected with HIV / AIDS and Families, adoption and sponsorship centers.
 # - Self Study Portion

TEXT BOOKS:

T.B-1 R.K.Upadhayay, Social case work A Therapeutic Approach, Published Rawat Publications, 2003.

T.B-2 Helen Harris Perlman, Social Case Work A Problem Solving Process, The University of Chicago Press, Ltd, London, 1957.

T.B-3 Grace Mathew, An Introduction to Social Casework, Tata institute of social work, Mumbai, 1992.

T.B-4 Ms. Manju L. Kumar, Fields of social case work Practice, B.R. Ambedkar College, New Delhi.

UNIT – I - Chapter II Section1-8, VI Section 6 , Chapter VII section 1-9-T.B-1
　　　　　　Chapter –I Section 1-5-T.B-2
UNIT – II - Chapter IV Section 1-5-T.B-1, Chapter –I Section 6-T.B-2
UNIT – III - Chapter V & VI T.B-3
UNIT – IV - Chapter III Section 1-8,, VI Section 1-9 & VIII Section 5-T.B-1
UNIT – V - Chapter 6 Section 1-4-T.B-4

BOOKS FOR REFERENCE:

1. Hamilton, Gorden Theory and Practice of Social Case Work; Columbia University Press, New York, 1956.
2. Miss Virginia Robinson, A Changing Psychology In Social Case Work" In 1939.
3. Biestek, Felic P,The Case Work Relationship, Loyola University Press, Chicago, Illinois,1957.
4. Richmond, Mary, What is Social Case Work, The Russell Sage Foundation, New York, 1922.
5. Sheafor, B.W. & Others, Techniques and Guidelines for Social Work Practice, Allyn and Bacon, London, 1997.
6. Ms. Manju L. Kumar, Fields of social case work Practice, B.R. Ambedkar College, New Delhi
7. Kadushin, Alfred, The Social Work Interview, Columbia University Press, New York, 1972.
8. Robert & Robert Nee, Theories of social case work, (ed) University of Chicago Press, Chicago, 1970.
9. Samalley, Ruth Elizabeth, Theory of Social Work Practice; Columbia Univ.press, NY, 1971.
10. Timms, Noel, Recording in social work Rutledge & Kegan Paul., London, 1972.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper		Hours	Credits
I	20PSW1CC2		**WORKING WITH INDIVIDUALS**		6	4
Course Outcomes (COs)	Programme Outcomes (POs)				Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	--	--	✓	✓	✓	✓	--
CO2	--	✓	✓	✓	--	✓	✓	✓	✓	--
CO3	✓	--	✓	✓	✓	--	✓	✓	✓	✓
CO4	✓	--	✓	--	✓	✓	--	✓	✓	--
CO5	✓	✓	✓	--	--	--	✓	✓	✓	--
Number of Matches= 34, Relationship : Moderate										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
I	20PSW1CC3	Core – III	WORKING WITH GROUPS	6	4	100	25	75

Course Outcome
1. To enable the students to learn the values, concepts, principles and process of working with groups.
2. To expand their ability to build a team to achieve the goal in the society
3. To apply the knowledge about social group work in various settings
4. To be able to critically analyze the problem of groups.
5. To acquire the skills and attitudes to work with groups in the present context.

UNIT – I: **18 hours**
Social Group Work: Definition, objectives and scope - Models of Group Work- Historical Development of Group Work, Principles of Group Work, Values, Significance and Skills - Group Work Process - #Limitation of social group work practice in India#.

UNIT – II: **18 hours**
Social Groups and Development: Definition, Characteristics, Types of Groups and Functions of Groups - Stages of Group Development - #Basic Human Needs met by Groups at Different Stages of Group Development# - **Group Process :** Bond, Acceptance, Isolation, Rejection, Sub-Group Formation, Withdrawal, Behaviour Contagion, Conflict and Control.

UNIT – III: **18 hours**
Approaches and Practices of Group Work: Therapeutic and Social Treatment – Group Dynamics and Member's Behaviour – **Leadership in Groups:** Concepts, Definition, Characteristics, Functions, #Qualities of Leader#, Types and Theories of Leadership - Sociometry and Sociogram.

UNIT – IV: **18 hours**
Programme Planning: Meaning and Definition of Programme, Principles and Process of Programme Planning and the place of Agency in Programme Planning – **Programme Laboratory:** Values and Techniques (Games, Singing, Dancing, Dramatics, Street Play, Puppetry, Group Discussions, Excursion, Psychodrama, Socio drama, Role play, and Brain Storming) - **#Rural Camp:** Planning, Organizing, Executing, Evaluating and Reporting#.

UNIT – V: **18 hours**
Group Work Recording: Meaning, Purpose, Principles, Process and Summary Records - **Group Work Evaluation:** Meaning and its Place in Group Work, Steps in Group Work Evaluation and Criteria for Good Group Work. **Application of Group Work Methods in Different Settings:** Community Settings, Medical and Psychiatric Settings, #De-Addiction Centres#, Correctional Institutions, Schools, Industries, Physically Handicapped and aged Homes.

 # - Self study portion.

TEXT BOOKS:
T.B-1: P.D.Mishra, Social work – Philosophy and Methods of Social Work, First Edition, Inter-India Publications, New Delhi, 1994.
T.B-2: H.Y. Siddiqui, Group Work – Theories and Practices, Second Edition, Rawat Publications, Jaipur, 2008.
T.B-3: Dr.Sanjay Bhattacharya, Social Work: Psycho-social and Health Aspects, Deep & Deep Publications, New Delhi 2008

UNIT I – Chapter XI – T.B-1
UNIT II – Chapter VI – T.B-2
UNIT III – Chapter II – Section 4 T.B-3
UNIT IV – Chapter XI – T.B-1
UNIT V – Chapter I – T.B-2

BOOKS FOR REFERENCE:
1. H.L Bluementhal, Administration of Social Group Work, Association Press, 1948.
2. K Conye Robert, Failures in Group Stage, Thousands Oaks, 1999.
3. Fred Milson,Skills in Social group work, Routledge Publications, 1973.
4. Gisela Konopka, Social group work - A helping process, Prentice Hall, 1963.
5. H.B Trecker, Social group work principles and practices, 1955.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper		Hours	Credits
I	20PSW1CC3		WORKING WITH GROUPS		6	4
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	--	✓	✓	--	✓	✓	--
CO2	--	✓	--	✓	✓	--	✓	✓	--	✓
CO3	✓	✓	--	--	✓	✓	✓	✓	✓	--
CO4	✓	--	✓	✓	✓	✓	--	✓	✓	--
CO5	✓	✓	✓	--	--	--	✓	✓	✓	✓
Number of Matches= 38, Relationship : High										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
I	20PSW1CC4	Core – IV	**WORKING WITH COMMUNITIES**	6	4	100	25	75

Course outcome:
1. To make the students to understand the concept of community and Social Action
2. To obtain the insight about welfare of the community towards the development.
3. To apply the methods and techniques for social transformation.
4. To be able to experiment the phases of community organization for social change.
5. To acquire the knowledge about social action movements for the social progress.

UNIT – I: **18 hours**
Community: Meaning, Types and Characteristics; #Community Power Structure and Community Leadership# -Community Dynamics: Integrative and Disintegrative Processes in the Community - Historical Development of Community Organization in UK and India - Gandhian approach to Community Organization

UNIT – II: **18 hours**
Community Organization: Concept, Definition, Objectives, Philosophy, Principles - Community Organization as a Method of Social Work - #Community Welfare Councils and Community Chests# –Models of Community Organization.

UNIT – III: **18 hours**
Methods of Community Organization: Planning, Education, Communication, Community Participation, Collective Decision Making, Involvement of Groups and Organizations, Resource Mobilization, Community Action, Legislative and Non-Legislative Promotion, Co-Ordination; #Skills in Community Organization#; Community Organization as an Approach to Community Development.

UNIT – IV: **18 hours**
Phases of Community Organization: Study, Assessment, Discussion, Organization, Action, Evaluation, Modification, Continuation and Community Study - Community Organization in Disaster Management (Fire, Flood, Earthquake, Tsunami, and War) - #Role of Social Workers in Community Organization#. Approaches to Community Organization: Social work approach, political activist approach, community development approach

UNIT – V: **18 hours**
Social Action: Definition, Objectives, Principles, Methods and Strategies; Social Action and Social Reform – #Scope of Social Action in India# – Approaches: Rights Based Approach and Advocacy Based Approach - Saul Alinsky's, Paulo Freire and Gandhian Methods of Social Action - Process of Social Action.
 # - Self study portion

TEXT BOOKS:

T.B. 1. P.D.Mishra, Social work – Philosophy and Methods of Social Work, First Edition, Inter-India Publications, New Delhi, 1994.

T.B. 2. A.J.Christopher, A.ThomasWilliam , Community Organization and Social Action, First Edition, Himalaya Publishing House, Hyderabad 2006.

UNIT I – Chapter II – Section 1,2,3**T.B.2**
UNIT II – Chapter XII – Section 1, 2,3, 4, 5, **T.B. 1**
UNIT III – Chapter III – Section 8,9**T.B. 2**
UNIT IV – Chapter V – Section 3,4**T.B.2**
UNIT V – Chapter XIV – Section 1,2,3,4,5,6**T.B.1**

BOOKS FOR REFERENCE:

1. M.G. Ross, Community organisation- Theory and practices, Harper and Brothers Publishers, New York. 1955.
2. H.Y. Siddiqui, Working with communities, Hira Publications, New Delhi, 1997.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours		Credits	
I	20PSW1CC4		WORKING WITH COMMUNITIES			6		4	
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	--	✓	--	✓	✓	✓	✓
CO2	✓	--	✓	--	✓	--	✓	✓	✓	✓
CO3	✓	✓	--	✓	✓	--	--	✓	✓	✓
CO4	--	✓	✓	✓	✓	✓	✓	✓	--	✓
CO5	✓	✓	✓	--	--	--	--	✓	✓	✓
Number of Matches= 36, Relationship : High										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
I	20PSW1CC5	Core – V	**FIELD WORK PRACTICUM**	6	4	100	25	75

Course Outcome

1. To understand the professional ethics of social work.

2. To prepare the students for facing the societal challenges in an effective way.

3. To plan a need based programme for the welfare of community.

4. To develop the basic skills and abilities needed to be professionally prosperous in the field.

5. To understand the values of society and enhance the level of professionalism in the field.

(i) Observation Visits (9 Visits)

In the first semester, the students will make 09 observational visits that comprise of community, health settings, industries and agencies working for special groups. These visits provide the firsthand practical information about social work profession.

(ii) Rural Camp (7 Days)

The Rural camp will be held for a period of 7 days in a rural / tribal area identified by the Camp In-charge and social work trainees. The key objective of camp is to help the students understand rural / tribal social systems, community need assessment, approaches and the strategies of intervention used by the various organizations working for the welfare of the rural / tribal community. The camp will also help nurture the capacity of the students to experience group living and to appreciate the value in terms of self-development, interpersonal relationship and sense of organizing, managing and taking responsibilities.

(iii) Group Project (2 programmes)

The students will be divided into groups and each group will be guided by a faculty member. Each group will identify a social problem or an issue through group discussions and they have to conduct two Group Awareness Campaigns.

Fieldwork Evaluation

Observational Visits (9 x 4)	=	36 marks
Camp	=	30 marks
Group Project (2 x 10)	=	20 marks
Consolidated Report	=	14 marks
		100 Marks

*Note: A consolidated report covering observational visits, rural camp and group project will be submitted by the students and this report will be jointly evaluated through oral presentation by the internal and external examiners.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper		Hours		Credits		
I	20PSW1CC5		FIELD WORK PRACTICUM		6		4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	✓	✓	✓	✓	✓	--	✓
CO2	--	--	✓	✓	--	--	✓	✓	✓	✓
CO3	--	--	✓	✓	✓	--	--	✓	✓	✓
CO4	--	✓	✓	✓	✓	--	✓	✓	--	✓
CO5	✓	✓	✓	--	✓	✓	✓	✓	✓	✓
Number of Matches= 37, Relationship : High										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC6T	Core – VI	**MANAGEMENT OF WELFARE ORGANIZATION– THEORY**	3	3	50	10	40

Course Outcome:
1. To understand the Concept and Functions social work methods.
2. To apply the skills and techniques of social welfare administration in different settings.
3. To gain knowledge on Social and personal Legislation for catering to the needs of the society.
4. To be able to initiate own social welfare organization based on the knowledge of social work Profession.
5. To enhance the abilities and qualities of social workers in administering community based organization.

Theory: 50 (Internal 10 + External 40) = 3 Hours

UNIT – I   **9 hours**
Administration of Welfare: Meaning and Definition, Purpose, Principles, Scope and Functions. Historical Development - #Voluntary Vs Professional Social Work#.

UNIT – II   **9 hours**
Welfare Services: Central Social Welfare Board, State Social Welfare Board, Ministry of HRD and Social Justice and Empowerment, Nehru Yuva Kendra, Directorate of Sports and Youth Welfare, #Schools of Social Work and Other Recognised Institutions#.

UNIT – III   **9 hours**
Agency Administration: Registration of a Society and Trust - Advantages, Role, Functions, Constitution and Bye-Laws (Societies Registration Act 1860 Indian Trust Act 1882), Policy Making, #Office Administration#, Fund Raising, Annual Report, Methods of Resource Mobilization.

UNIT – IV   **9 hours**
Social Legislation: **Laws Related to Children:** The Juvenile Justice (Care and Protection of Children) Act 2015, The Prohibition of Child Marriage Act 2009, The Protection of Children from Sexual Offences Act 2012.

UNIT – V   **9 hours**
Laws Related to Family: Personal and Civil Laws related to Hindu, Muslim and Christian: Marriage, Divorce, Adoption, Minority and Guardianship, Maintenance & Succession.
 # - Self study portion

TEXT BOOKS:
T.B-1 Chowdhry, Paul, Social Welfare Administration, Edition:2006, Atma Ram & Sons, New Delhi, 2006.
T.B-2 ShilajaNagendra, Social Work and Social Welfare in India, First Edition, ABD Publishers, Jaipur, 2005.
T.B-3 Shanmugavelayutham, Social Legislations and Social Change, First Edition, Vazhga Valamudan Publishers, Chennai, 1998.

UNIT I Chapter I Page. No. 1-8 **T.B-1,** Chapter X Page. No. 93 **T.B-2.**
UNIT II Chapter III Page. No. 15-42 **T.B-1**
UNIT III Chapter (Part IV) Page. No. 155-200 **T.B-3**
UNIT IV Chapters in **T.B-3**
UNIT IV Chapters in **T.B-3**

BOOKS FOR REFERENCES:
1. A.S.Kohli and S.R.Sharma, Encyclopaedia of Social Welfare Administration (Vol.1), First Print 1996, Anmol Publications Private Limited, New Delhi, 1998.
2. Bose, A.B., Social Welfare Planning in India, U.N. Pub., Bangkok, 1968.
3. G.R. Madan, Indian Social Problems, Vol-I&II, Allied Pacific Pvt. Ltd, Alhambra, CA, 1973.
4. Goel, S.L. and Jain, R.K 1988 Social Welfare Administration, Vol. I and II, New Delhi Deep Publications. (Unit I)
5. Jagannadham, C 1978 Administration and social change, New Delhi, Uppal Publishing House. (Unit I)
6. P.Jagadeesan, Marriage and Social legislations in Tamil Nadu, Elachiapen pub, Chennai, 1990.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper		Hours		Credits	
II	20PSW2CC6T		**MANAGEMENT OF WELFARE ORGANIZATION– THEORY**		3		3	
Course Outcomes (COs)	Programme Outcomes (POs)				Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	✓	--	✓	--	✓	✓	✓
CO2	--	✓	✓	✓	✓	--	✓	✓	✓	✓
CO3	--	✓	✓	--	✓	✓	--	✓	✓	✓
CO4	✓	✓	✓	✓	--	✓	✓	✓	✓	✓
CO5	✓	✓	✓	--	✓	--	--	✓	✓	✓
Number of Matches= 39, Relationship : High										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC6P	Core – VI	**MANAGEMENT OF WELFARE ORGANIZATION– PRACTICAL**	3	2	50	10	40

<u>**Course Outcome**</u>
1. To understand the basic knowledge of computer for the application of technology in social work practice.
2. To apply the computers in the Field for the presentation of social issues properly.
3. To acquire the skills and techniques of computer for excelling in social work profession.
4. To be able to prepare the documentations by using the knowledge of computer technology.
5. To apply the internet resources for the better functioning in the society.

Practical: 50 (Internal 10 + External 40) = 3 Hours

UNIT – I   **9 hours**

Computers and Information Technology in Social Work: Meaning, Characteristics, Classification, types of Software, Short cut Keys and utility of Software in Non-Profit Organization, Virtual Community, #Impact of Information Technologies on Social Work Practice, advantage of Social Medias#.

UNIT – II   **9 hours**

Applications of Computers in the Field of Social Work with MS Word: Editing, Reviewing, Clip Art, Preview on screen – saving, printing and reloading mail merge, Managing Files – #Preparation of Technical Reports#.

UNIT – III   **9 hours**

Applications of Computers in the Field of Social Work with MS Excel: MS excel: Creating Charts – Graphical Presentation such as Lines, Bars, Pie –Data base – Data Form - Sorting Data – Filtering, Data entry and basic calculations.

UNIT – IV   **9 hours**

Impact of Computers on Social Service Delivery: Creating a Presentation - Animation Running Slide Show, Saving the Slides, Printing Presentations.

UNIT – V   **9 hours**

Internet Resources for Social Workers: Creating of Mail ID – Sending and Receiving E-mails, Working with Attached Files, Searching in Internet, Advanced Search Techniques, Uses of Social Medias, Drafting of Reports, #Use of Internet in Social Work Research#.

TEXT BOOKS:
T.B-1 – Ananthi Sheshasaayee and Sheshasaayee, Computer applications in Business and Development, 1984.
T.B-2 – Practical Computer Skills for Social Work, Claire Gregor - University of Reading, UK, SAGE Publications.

UNIT I Chapter 1 **T.B-1.** Chapter II **T.B-2**
UNIT II Chapter IX Page. No. 183 **T.B-1**
UNIT III Chapter X Page. No. 294 **T.B-1**
UNIT IV **-** Chapter XI Page. No. 519 **T.B-1**
UNIT IV **-** Chapter IXX Page. No. 732 **T.B-1**

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours		Credits	
II	20PSW2CC6P		MANAGEMENT OF WELFARE ORGANIZATION– PRACTICAL			3		2	
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	--	--	✓	✓	✓	--	✓	✓	✓
CO2	--	✓	--	✓	✓	✓	--	✓	✓	✓
CO3	--	✓	✓	✓	--	--	✓	✓	✓	--
CO4	✓	✓	--	✓	--	--	✓	✓	✓	--
CO5	--	✓	--	✓	✓	✓	✓	✓	✓	✓
Number of Matches= 34, Relationship : Moderate										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC7	Core – VII	RESEARCH METHODS IN SOCIAL WORK	6	4	100	25	75

Course Outcome:
1. To acquire the understanding about the concepts of Social work research.
2. To recognize the various processes involved in research
3. To enable the students to acquire skills in addressing the social issues in the society.
4. To apply the social statistics in analyzing the issues pertaining in the community.
5. To identify the social issues, frame the action research and suggest the suitable measures.

UNIT – I: **18 hours**
Social Work Research: Meaning, Definition, Purpose of Research, Social Work Research - Scientific Method: Nature, Characteristics, Purpose and Steps in Research Process – Concepts, #Operationalization of definition#, Variables and its Types.

UNIT – II: **18 hours**
Research Design and Sampling: Formulation of Research Problem – Review of Literature - Research Designs: Exploratory, Descriptive, Diagnostic and Experimental - Hypothesis: Formulation, Attributes of Hypotheses and Types - Population and Universe - Sampling: Definition, Principles, Types and Procedures - Measurement: Meaning, Levels of Measurement: Nominal, Ordinal, Interval and Ratio; #Validity and Reliability: Meaning and Types#.

UNIT – III: **18 hours**
Sources and Methods of Data Collection: Sources: Primary and Secondary; Tools of Data Collection: Observation and Survey Methods, Interview Schedule, Questionnaire: Meaning, Types, Merits and Demerits – #Pre-Test and Pilot Study#. Qualitative Research Tools: Case Study, Observation, Focus Group Discussion.

UNIT –IV: **18 hours**
Social Statistics: Meaning, #Use and its Limitations in Social Work Research# - Measures of Central' Tendency: Arithmetic Mean, Median and Mode; Dispersion: Quartile Deviation, Standard Deviation and Co-efficient of Variation - Tests of Significance: "t" Test and Chi-Square Test, Correlation: Karl Pearson's Coefficient of Correlation and Spearman's Rank Correlation.

UNIT – V: **18 hours**
Research Proposal and Report Writing: Format, Processing of Data: Editing, Coding, Classification And Tabulation - Diagrammatic Representation of Data: Types; Interpretation and Analysis, Report Writing and Referencing; #Applications and Limitations of Research in Social Work#

 # - Self study portion

TEXT BOOKS:
T.B.1 C.R.Kothari, Research Methodology Methods and Techniques, Second revised edition, New Age International Publishers, Hyderabad, 2004
T.B.2 Margaret Alston, Wendy Bowles, Research for Social Workers, Second Edition, Rawat Publications, NewDelhi,2003

UNIT I – Chapter I – Section1,2,3,4,5,6,7,10**T.B.1**
UNIT II – Chapter III – Section 1,2,3,4,5,6, **T.B.1**
UNIT III – Chapter VI – Section 1,2,3,4,5,6**T.B.1**
UNIT IV – Chapter XIV – Section 1,2,4,**7 T.B.2**
UNIT V – Chapter VII, XIV – Section 1,2,3,4,5,**6 T.B.1**

BOOKS FOR REFERENCE:
1. 1.Whitly, Frederickl, The elements of Research, Third Edition, Prentice Hall, Newyork, 1960.
2. Goode and Hatt, Methods in Social research, First Edition, McGraw Hill, New York, 1952.
3. 3.M.A.Gopal, An Introduction to research Procedure in Social science.
4. D. K.Lal Das and VanilaBhaskaran, Research Methods for Social Work,First Edition, Rawat Publications, 2005.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours		Credits
II	20PSW2CC7		**RESEARCH METHODS IN SOCIAL WORK**			6		4
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	--	✓	--	✓	--	✓	✓	--	✓
CO2	--	✓	✓	✓	✓	--	✓	✓	✓	✓
CO3	--	✓	✓	✓	✓	✓	✓	✓	✓	✓
CO4	--	✓	--	✓	✓	--	✓	✓	✓	✓
CO5	✓	✓	--	--	✓	✓	✓	--	✓	✓
Number of Matches= 37, Relationship : High										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC8	Core – VIII	**HUMAN GROWTH AND PERSONALITY DEVELOPMENT**	6	4	100	25	75

Course Outcome

1. To obtain the basic understanding of the concept of psychology and personality.
2. To understand Physical, Psychological, Social and Emotional changes and development of a person in the present.
3. To enhance the knowledge about psychological theories to fulfill the needs of the society.
4. To gain the knowledge on human behavioral changes and found suitable strategies for the social development.
5. To apply the knowledge of psychology in the various stages of human life in the field work practice.

UNIT – I   **18 hours**

Psychology: Definition, Nature, Branches and Scope – Application of Psychology in Various Fields, Special Reference to Social Psychology and its Application, #Relationship between Social work and Psychology#, Biological basis of Behaviour – Human Behaviour.

UNIT – II   **18 hours**

Human Growth and Development: Meaning and Definition – Significant Facts about Development. **Developmental Stages:** #Pregnancy and Child Birth# – Physical, Psychological and Emotional Aspects of: Infancy, Babyhood, Childhood, Puberty, Adolescence, Adulthood and Old age.

UNIT – III   **18 hours**

Personality: Definition, meaning and concept- Important Concepts and Contributions of Freud, Jung, Adler, Maslow and Eysenck. #Factors Influencing Personality Development#: Heredity, Environment and Socialization Process.

UNIT – IV   **18 hours**

Perception: Definition, Types and Factors Influencing Perception – **Learning**: Definition, Types: Cognitive, Sensory, Motor and Verbal – Theories of Pavlov and Skinner, #**Memory:** Types, Stages of Memory, Remembering and Forgetting#. **Motivation**: Nature, Definition, Types and Characteristics, Motives for Survival: Hierarchy of Motives.

UNIT – V   **18 hours**

Intelligence: Definition, Measurement of I.Q, I.Q tests. #**Attitude**: Formation of Attitudes and Attitude Change#, **Adjustment:** Concepts of Adjustment and Maladjustment, Stress, Frustration, **Conflict:** Nature and Types - Coping Mechanisms, meaning and Types – Basic Concepts of Normality vs Abnormality.

 # - Self Study Portion

TEXT BOOKS:

T.B-1 C.T.Morgan, R.A.King, J.R.Weise & John Schopler, Introduction to psychology, Published Tata McGraw-Hill Publishing Ltd, New Delhi, 2005.

T.B-2 S K Mangal,, Abnormal Psychology, Published Sterling Publishers Pvt. Ltd, New Delhi, 2007.

T.B-3 S K Mangal, General Psychology, Published Sterling Publishers Pvt. Ltd, New Delhi, 2007.

T.B-4 E.B.Hurlock, Developmental Psychology, New Delhi, Tata Mcgraw Hill, 36th Ed. 2006.

UNIT – I Chapter- I Section 1 & 2 & II Section 1 & 2-**T.B-1**

UNIT – II Chapter I -XIV **-T.B-4**

UNIT – III Chapter- XIV**-T.B-1**, Chapter-XVI section 1-4 **-T.B-3,**

UNIT – IV Chapter- **III** Section 1 & 2**-VII-T.B-1,** Chapter-VIII,X& XIII -**T.B-3**

UNIT – V Chapter- XIV**-T.B-3,** Chapter-V-**T.B-2**

BOOKS FOR REFERENCE:

1. L.L. Davidoff,Introduction to Psychology, Aucklan: McGraw Hill Inc., 1881.
2. J.R Weix, & Schopler J. McGraw Hill: 7th Ed.,1986.
3. A. Anastasi. Psychological testing New York: Mcmillan Revised Edition 1987.
4. Rayner Eric. Human Development, London: George Allen and Unwin, 1978.
5. T.S.Saraswathi R.Dutta Development of Psychology in India, Delhi, Sage publications, 1987.
6. Helen Beck, Developmental Psychology, Published McGraw Hill Education, Sixth edition 2001

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper		Hours		Credits	
II	20PSW2CC8		HUMAN GROWTH AND PERSONALITY DEVELOPMENT		6		4	

Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	--	--	✓	✓	✓	--	--
CO2	--	✓	✓	✓	✓	✓	✓	✓	✓	--
CO3	✓	--	✓	--	✓	--	✓	✓	✓	--
CO4	--	--	✓	--	--	--	✓	✓	✓	✓
CO5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Number of Matches= 35, Relationship : High										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC9	Core – IX	COUNSELLING IN SOCIAL WORK	6	4	100	25	75

Course outcome:
1. To acquire the basic knowledge on counseling.
2. To strengthen knowledge about the various types of counseling for solving the behavioural problems of the persons.
3. To acquire the skills and techniques of counseling to be professionally effective in counseling.
4. To be aware of the theories and modalities of counseling for the professional efficiency.
5. To apply the knowledge of counseling in various settings for being successful in counseling.

UNIT – I 18 hours

Counselling: Meaning, Definition, Characteristics of Counseling - Goals and Importance - Types of Counseling: Crisis Counseling, Facilitative Counseling, Preventive Counseling and Developmental Counseling - Skills, Principles and #Techniques of Counseling#

UNIT – II 18 hours

Process of Counseling: Awareness of need for help – Development of relationship – Expression of feelings – Exploration of deeper feelings – Integration – Time perspective – Gain insight – Adjust to the reality - interview techniques – Counselor Counselee relationship: factors influencing the relationship – Professional Ethics of Counseling - #Counseling as a Profession in Indian Settings, Problems and Limitations#.

UNIT – III 18 hours

Theories of Counselling: Psychoanalytic theories - behavioural theories - humanistic theories - existential theories - Learning theories-#Family Dynamics and life style#.

UNIT – IV 18 hours

Therapeutic Intervention in Counseling: Psycho-analytic Therapy – Cognitive Therapy, Group Psycho Therapy, Family Therapy, Marital Therapy, Behaviour Therapy, #Occupational Therapy# (Concept, Techniques and Salient Features)

UNIT – V 18 hours

Counseling in Different Settings: #Family Counseling: Pre-marital and post-marital, sex education, HIV/AIDS counseling# -Educational Counseling and Guidance: Scholastic Backwardness, Emotional Disturbances, Problems of the Adolescence - Vocational Counseling: Career Counseling, Job Adjustment, Placement Counseling - Industrial Counseling: Absenteeism, Accident Proneness, Occupational Stress, Inter-personal Conflicts - #De-addiction Counseling - Role of Social Workers in Different Settings#.

 # - Self study portion

TEXT BOOKS:

T.B.1. S. Narayana Rao, Counselling and Guidance, Second Edition, Tata Mc Graw Hill
Publishing Company Ltd, New York, (1981).

UNIT I – Chapter II – 1,2,8,9 **T.B.1**
UNIT II - Chapter VI – 1,2,3,4,5,6, **T.B.1**
UNIT III – Chapter V – 3,4,5,7,8 **T.B.1**
UNIT IV – Chapter V – 9,1,6**T.B.1**
UNIT V – Chapter X, XI, XII **T.B.1**

BOOKS FOR REFERENCE

1. George M.Gazde, Group Counselling – A Developmental Approach, Allyn and Bacon,
Bosten,1984.
2. Dave, Indu, The Basic Essentials of Counselling, Sterling Publishers,New Delhi, 1997.
3. S.S.Jaswal, Guidance and Counselling – An elective approach, Anmol Publishers,n
Lucknow,1988.
4. Fred Mickinney: Counselling for Personal Adjustment in Schools and Colleges, Hougton
Mifflin Co., Boston, 1979.
5. D. Antony John, Types of Counselling, Anurgraha Publications, Nagarcoil, 1996.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific
Outcomes:

Semester	Code		Title of the Paper			Hours		Credits	
II	**20PSW2CC9**		**COUNSELLING IN SOCIAL WORK**			6		4	
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	--	✓	--	--	✓	✓	✓	✓	--
CO2	✓	--	✓	✓	--	✓	✓	✓	✓	--
CO3	✓	✓	✓	--	--	✓	✓	✓	✓	--
CO4	✓	✓	✓	--	--	✓	✓	✓	✓	--
CO5	✓	--	✓	--	✓	--	--	✓	✓	✓
Number of Matches= 33, Relationship : Moderate										

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC10	Core – X	CONCURRENT FIELD WORK	6	4	100	25	75

Course outcome

1. To demonstrate proficiency in roles and functions of a Social Worker in concentration specific agency
2. To apply theoretical learning in field work.
3. To enable the students to practice the methods of social work in their field work practice.
4. To impart the knowledge on project proposal writing and documentation for flourishing in the social work field.
5. To apply the skills for the development of networking and liasoning with the agencies.

Field Work Requirements:

The students should practice the methods of Social Work (Casework - 3, Group Work – 2 and Community Organization Programme – 1). Besides these components the trainee is expected to participate in the social work activities of the field work agency.

The department will issue a field work file to each student which needs to be carried to the agency everyday and get signed by the agency supervisor to monitor the attendance. The student trainee is expected to write a report on field work activities in their file. The faculty advisor will evaluate the students learning from these reports.

Fieldwork Evaluation

Case Work (3 x 5)	=	15 marks
Group Work (2 x 5)	=	10 marks
Community Organization Programme (1 x 15)	=	15 marks
Tribal Visit	=	50 marks
Consolidated Report	=	10 marks
		100 Marks

***Note:** A consolidated report covering case work, group work and community organization programme will be submitted by the students and this report will be jointly evaluated through oral presentation by the internal and external examiners.*

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper		Hours	Credits
II	20PSW2CC10		**CONCURRENT FIELD WORK**		6	4
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	--	✓	✓	--	✓	✓	✓	✓	--
CO2	--	✓	✓	✓	--	✓	✓	✓	✓	✓
CO3	--	--	✓	--	✓	✓	✓	✓	✓	✓
CO4	✓	✓	--	✓	--	--	✓	✓	✓	✓
CO5	--	--	✓	✓	--	--	✓	✓	✓	✓
Number of Matches= 34, Relationship : Moderate										