

MASTER OF SOCIAL WORK (MSW)

SEM	Course Code	Course	Course Title	Ins.Hrs / Week	Credit	Marks		Total
						CIA	ESE	
I	20PSW1CC1	Core – I	Social Work Profession and Society	6	4	25	75	100
	20PSW1CC2	Core – II	Working With Individuals	6	4	25	75	100
	20PSW1CC3	Core – III	Working with Groups	6	4	25	75	100
	20PSW1CC4	Core – IV	Working with Communities	6	4	25	75	100
	20PSW1CC5	Core – V	Field Work Practicum	6 (30days)	4	-	100	100
				TOTAL	30	20	-	-
II	20PSW2CC6T	Core – VI	Management of Welfare Organization– Theory	3	3	10	40	50
	20PSW2CC6P		Management of Welfare Organization– Practical	3	2	10	40	50
	20PSW2CC7	Core – VII	Research Methods in Social Work	6	4	25	75	100
	20PSW2CC8	Core – VIII	Human Growth and Personality Development	6	4	25	75	100
	20PSW2CC9	Core – IX	Counselling in Social Work: Theory and Practice	6	4	25	75	100
	20PSW2CC10	Core – X	Concurrent Field Work	6 (30days)	4	-	100	100
			TOTAL	30	21	-	-	500
III	20PSW3CC11	Core – XI	Summer Internship*	6	4	-	100	100
	20PSW3CC12	Core – XII	Social Entrepreneurship	6	4	25	75	100
	20PSW3CC13	Core – XIII	Disaster Management	6	4	25	75	100
	20PSW3DE11 20PSW3DE21 20PSW3DE31	DSE -I#	Community Health Rural Community Development Human Resource Management	6	4	25	75	100
	20PSW3DE12 20PSW3DE22 20PSW3DE32	DSE -II#	Mental Health Urban Community Development Industrial Relations and Labour Legislations	6	4	25	75	100
	20PSW3DE13 20PSW3DE23 20PSW3DE33	DSE - III#	Health And Hygiene Tribal Community Development Training and Development	6	4	25	75	100
	20PSW3CC14	Core - XIV	Concurrent Field Work	6 (30days)	3	-	50	100
			Study Tour and Visit to Government Offices based on Specialization		2	-	50	
	20PSW3EC1	Extra Credit Course-I	Legal Systems and Human Rights / SWAYAM, MOOC and NPTEL Online Courses	-	4**	-	100	100*
				TOTAL	42	29	-	-
IV	20PSW4DE14 20PSW4DE24 20PSW4DE34	DSE -IV#	Social Work in Medical Settings Project Management Organizational Behaviour	6	4	25	75	100
	20PSW4DE15 20PSW4DE25 20PSW4DE35	DSE – V#	Social Work in Psychiatric Settings Social Development Strategic HRM	6	4	25	75	100
	20PSW4CC15	Core - XV	Concurrent Field Work	6 (30 days)	4	-	100	100
	20PSW4CC16	Core - XVI	Pre-Employment Training/Block Placement	6 (30 days)	4	-	100	100
	20PSW4PW	Project Work	Research Project	6	4	-	100	100
	20PSW4EC2	Extra Credit Course-II	Corporate Social Responsibility / SWAYAM, MOOC and NPTEL Online Courses	-	4**	-	100	100*
				TOTAL	30	20	-	-
			GRAND TOTAL		90			2200

Note: * The Summer Internship will be carried out at the end of II Semester (during Summer Vacation). However, the Viva-Voce (Internal & External) will be conducted in the beginning of the III Semester

** Not Considered for Grand Total and CGPA

#ELECTIVE DURING III AND IV SEMESTERS

ELECTIVE COURSES

<i>III Semester</i>	20PSW3E11	Elective – I	<i>Elective (i)</i>	Community Health
	20PSW 3E12		<i>Elective (ii)</i>	Mental Health
	20PSW 3E13		<i>Elective (iii)</i>	Health & Hygiene
<i>IV Semester</i>	20PSW 4E14		<i>Elective (iv)</i>	Social Work in Medical Settings
	20PSW 4E15		<i>Elective (v)</i>	Social Work in Psychiatric Settings
<i>III Semester</i>	20PSW 3E21	Elective – II	<i>Elective (i)</i>	Rural Community Development
	20PSW 3E22		<i>Elective (ii)</i>	Urban Community Development
	20PSW 3E23		<i>Elective (iii)</i>	Tribal Community Development
<i>IV Semester</i>	20PSW 4E24		<i>Elective (iv)</i>	Project Management
	20PSW 4E25		<i>Elective (v)</i>	Social Development
<i>III Semester</i>	20PSW 3E31	Elective – III	<i>Elective (i)</i>	Human Resource Management
	20PSW 3E32		<i>Elective (ii)</i>	Industrial Relations and Labour Legislations
	20PSW 3E33		<i>Elective (iii)</i>	Training and Development
<i>IV Semester</i>	20PSW 4E34		<i>Elective (iv)</i>	Organizational Behaviour
	20PSW 4E35		<i>Elective (v)</i>	Strategic HRM

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
I	20PSW1CC1	CC - I	SOCIAL WORK PROFESSION AND SOCIETY	6	4	100	25	75

Course Outcomes:

At the end of course the students will be able to:

- CO 1:** Gain knowledge on concepts of Social Work, historical development of the profession and its different methods
- CO 2:** Enhance understanding on principles, scope and philosophy of Social Work.
- CO 3:** Increase knowledge on fields and emerging areas of Social Work.
- CO 4:** Create awareness on problems that is prevalent in the society.
- CO 5:** Develop deeper understanding on various recent trends in Social Work profession.

UNIT – I:

18 hours

Social Work: Concept, Definition and Historical Development of Socialwork in UK & USA and India – Current trends in Social Work Practice in India. **Concepts:** Social Service, Social Welfare, Social Security, Social Defense, Social Justice, Social Reform and Social Development - Social Sciences knowledge for Social Work - Socio-Religious thoughts of India: Hinduism, Buddhism, Christianity and Islam - Social Reform Movements – #Thiruvallur’s Thoughts of Social Work#.

UNIT – II:

18 hours

Social Work as a Profession: Nature and Scope, Objectives Philosophy, Principles and Methods - Values and Ethics - Professional Social work and voluntary social work. #Social work theories: System and problem solving#.

UNIT – III:

18 hours

Methods and Fields: Direct and Indirect Methods: Meaning, Scope and Importance – Clinical Social Work, Psychiatric Social Work, Family and Child Welfare, Correctional Social Work, School Social Work, Youth Welfare, Geriatric Social Work, Social Work with PWD and Labour Welfare - #Social Work for the development of migrant workers and refugees#.

UNIT – IV:

18 hours

Individual and Society: Concepts: Society, Association, Social Institutions, Culture and it’s Elements - Social Stratification: Caste and Class, Social Processes, Social Change and Social Control - Socialization, Westernization, Industrialization, Urbanization, #Modernization#.

UNIT – V:

18 hours

Problems and Recent trends in Social Work Profession: Social Disorganization, Social Deviance, #Poverty#, Illiteracy Population, Unemployment, Atrocities against Women, #Child Labour#, Juvenile Delinquency, Child Marriage, Female Infanticide, #Street Children# and HIV/AIDS (**Basic understanding of issues and problems is expected**). **Trends:** Environmental Social Work, International Social Work, Social Work during the Globalization and Economic recession – Eminent Social Workers in India.

Self-study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Misra P. D.	Social Work Philosophy and Methods	1 st Edition	Inter – India Publications,	1994	1 and 2
2.	Sanjay Bhattacharya	Social Work: An Integrated Approach	1 st Edition	Deep and Deep Publications Private Limited,	2003	1 and 3
3.	Vidya Bhushan and Sachdeva D.R.	An Introduction to Sociology	1 st Edition	Kitab Mahal Distributors, New Delhi, India.	2014	4 and 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Wadia A.R.	History and Philosophy of Social Work in India	2 nd Edition	Allied Publishers	1968	1 and 2
2.	Chowdry P	Introduction to Social Work : History, Concept, Methods and Fields	3 rd Edition	New Atmaram and Sons	1998	1,2 and 3
3.	Stanley S	Social Problems in India	1 st Edition	Allied Publishers	2005	5
4.	Madan GR	Indian Social Problems	Volume I and II	Allied Pacific Pvt-Ltd	1973	5
5.	Rameshwari Devi and Prakash Ravi	Social Work Methods, Practice and Perspectives	2 nd Edition	Mangal Deep Publication	2004	1, 2 and 3

Web Reference:

<https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=32>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Course Code	Title of the Course					Hours	Credits		
I	20PSW1CC1	SOCIAL WORK PROFESSION AND SOCIETY					6	4		
Course Outcomes (Cos)	Programme Outcomes (Pos)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓		✓	✓	✓	✓	✓	
CO2	✓	✓	✓		✓	✓		✓	✓	
CO3	✓	✓	✓		✓	✓			✓	
CO4	✓	✓	✓		✓	✓		✓	✓	
CO5	✓	✓	✓		✓	✓	✓	✓	✓	
Number of Matches = 35, Relationship : HIGH										

Prepared by: Dr. N. ANTONY PRAKASH

Checked by: Dr. K.SHEIK FAREETH

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
I	20PSW1CC2	CC - II	WORKING WITH INDIVIDUALS	6	4*	100	25	75

Course Outcomes:

At the end of the course the students will be able to:

- CO 1:** Enable the student to get sufficient knowledge on working with individuals.
- CO 2:** Enhance the understanding of basic tools and techniques in working with individuals in problem solving
- CO 3:** Identify the various situations and practical applicable settings of social work methods
- CO 4:** Ability to critically analyze the problem of individuals.
- CO 5:** Acquire the skills and attitudes to work with individuals.

UNIT-I

18 hours

Case Work: Definition, Objectives, Scope, and it's Importance -Principles and Skills, **Basic Components:** Person, Problem, Place, Process – #Relationship with other Methods of SocialWork# - Limitation of social case work practice in India. **Case Work Process:** Intake, Psychosocialstudy, diagnosis, treatment, evaluation, termination and follow-up.

UNIT-II

18 hours

Case Worker-Client Relationship: Meaning and its Importance - #Ethics of case worker# - Characteristics of Professional Relationship, **Essential conditions to develop relationship-** Empathy, Positive regard, warmth, Genuineness, Authority. Skills in Building Relationship, Use of Relationship in the helping process; **Problems in professional Relationship:** Transference, Counter Transference, Resistance, Silence. Home Visits and CollateralContacts.

UNIT-III

18 hours

Tools and Techniques:Case work Tools: Interview, home visit, Listening, observation, communication, rapport building and Records. **Techniques** – Guidance, Counseling, Clarification, Interpretation, Suggestion, Identification, Environmental Manipulation, Environmental Modification, Ego Strengthening, Ventilation, Reassurance, Reflective thinking, Motivation, Support, Education, Developing insight, Enhancing Social Support, Resource Utilization Advocacy, Reinforcement, Limit Setting, Confrontation, Renewing Family Relationships, Externalization of Interests, Universalisation, Spirituality. **Skill Training** - Assertiveness Skills, Interpersonal Relationship Skills, Coping with Emotions, #Social Skills and Communication Skills#.

UNIT-IV

18 hours

Approaches to Practice: Psychosocial, Functional, Problem Solving, Crisis Intervention, Family intervention, Holistic Approach, Behaviour Modification, Eclectic Model for Practice. **Case Work Interviewing:** Techniques and Skills. **Case Work Recording:** Meaning, Types of Records, #Use of Records and Record Maintenance#.

UNIT-V

18 hours

Case Work Practice: Typical Problems of Clients and Case Work Practice with them in the following areas: #Correctional Institutions#, Schools, Industry, De-Addiction Centers, Differently abled, the Aged, Terminally Ill people, Persons infected with HIV / AIDS and Families, adoption and sponsorship centers.

- Self Study Portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	R.K.Upadhayay	Social case work A Therapeutic Approach	1 st Edition	Rawat Publications	2003	1, 2, 4
2.	Helen Harris Perlman	Social Case Work A Problem Solving Process	4 th Edition	The University of Chicago Press	1957	1, 2
3.	Grace Mathew	An Introduction to Social Casework	3 rd Edition	Tata institute of social work	1992	3
4.	Ms. Manju L. Kumar	Fields of social case work Practice	1 st Edition	B.R. Ambedkar College	2005	5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Hamilton, Gorden	Theory and Practice of Social Case Work	2 nd Edition	Columbia University Press	1956.	4
2.	Miss Virginia Robinson	A Changing Psychology In Social Case Work	10 th Edition	University of North Carolina Press	1939	1, 2
3.	Timms, Noel	Social Case Work: Principles and practices	5 th Edition	Rutledge and Kegan Paul	1964	1, 3, 5
4.	Kadushin, Alfred	The Social Work Interview	5 th Edition	Columbia University Press	1972	3,4

Web Reference:

- <https://www.slideshare.net/surendrashah6/complete-note-of-casework>
- <https://www.slideshare.net/srengasamy/social-case-work-main>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
I	20PSW1CC2	WORKING WITH INDIVIDUALS					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓			✓	✓	✓	✓	
CO2		✓	✓	✓		✓	✓	✓	✓	
CO3	✓		✓	✓	✓		✓	✓	✓	✓
CO4	✓	-	✓		✓	✓		✓	✓	
CO5	✓	✓	✓				✓	✓	✓	✓
Number of Matches = 35, Relationship : HIGH										

Prepared by: M.RAJALINGAM

Checked by: Dr. S.RAJESWARI

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
I	20PSW1CC3	CC– III	WORKING WITH GROUPS	6	4	100	25	75

Course Outcome

At the end of the course the students will be able to:

- CO 1:** Enable the students to learn the values, concepts, principles and process of working with groups.
- CO 2:** Expand their ability to build a team to achieve the goal in the society
- CO 3:** Apply the knowledge about social group work in various settings
- CO 4:** Ability to critically analyze the problem of groups.
- CO 5:** Acquire the skills and attitudes to work with groups in the present context.

UNIT – I:

18 hours

Social Group Work: Definition, objectives and scope - Models of Group Work- Historical Development of Group Work, Principles of Group Work, Values, Significance and Skills - Group Work Process - #Limitation of social group work practice in India#.

UNIT – II:

18 hours

Social Groups and Development: Definition, Characteristics, Types of Groups and Functions of Groups - Stages of Group Development - #Basic Human Needs met by Groups at Different Stages of Group Development# - **Group Process** : Bond, Acceptance, Isolation, Rejection, Sub-Group Formation, Withdrawal, Behaviour Contagion, Conflict and Control.

UNIT – III:

18 hours

Approaches and Practices of Group Work: Therapeutic and Social Treatment – Group Dynamics and Member’s Behaviour – **Leadership in Groups:** Concepts, Definition, Characteristics, Functions, #Qualities of Leader#, Types and Theories of Leadership - Sociometry and Sociogram.

UNIT – IV:

18 hours

Programme Planning: Meaning and Definition of Programme, Principles and Process of Programme Planning and the place of Agency in Programme Planning – **Programme Laboratory:** Values and Techniques (Games, Singing, Dancing, Dramatics, Street Play, Puppetry, Group Discussions, Excursion, Psychodrama, Socio drama, Role play, and Brain Storming) - **#Rural Camp:** Planning, Organizing, Executing, Evaluating and Reporting#.

UNIT – V:

18 hours

Group Work Recording: Meaning, Purpose, Principles, Process and Summary Records - **Group Work Evaluation:** Meaning and its Place in Group Work, Steps in Group Work Evaluation and Criteria for Good Group Work. **Application of Group Work Methods in Different Settings:** Community Settings, Medical and Psychiatric Settings, #De-Addiction Centres#, Correctional Institutions, Schools, Industries, Physically Handicapped and aged Homes.

- Self study portion.

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	P.D.Mishra	Social work – Philosophy and Methods of Social Work	1st Edition	Inter-India Publications	1994	1,4
2.	H.Y. Siddiqui	Group Work – Theories and Practices	2nd Edition	Rawat Publications	2008	2,5
3.	Dr.Sanjay Bhattacharya	Social Work: Psycho-social and Health Aspects	-	Deep & Deep Publications	2008	3

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	H.L Bluementhal	Quantitative Analysis	1st Edition	Administration of Social Group Work, Association Press	1948	1,2,3
2.	K Conye Robert	Failures in Group Stage	1st Edition	Thousands Oaks	1999	1,2,4
3.	Fred Milson	Skills in Social group work,	2nd Edition	Routledge Publications	1973	1,2,3,4
4.	Gisela Konopka	Social group work - A helping process	2nd Edition	Prentice Hall, US	1963	1,2
5.	H.B Trecker	Social group work principles and practices	2nd Edition	The Woman's Press	1955	1,2,3

Web Reference:

- <https://www.iaswg.org/teaching-group-work>
- <https://core.ac.uk/download/pdf/229311857.pdf>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Paper					Hours	Credits				
I	20PSW1CC3	WORKING WITH GROUPS					6	4				
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)						
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5		
CO1	✓	✓	✓		✓	✓		✓	✓			
CO2		✓		✓	✓		✓	✓		✓		
CO3	✓	✓			✓	✓	✓	✓	✓			
CO4	✓		✓	✓	✓	✓		✓	✓			
CO5	✓	✓	✓				✓	✓	✓	✓		
Number of Matches= 34, Relationship : MODERATE												

Prepared by: Dr.K.SHEIK FAREETH

Checked by: Dr.N.ANTONY PRAKASH

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
I	20PSW1CC4	CC - IV	WORKING WITH COMMUNITIES	6	4	100	25	75

Course outcomes:

At the end of the course the students will be able to:

- CO 1:** Understand the concept of community and Social Action
- CO 2:** Obtain the insight about welfare of the community towards the development
- CO 3:** Apply the methods and techniques for social transformation
- CO 4:** Able to experiment the phases of community organization for social change.
- CO 5:** Acquire the knowledge about social action movements for the social progress.

UNIT – I:

18 hours

Community: Meaning, Types and Characteristics; #Community Power Structure and Community Leadership# -Community Dynamics: Integrative and Disintegrative Processes in the Community - Historical Development of Community Organization in UK and India - Gandhian approach to Community Organization

UNIT – II:

18 hours

Community Organization: Concept, Definition, Objectives, Philosophy, Principles - Community Organization as a Method of Social Work - #Community Welfare Councils and Community Chests# –Models of Community Organization.

UNIT – III:

18 hours

Methods of Community Organization: Planning, Education, Communication, Community Participation, Collective Decision Making, Involvement of Groups and Organizations, Resource Mobilization, Community Action, Legislative and Non-Legislative Promotion, Co-Ordination; #Skills in Community Organization#; Community Organization as an Approach to Community Development.

UNIT – IV:

18 hours

Phases of Community Organization: Study, Assessment, Discussion, Organization, Action, Evaluation, Modification, Continuation and Community Study - Community Organization in Disaster Management (Fire, Flood, Earthquake, Tsunami, and War) - #Role of Social Workers in Community Organization#. Approaches to Community Organization: Social work approach, political activist approach, community development approach

UNIT – V:

18 hours

Social Action: Definition, Objectives, Principles, Methods and Strategies; Social Action and Social Reform – #Scope of Social Action in India# – Approaches: Rights Based Approach and Advocacy Based Approach - Saul Alinsky's, Paulo Freire and Gandhian Methods of Social Action - Process of Social Action.

- Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	P.D.Mishra	Social work – Philosophy and Methods of Social Work	1 st Edition	Inter-India Publications	1994	1,2 and 5
2.	A.J.Christopher, A.ThomasWilliam	Community Organization and Social Action	1 st Edition	Himalaya Publishing House	1992	1,3 and 4

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	M.G. Ross	Community organisation- Theory and practices	1 st edition	Harper and Brothers Publishers	1993	1,3 and 4
2.	H.Y. Siddiqui	Working with communities	2 nd edition	Hira Publications	1997	2 and 5

Web Reference:

http://www.povertycafe.org/pcweb/archives/December/training_on_basic_community_orga.htm

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours	Credits				
I	20PSW1CC4		WORKING WITH COMMUNITIES			6	4				
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)					
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5	
CO1	✓	✓	✓	--	✓	--	✓	✓	✓	✓	
CO2	✓	--	✓	--	✓	--	✓	✓	✓	✓	
CO3	✓	✓	--	✓	✓	--	--	✓	✓	✓	
CO4	--	✓	✓	✓	✓	✓	✓	✓	--	✓	
CO5	✓	✓	✓	--	--	--	--	✓	✓	✓	
Number of Matches= 36, Relationship : HIGH											

Prepared by: Dr.S.RAJESWARI

Checked by: M.RAJALINGAM

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
I	20PSW1CC5	CC - V	FIELD WORK PRACTICUM	6	4	100	-	100

Course Outcomes:

At the end of the course the students will be able to:

- CO 1:** Enhance understanding about organizational profile, activities and role of social workers in selected civil society organizations, hospitals, industries and government institutions.
- CO 2:** Gain familiarity on identifying rural area and its problems prior to rural camp, executing methods of Social Work based on needs of rural area during rural camp, planning the entire rural camp program and its effective implementation by optimal utilization of financial and community resources.
- CO 3:** Develop professional skills on planning and organizing group project by using social worker's intervention for social problems by creating sensitization on it among people in rural and urban areas.
- CO 4:** Acquire the basic skills and abilities needed to outshine as a Social Work professional.
- CO 5:** Enrich understanding about social problems in rural and urban areas.

(i) Observation Visits (9 Visits)

In the first semester, the students will make 09 observational visits that comprise of community, health settings, industries and agencies working for special groups. These visits provide the firsthand practical information about social work profession.

(ii) Rural Camp (7 Days)

The Rural camp will be held for a period of 7 days in a rural / tribal area identified by the Camp In-charge and social work trainees. The key objective of camp is to help the students understand rural or tribal social systems, community need assessment, approaches and the strategies of intervention used by the various organizations working for the welfare of the rural or tribal community. The camp will also help nurture the capacity of the students to experience group living and to appreciate the value in terms of self-development, interpersonal relationship and sense of organizing, managing and taking responsibilities.

(iii) Group Project (2 programmes)

The students will be divided into groups and each group will be guided by a faculty member. Each group will identify a social problem or an issue through group discussions and they have to conduct two Group Awareness Campaigns.

Fieldwork Evaluation

Observational Visits (9 x 4)	=	36 marks
Camp	=	30 marks
Group Project (2 x 10)	=	20 marks
Consolidated Report	=	14 marks

100 Marks

**Note: A consolidated report covering observational visits, rural camp and group project will be submitted by the students and this report will be jointly evaluated through oral presentation by the internal and external examiners.*

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits			
I	20PSW1CC5	FIELD WORK PRACTICUM					6	4			
Course Outcomes (Cos)	Programme Outcomes (Pos)					Programme Specific Outcomes (PSOs)					
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5	
CO1	√	√	√	√		√	√	√	√	√	
CO2	√	√	√	√		√	√	√	√	√	
CO3	√	√	√	√		√	√	√	√		
CO4	√	√	√	√		√	√		√		
CO5	√	√	√	√					√		
Number of Matches = 38, Relationship : HIGH											

Prepared by: Dr.N.ANTONY PRAKASH

Checked by: Dr.K.SHEIK FAREETH

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC6	CC-VI	MANAGEMENT OF WELFARE ORGANIZATION	3	3	50	10	40

Course Outcome:

At end of the course the students will be able to:

- CO 1:** Understand the Concept and Functions social work methods
- CO 2:** Apply the skills and techniques of social welfare administration in different settings.
- CO 3:** Gain knowledge on Social and personal Legislation for catering to the needs of the society.
- CO 4:** Initiate own social welfare organization based on the knowledge of social work Profession.
- CO 5:** Enhance the abilities and qualities of social workers in administering community based organization.

Theory: 50 (Internal 10 + External 40) = 3 Hours

UNIT – I

9 hours

Administration of Welfare: Meaning and Definition, Purpose, Principles, Scope and Functions. Historical Development - #Voluntary Vs Professional Social Work#.

UNIT – II

9 hours

Welfare Services: Central Social Welfare Board, State Social Welfare Board, Ministry of HRD and Social Justice and Empowerment, Nehru Yuva Kendra, Directorate of Sports and Youth Welfare, #Schools of Social Work and Other Recognised Institutions#.

UNIT – III

9 hours

Agency Administration: Registration of a Society and Trust - Advantages, Role, Functions, Constitution and Bye-Laws (Societies Registration Act 1860 Indian Trust Act 1882), Policy Making, #Office Administration#, Fund Raising, Annual Report, Methods of Resource Mobilization.

UNIT – IV

9 hours

Social Legislation: Laws Related to Children: The Juvenile Justice (Care and Protection of Children) Act 2015, The Prohibition of Child Marriage Act 2009, The Protection of Children from Sexual Offences Act 2012.

UNIT – V

9 hours

Laws Related to Family: Personal and Civil Laws related to Hindu, Muslim and Christian: Marriage, Divorce, Adoption, Minority and Guardianship, Maintenance & Succession.

- Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Chowdhry, Paul	Social Welfare Administration	1 st Edition	Atma Ram & Sons, New Delhi,	2006	1,2
2.	ShilajaNagendra	Social Work and Social Welfare in India	1 st Edition	ABD Publishers, Jaipur	2005	1,2
3.	Shanmugavelayutham	Social Legislations and Social Change	1 st Edition	Vazhga Valamudan Publishers, Chennai	1998	,3,4,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	A.S.Kohli and S.R.Sharma	Encyclopaedia of Social Welfare Administration (Vol.1)	1 st Edition	Anmol Publications Private Limited	1996	1,2,3
2.	Bose, A.B.,	Social Welfare Planning in India	1 st Edition	U.N. Pub., Bangkok	1968	1,2,4
3.	G.R. Madan	Indian Social Problems, Vol-I&II	2 nd Edition	Allied Pacific Pvt. Ltd, Alhambra, CA,	1973	1,2,3,4
4.	Goel, S.L. and Jain, R.K	Social Welfare Administration, Vol. I and II,	2 nd Edition	Deep Publications	1988	1,2
5.	Jagannadham, C	Administration and social change	2 nd Edition	Uppal Publishing House	1978	1,2,3

Web Reference:

- <http://www.cswb.gov.in/>
- <https://socialwelfare.delhigovt.nic.in/home/social-welfare-department>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Paper					Hours	Credits				
II	20PSW2CC6T	MANAGEMENT OF WELFARE ORGANIZATION–THEORY					3	3				
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)						
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5		
CO1	✓	✓	✓	✓		✓		✓	✓	✓		
CO2		✓	✓	✓	✓		✓	✓	✓	✓		
CO3		✓	✓		✓	✓		✓	✓	✓		
CO4	✓	✓	✓	✓		✓	✓	✓	✓	✓		
CO5	✓	✓	✓		✓			✓	✓	✓		
Number of Matches= 39, Relationship : High												

Prepared by: Dr.K.SHEIK FAREETH

Checked by: Dr.N.ANTONY PRAKASH

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50

Relationship	Very Poor	Poor	Moderate	High	Very High
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Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
II	20PSW2CC6P	CC – VI	MANAGEMENT OF WELFARE ORGANIZATION– PRACTICAL	3	2	50	10	40

Course Outcome

At the end of the course the students will be able to:

- CO 1:** Understand the basic knowledge of computer for the application of technology in social work practice.
- CO 2:** Apply the computers in the Field for the presentation of social issues properly.
- CO 3:** Acquire the skills and techniques of computer for excelling in social work profession.
- CO 4:** Prepare the documentations by using the knowledge of computer technology.
- CO 5:** Apply the internet resources for the better functioning in the society

Practical: 50 (Internal 10 + External 40) = 3 Hours

UNIT – I

9 hours

Computers and Information Technology in Social Work: Meaning, Characteristics, Classification, types of Software, Short cut Keys and utility of Software in Non-Profit Organization, Virtual Community, #Impact of Information Technologies on Social Work Practice, advantage of Social Medias#.

UNIT – II

9 hours

Applications of Computers in the Field of Social Work with MS Word: Editing, Reviewing, Clip Art, Preview on screen – saving, printing and reloading mail merge, Managing Files – #Preparation of Technical Reports#.

UNIT – III

9 hours

Applications of Computers in the Field of Social Work with MS Excel: MS excel: Creating Charts – Graphical Presentation such as Lines, Bars, Pie –Data base – Data Form -Sorting Data – Filtering, Data entry and basic calculations.

UNIT – IV

9 hours

Impact of Computers on Social Service Delivery: Creating a Presentation- Animation Running Slide Show, Saving the Slides, Printing Presentations.

UNIT – V

9 hours

Internet Resources for Social Workers: Creating of Mail ID – Sending and Receiving E-mails, Working with Attached Files, Searching in Internet, Advanced Search Techniques, Uses of Social Medias, Drafting of Reports, #Use of Internet in Social Work Research#.

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Ananthi Sheshasaayee and Sheshasaayee	Computer applications in Business and Development	1 st Edition	Atma Ram & Sons, New Delhi,	1984	1,2,3
2.	Claire Gregor	Practical Computer Skills for Social Work	1 st Edition	SAGE Publications, New York	2005	1,2

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Jo Ann R Coe	Computers and Information Technology in Social Work: Education, Training, and Practice	1st Edition	CRC Press	2000	1,2,3
2.	Rino J.Patti	The Handbook of Social Welfare Management	1st Edition	SAGE Publications, New York	1968	1,2,4
3.	D.R.Sachdeva	Social Welfare Administration in India	2nd Edition	Kitab Mahal, the University of Michigan	1992	1,2,3,4

Web Reference:

- <https://onlineprograms.ollusa.edu/msw/resources/how-social-workers-use-technology>
- <https://www.socialworkers.org>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Paper					Hours	Credits				
II	20PSW2CC6P	MANAGEMENT OF WELFARE ORGANIZATION– PRACTICAL					3	3				
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)						
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5		
CO1	✓			✓	✓	✓		✓	✓	✓		
CO2		✓		✓	✓	✓		✓	✓	✓		
CO3		✓	✓	✓			✓	✓	✓			
CO4	✓	✓		✓			✓	✓	✓			
CO5		✓		✓	✓	✓	✓	✓	✓	✓		
Number of Matches= 34, Relationship : MODERATE												

Prepared by: Dr.K.SHEIK FAREETH

Checked by: Dr.N.ANTONY PRAKASH

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
II	20PSW2CC7	CC - VII	RESEARCH METHODS IN SOCIAL WORK	6	4*	100	25	75

Course outcomes:

At the end of the course the students will be able to:

- CO 1:** Acquire the understanding about the concepts of Social work research
- CO 2:** Recognize the various processes involved in research
- CO 3:** Enable the students to acquire skills in addressing the social issues in the society.
- CO 4:** Apply the social statistics in analyzing the issues pertaining in the community
- CO 5:** Identify the social issues, frame the action research and suggest the suitable measures

UNIT – I: 18 hours

Social Work Research: Meaning, Definition, Purpose of Research, Social Work Research - Scientific Method: Nature, Characteristics, Purpose and Steps in Research Process – Concepts, #Operationalization of definition#, Variables and its Types.

UNIT – II: 18 hours

Research Design and Sampling: Formulation of Research Problem – Review of Literature - Research Designs: Exploratory, Descriptive, Diagnostic and Experimental - Hypothesis: Formulation, Attributes of Hypotheses and Types - Population and Universe - Sampling: Definition, Principles, Types and Procedures - Measurement: Meaning, Levels of Measurement: Nominal, Ordinal, Interval and Ratio; #Validity and Reliability: Meaning and Types#.

UNIT – III: 18 hours

Sources and Methods of Data Collection: Sources: Primary and Secondary; Tools of Data Collection: Observation and Survey Methods, Interview Schedule, Questionnaire: Meaning, Types, Merits and Demerits – #Pre-Test and Pilot Study#. Qualitative Research Tools: Case Study, Observation, Focus Group Discussion.

UNIT –IV: 18 hours

Social Statistics: Meaning, #Use and its Limitations in Social Work Research# - Measures of Central' Tendency: Arithmetic Mean, Median and Mode; Dispersion: Quartile Deviation, Standard Deviation and Co-efficient of Variation - Tests of Significance: "t" Test and Chi-Square Test, Correlation: Karl Pearson's Coefficient of Correlation and Spearman's Rank Correlation.

UNIT – V: 18 hours

Research Proposal and Report Writing: Format, Processing of Data: Editing, Coding, Classification And Tabulation - Diagrammatic Representation of Data: Types; Interpretation and Analysis, Report Writing and Referencing; #Applications and Limitations of Research in Social Work#

- Self study portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	C.R.Kothari	Research Methodology Methods and Techniques	2 nd revised edition	New Age International Publishers	2004	1,2,3,and 5
2.	Margaret Alston, Wendy Bowles	Research for Social Workers	2 nd edition	Rawat Publications	2003	2,3 and 4

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	D. K.Lal Das and VanilaBhaskaran	Research Methods for Social Work	1 st edition	Rawat Publications	2005	1,2,3 and 5
2.	M.A.Gopal	An Introduction to research Procedure in Social science	1 st edition	Anmol Publications	1994	2,3 and 4

Web Reference:

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours	Credits			
II	20PSW2CC7		RESEARCH METHODS IN SOCIAL WORK			6	4			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓		✓		✓		✓	✓		✓
CO2		✓	✓	✓	✓		✓	✓	✓	✓
CO3		✓	✓	✓	✓	✓	✓	✓	✓	✓
CO4		✓		✓	✓		✓	✓	✓	✓
CO5	✓	✓			✓	✓	✓		✓	✓
Number of Matches= 37, Relationship : HIGH										

Prepared by: Dr.S.RAJESWARI

Checked by: Dr.ANTONY PRAKASH

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
II	20PSW2CC8	CC-VIII	HUMAN GROWTH AND PERSONALITY DEVELOPMENT	6	4	100	25	75

Course Outcome

At the end of course the students will be able to:

- CO 1:** Obtain the basic understanding of the concept of psychology and personality.
- CO 2:** Understand Physical, Psychological, Social and Emotional changes and development of a person in the present.
- CO 3:** Enhance the knowledge about psychological theories to fulfill the needs of the society.
- CO 4:** Gain the knowledge on human behavioral changes and found suitable strategies for the social development.
- CO 5:** Apply the knowledge of psychology in the various stages of human life in the field work practice.

UNIT – I

18 hours

Psychology: Definition, Nature, Branches and Scope – Application of Psychology in Various Fields, Special Reference to Social Psychology and its Application, #Relationship between Social work and Psychology#, Biological basis of Behaviour – Human Behaviour.

UNIT – II

18 hours

Human Growth and Development: Meaning and Definition – Significant Facts about Development. **Developmental Stages:** #Pregnancy and Child Birth# – Physical, Psychological and Emotional Aspects of: Infancy, Babyhood, Childhood, Puberty, Adolescence, Adulthood and Old age.

UNIT – III

18 hours

Personality: Definition, meaning and concept- Important Concepts and Contributions of Freud, Jung, Adler, Maslow and Eysenck. #Factors Influencing Personality Development#: Heredity, Environment and Socialization Process.

UNIT – IV

18 hours

Perception: Definition, Types and Factors Influencing Perception – **Learning:** Definition, Types: Cognitive, Sensory, Motor and Verbal – Theories of Pavlov and Skinner, **Memory:** Types, Stages of Memory, Remembering and Forgetting#. **Motivation:** Nature, Definition, Types and Characteristics, Motives for Survival: Hierarchy of Motives.

UNIT – V

18 hours

Intelligence: Definition, Measurement of I.Q, I.Q tests. **Attitude:** Formation of Attitudes and Attitude Change#, **Adjustment:** Concepts of Adjustment and Maladjustment, Stress, Frustration, **Conflict:** Nature and Types - Coping Mechanisms, meaning and Types – Basic Concepts of Normality vs Abnormality.

- Self Study Portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Clifford Morgan, Richard King, John Weisz, John Schopler	Introduction to psychology	5 th Edition	Tata McGraw-Hill Publishing Ltd	2005	1, 3, 4
2.	S K Mangal	Abnormal Psychology	1 st Edition	Sterling Publishers Pvt. Ltd	1987	1,2,3,4,5
3.	S K Mangal	General Psychology	16 th Edition	, Published Sterling Publishers Pvt. Ltd	1998	1,2,3,4 5
4.	E.B.Hurlock	Developmental Psychology	36 th Edition	Tata Mcgraw Hill	2006	2

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	L.L. Davidoff	Introduction to Psychology	2 nd Edition	Aucklan: McGraw Hill Inc.	1976	1
2.	Rayner Eric.	Human Development	1 st Edition	Psychology Press	2005	1,2,3
3.	T.S.Saraswathi R.Dutta	Development of Psychology in India	1 st Edition	Sage Publications India Pvt Ltd	1999	2,3,4
4.	Helen Beck	Developmental Psychology	6 th Edition	Published McGraw Hill Education	2001	2,5

Web Reference:

1. <https://www.slideshare.net/drjayeshpatidar/human-growth-and-development-53538905>

2. <https://www.slideshare.net/rdhaker2011/growth-and-developmentppt>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits				
II	20PSW2CC8	HUMAN GROWTH AND PERSONALITY DEVELOPMENT					6	4				
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)						
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5		
CO1	✓	✓	✓			✓	✓	✓				
CO2		✓	✓	✓	✓	✓	✓	✓	✓			
CO3	✓		✓		✓		✓	✓	✓			
CO4			✓				✓	✓	✓	✓		
CO5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Number of Matches = 35, Relationship : HIGH												

Prepared by: M.RAJALINGAM

Checked by: M.RAJALINGAM

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
II	20PSW2CC9	CC-IX	COUNSELLING IN SOCIAL WORK: THEORY AND PRACTICE	6	4	100	25	75

Course Outcomes:

At the end of course the students will be able to:

- CO 1:** Acquire the basic knowledge on counseling.
- CO 2:** Enhance knowledge about the various types of 19ounseling for solving the behavioural problems of the persons.
- CO 3:** Develop skills and techniques of counseling for becoming professionally effective.
- CO 4:** Create aware about theories and modalities of counseling for becoming proficient.
- CO 5:** Apply the knowledge of counseling in various settings for being successful in it.

UNIT – I

18 hours

Counselling: Meaning, Definition, Characteristics of Counseling – Goals and Importance –Types of Counseling: Crisis Counseling, Facilitative Counseling, Preventive Counseling and Developmental Counseling – Skills, Principles and #Techniques of Counseling#

UNIT – II

18 hours

Process of Counseling: Awareness of need for help – Development of relationship – Expression of feelings – Exploration of deeper feelings – Integration – Time perspective – Gain insight – Adjust to the reality – interview techniques – Counselor Counseee relationship: factors influencing the relationship – Professional Ethics of Counseling - #Counseling as a Profession in Indian Settings, Problems and Limitations#.

UNIT – III

18 hours

Theories of Counselling: Psychoanalytic theories – behavioural theories – humanistic theories – existential theories – Learning theories-#Family Dynamics and life style#.

UNIT – IV

18 hours

Therapeutic Intervention in Counseling: Psycho-analytic Therapy – Cognitive Therapy, Group Psycho Therapy, Family Therapy, Marital Therapy, Behaviour Therapy, #Occupational Therapy# (Concept, Techniques and Salient Features)

UNIT – V

18 hours

Counseling in Different Settings: #Family Counseling: Pre-marital and post-marital, sex education, HIV/AIDS counseling# -Educational Counseling and Guidance: Scholastic Backwardness, Emotional Disturbances, Problems of the Adolescence – Vocational Counseling: Career Counseling, Job Adjustment, Placement Counseling – Industrial Counseling: Absenteeism, Accident Proneness, Occupational Stress, Inter-personal Conflicts - #De-addiction Counseling – Role of Social Workers in Different Settings#.

- Self-study portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Narayana Rao	Counselling and Guidance	2 nd Edition	Tata McGraw Hill Publishing Company Ltd	1981	1, 2, 3, 4 and 5
2.	Samuel T Gladding and Promila Batra	Counseling : A Comprehensive Profession	8 th Edition	Pearson Education	2018	1,2,3. 4 and 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Richard Nelson Jones	Basic Counselling Skills: A Helper's Manual	3 rd Edition	Sage South Asia	2012	1 and 2
2.	Jaswal SS	Guidance and Counselling – An elective approach	1 st Edition	Anmol Publishers	1988	1, 2 and 5
3.	Indu Dave	The Basic Essentials of Counselling	4 th Edition	Sterling Publishers	1997	1, 2, 3 and 4
4.	Frank A Nugent and Karyn Dayle Jones	Introduction to the Profession of Counseling	4 th Edition	Prentice Hall	2004	1,2,3 and 4
5.	Gerald Corey	Theory and Practice of Counseling and Psychotherapy	10 th Edition	Cengage Learning	2019	1,2,3 and 4

Web Reference:

1. <https://www.counselling-directory.org.uk/>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Course Code	Title of the course					Hours	Credits		
II	20PSW2CC9	COUNSELLING IN SOCIAL WORK: THEORY AND PRACTICE					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	√	√	√	√		√	√	√	√	√
CO2	√	√	√	√		√	√	√	√	√
CO3	√	√	√	√		√	√		√	
CO4	√	√	√	√		√			√	
CO5	√	√	√	√		√			√	
Number of Matches = 37, Relationship : HIGH										

Prepared by: Dr. N. ANTONY PRAKASH

Checked by: Dr. K.SHEIK FAREETH

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
II	20PSW2CC10	CC - X	CONCURRENT FIELD WORK	6	4	100	-	100

Course Outcomes:

At the end of the course the students will be able to:

- CO1** Enhance understanding about fieldwork agency profile, activities and role of social worker in it.
- CO2** Enable students to plan and apply the methods of social work at the relevant fieldwork organization (i.e. Hospitals or Industries or Civil Society Organization or Special Schools).
- CO3** Contribute for the fieldwork organization by way of documentation, creating awareness program and helping professional social workers in the organization.
- CO4** Understanding the application oriented aspects of theoretical concepts and methods of Social Work discipline at the fieldwork agency.
- CO5** Develop skills needed to outshine as a Social Work professional through fieldwork experiences.

The students shall spend 30 working days in the second semester for fieldwork training being placed in the social welfare organizations. The department will find the agencies and the detailed guidelines for methodology of fieldwork will be given to them.

Field Work Requirements:

The students should practice the methods of Social Work (Casework - 3, Group Work – 2 and Community Organization Programme – 1). Besides these components the trainee is expected to participate in the social work activities of the field work agency. The department will issue a field work file to each student which needs to be carried to the agency everyday and get signed by the agency supervisor to monitor the attendance. The student trainee is expected to write a report on field work activities in their file. The faculty advisor will evaluate the students learning from these reports.

Fieldwork Evaluation

Case Work (3 x 5)	=	15 marks
Group Work (2 x 5)	=	10 marks
Community Organization Programme (1 x 15)	=	15 marks
Tribal Visit	=	50 marks
Consolidated Report	=	10 marks
		100 Marks

**Note: A consolidated report covering case work, group work and community organization programme will be submitted by the students and this report will be jointly evaluated through oral presentation by the internal and external examiners.*

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
II	20PSW2CC10	CONCURRENT FIELD WORK					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	√	√	√	√		√	√	√	√	√
CO2	√	√	√	√		√	√	√	√	√
CO3	√	√	√	√		√	√	√	√	
CO4	√	√	√	√		√	√		√	
CO5	√	√	√	√					√	
Number of Matches = 38, Relationship : HIGH										

Prepared by: Dr. N. ANTONY PRAKASH

Checked by: Dr.S.RAJESWARI

Note:

Mapping	1-29%	30-59%	60-69%	70-89%	90-100%
Matches	1-14	15-29	30-34	35-44	45-50
Relationship	Very Poor	Poor	Moderate	High	Very High

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
III	20PSW3CC11	Core - XI	SUMMER INTERNSHIP*	6	4	100	-	100

Course Outcomes:

At end of the course the students will be able to:

1. Understand the functioning of the social work agencies
2. Enrich the professional capacity of the social workers
3. Imbibe the ethics of social work to the trainees
4. Promote networking among social work agencies
5. Enhance the reporting and documentation skills of social work students

The objective of summer placement is to expose students to the new learning situations, enable them to develop professional outlook and gain experience which contribute to their professional development. It gives an opportunity to develop linkage with reputable organizations. This enhances the integrated practice of social work methods and strategies in social work setting.

Requirements: The time frame stipulated for summer placement is a minimum of three weeks (21 days) immediately after the end of second semester examination. They should get a record of attendance from the agency supervisor and write a daily report which should be sent to the faculty advisor through E-mail every Monday of the week. It is compulsory to get a feedback form and certificate from the agency. Summer Internship is to be undertaken by the students irrespective of the specializations.

Fieldwork Evaluation

Learning about Agency / Hospital / Industry	=	20 marks
Learning Professional Skills	=	20 marks
Mini Research	=	40 marks
File Maintenance and Consolidated Report	=	20 marks

100 Marks

***Note:** A consolidated report covering the above mentioned components will be submitted by the students at the end of July in the III Semester. This report will be jointly evaluated through oral presentation by the internal and external examiners in the first week of August.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits			
II	20PSW2CC11	SUMMER INTERNSHIP					6	4			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)					
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5	
CO1	√	√	√	√		√	√	√	√	√	
CO2	√	√	√	√		√	√	√	√	√	
CO3	√	√	√	√		√	√	√	√		
CO4	√	√	√	√		√	√		√		
CO5	√	√	√	√					√		
Number of Matches = 38, Relationship : HIGH											

Prepared by: Dr. N. Antony Prakash

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
III	20PSW 3CC12	Core - XII	SOCIAL ENTREPRENEURSHIP	6	4	100	25	75

Course Outcomes:

At end of the course the students will be able to:

- CO 1** Apply and critique social entrepreneurship frameworks
- CO 2** Apply the theory of change model for social enterprises
- CO 3** Identify areas of our economy/society where social entrepreneurs work
- CO 4** Identify characteristics of successful social entrepreneurs
- CO 5** Analyze the challenges in growing a social enterprise and scaling social impact

UNIT-I

18 hours

Entrepreneur: Meaning - Definition - Importance - Qualities - Functions – Classification – Characteristics – Types. **Distinction between related Terms:** Entrepreneur, Entrepreneurship, Intrapreneur, Enterprise and Management - Factors influencing Entrepreneurship. **Views** of Peter Drucker and Schumpeter's and Indian Entrepreneurs – Rathan Tata, Narayana Murthy, KiranMazumdar Shaw, RajshreePathy.

UNIT-II

18 hours

Entrepreneurship Development: Objectives - Entrepreneurial Training - Phases of EDP - Evaluation and feedback of EDP. **Business Idea Generation Techniques** – Identification of Business Opportunities – #Role of Entrepreneurs in the Economic Development#.

UNIT-III

18 hours

Approaches for New Business: Project Identification – Project Classification – Project Selection – Project Formulation – Project Design – Project Report. #Steps for Starting a small Industry#.

UNIT-IV

18 hours

Incentives and Subsidies: Meaning - Needs - Subsidy scheme for selected categories of Industries - Special Concession – Incentives for development of backward areas - #Role of Central and State Government#.

UNIT-V

18 hours

Special Agencies for Entrepreneurs: Institutions for Promotional and Development like SIPCOT, DIC, KVIC, SISI. Financial Institutions like IDBI, SIDBI, NABARD and NSDC in Entrepreneurial Development.

Textbooks

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	NafeesA.Khan,	Fundamentals of Entrepreneurship	1 st Edition	Anmol Publications Private Limited	2006	1
2.	Saravanavel	Entrepreneurial Development	2 nd Edition	Ess Pee Kay Publishing House	1991	2,4
3.	Gupta and Srinivasan	Entrepreneurship Development in India	1 st Edition	Sultan Chand & Sons, New Delhi	2000	3,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Eric Morse, Ronald K.	Cases in Entrepreneurship	1 st Edition	Sage Publications	2008	1,4
2.	JC Verma and Gurpal Singh	Small Business and Industry : A Handbook for Entrepreneurs		Sage Publications, New Delhi	2002	1,2,4
3.	Jayshree Suresh	Entrepreneurial Development	1 st Edition	Margham Publications	2006	1,2,3,4
4.	Mathew J Manimala	Entrepreneurial Policies and Strategies The Innovator's Choice	2 nd Edition	Sage Publications. New Delhi.	1999	1,2
5.	ShivganeshBhargava	Entrepreneurial Management	2 nd Edition	Sage Publications New Delhi	2008	1,2,3

Web Reference:

- <http://socialgoodstuff.com>
- https://blog.feedspot.com/social_enterprise_blogs/

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours	Credits			
III	20PSW3CC12		SOCIAL ENTREPRENEURSHIP			6	4			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓			✓	✓	✓		✓	✓	✓
CO2		✓		✓	✓	✓		✓	✓	✓
CO3		✓	✓	✓			✓	✓	✓	
CO4	✓	✓		✓			✓	✓	✓	
CO5		✓		✓	✓	✓	✓	✓	✓	✓
Number of Matches= 34, Relationship : MODERATE										

Prepared by: Dr.K.SHEIK FAREETH

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
III	20PSW3CC13	Core - XIII	DISASTER MANAGEMENT	6	4	100	25	75

Course Outcomes

At the end of the course the students will be able to:

1. Enhance understanding on concepts pertaining to disaster (i.e. meaning, significance, types, impact, intervention, etc.), Disaster Management Act, 2005 and key agents in disaster management
2. Gain familiarity on concepts relating to disaster mitigation, disaster management, disaster management cycle and disaster management dimensions.
3. Improve knowledge on impact of disaster during, post disaster, impact of it on physical, economical, spatial, psycho social conditions and on its victims.
4. Know about concepts relating to relief, reconstruction, rehabilitation, prerequisites and constraints in relief work.
5. Enrich acquaintances on disaster policy in India, Disaster Management Act, 2005, international agencies working for disaster, role of international civil society organizations, media, social workers, case studies relating to disaster, etc.

UNIT I

18 Hours

Disaster: Concept, Meaning, definition, significance, major disaster events in India and the world; types of disasters – natural disasters; famine, drought, flood, cyclone, tsunami, earthquake; manmade disasters; riots, blasts, militancy, displacement; causes, effects, impact and interventions. Epidemic/ Pandemic Disaster Management Act 2005 Key agents in DM - SDMA, DDMA, NIDM, NDRF

UNIT II

18 Hours

Disaster mitigation and disaster management – profile, forms and reduction of vulnerability; pre disaster; concept and principles of disaster mitigation and disaster management; risk assessment; prevention; preparedness; education and awareness. Disaster Management cycle Disaster Management Dimensions

UNIT III

18 Hours

Impact of disaster: During disaster; post disaster; impact of disaster on physical, economical, spatial, psycho social conditions; PSTD; politics of aid; victims of disaster; children, elderly and women; gender issues.

UNIT IV

18 Hours

Disaster process; concept and components of relief, reconstruction; rehabilitation; major issues and dynamics in the administration of relief, reconstruction and rehabilitation; short term and long term plans; community participation; objectives, prerequisites and constraints; resource mobilization.

UNIT V

18 Hours

Disaster and Intervention opportunities; Disaster policy in India; disaster management act of 2005; national and International agencies: NDMA, NIDM, NCMC, UN, UNDRO, UNESCO, UNDP; role of NGO's, role of International NGOs, media, defence; role of social workers and intervention strategies; case studies; Bhopal gas tragedy, Gujarat & Marathwada earthquake, Orissa super cyclone and 2004 tsunami. UN International Strategy for Disaster Reduction - #HFA National DRR day International DRR decade, day Red cross crescents code of Conduct for DMSPHERE standards#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Gillespie, D.F. and Danso, K.	Disaster concepts and issues: A guide for Social Work Education and Practice.	-	Council on Social Work Education	2010	1, 2, 3, 4 and 5
2.	Ministry of Home Affairs, Government of India	Disaster Management in India	-	Ministry of Home Affairs, Government of India	2011	1, 2, 3 and 4

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Parasuraman, S and Unnikrishnan, PV	India Disaster Report: towards a policy Initiative.	-	Oxford University Press	2000	1, 2 and 5
2.	Asian Disaster Preparedness Center	Community Based Disaster Risk Management: field practitioners' handbook.	-	-	2004	1,2,3 and 4
3.	Asian Disaster Reduction Centre	Total Disaster Risk Management : Good Practices	5 th Edition	-	2009	1,2,3 and 4
4.	Kapur A	Disasters in India: Studies of Grim Reality	3 rd Edition	Rawat Publications	2005	1,2 and 5
5.	Singh R.B.	Natural Hazards and Disaster Management	6 th Edition	Rawat Publications	2018	1,2,3 and 4

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW3CC13	DISASTER MANAGEMENT					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓		✓	✓	✓	✓	✓	
CO2	✓	✓	✓		✓	✓		✓	✓	
CO3	✓	✓	✓		✓	✓			✓	
CO4	✓	✓	✓		✓	✓		✓	✓	
CO5	✓	✓	✓		✓	✓	✓	✓		
Number of Matches = 35, Relationship : HIGH										

Prepared by: Dr.N. Antony Prakash

Checked by:

SPECIALIZATION –I - CLINICAL SOCIAL WORK

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW3DE11	DEC - I	COMMUNITY HEALTH	6	4*	100	25	75

Course outcome:

At the end of the course the students will be able to:

1. Obtain knowledge and understanding about the concept of health and community health
2. Strengthen the understanding of health care system in India.
3. Enhance the skills to assess the health needs of the community
4. Develop the understanding of nutrition and the deficiency of it create hazards in human beings
5. Acquire the understanding of various communicable and non-communicable diseases that affect the human beings

UNIT – I

18 hours

Concepts of Health: Meaning, Definition, Health vs Illness- Health and its relationship to welfare - Historical Development of Health Care System, Public Health, Comprehensive Health, Primary Health Care- Factors Influencing Health – Social and Preventive Medicine - Vital Health Statistics - Multiple Causes of Disease- Factors involved in the process of diseases Transmission- Specific and Comprehensive Health Indicators.

UNIT – II

18 hours

Community Health: Meaning, Definition, Community Health Care delivery Systems and Administrative Structure & Functions at the National, State, District, and Block levels- Functions and Importance of Community Health Centers and Primary Health centers

UNIT - III

18 Hours

Community Health Care – Need Assessment: Assessing Community Health Needs, Mobilizing core groups and Community Participation - Training of Multipurpose health Workers in Community Health Programmes. International health Organizations: #WHO, UNICEF, UNDP, UNFPA, FAO, ILO#.

UNIT - IV

18 hours

Nutrition and Health: Nutrition groups- Functions, Sources and Requirements, Caloric Requirements for different age groups- Balance Diets, Mal-Nutrition and Deficiency Diseases

UNIT - V

18 hours

Major Communicable and Non - Communicable Diseases: Etiology, Symptoms, Transmission, Treatment & Prevention of Leprosy, T.B, STI, HIV, AIDS, Malaria, Cholera, Typhoid, Chikungunya and Corona - **Non-Communicable Diseases:** Cancer, Diabetes, Heart Disease, Asthma, Cardiac disorders and Occupational Diseases - Immunization Schedule for Children.

Self Study Portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	K. Park	Park's Textbook of Preventive and Social Medicine	19th Edition	BanarsidasBhanot Publishers,	2007	1,2,3, and 5
2.	M.N.Ahmed	Hygiene and Health	1 st Edition	Anmol Publications Pvt Ltd, New Delhi	2005	4

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Misra, Rajiv; Rachael Chatterji&SujathaRao (Eds)	India Health Report		Oxford University Press	2003	1 and 4
2.	Chen, Lincoln C. et al	Health, Poverty & Development in India		Oxford University Press	1996	2 and 5
3.	Murthy R. Srinivasa,	Development of Mental Health Care in India, 1947-1995 (Health policy series)	1 st Edition	Voluntary Health Association of India	2000	3
4.	K.V.Narayanan,	Health and development: Inter sectoral linkages in India	1 st Edition	Rawat Publications, Delhi,	1997	5

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours	Credits			
III	20PSW3DE11		COMMUNITY HEALTH			6	4			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	✓		✓	✓		✓	✓
CO2	✓		✓		✓	✓	✓	✓		✓
CO3		✓	✓	✓			✓	✓	✓	✓
CO4	✓	✓	✓	✓	✓	✓		✓	✓	
CO5	✓	✓		✓		✓	✓	✓	✓	✓
Number of Matches= 38, Relationship : HIGH										

Prepared by: Dr.S.RAJESWARI

Checked by:

SPECIALIZATION –I - CLINICAL SOCIAL WORK

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW3DE12	DEC - II	MENTAL HEALTH	6	4*	100	25	75

Course Outcome:

At the end of the course the students will be able to:

- CO 1 Able to understand the Concept and History of Mental Health
- CO 2 Develop the Assessment skills and applying the knowledge in the field of Mental Health
- CO 3 Acquire the Knowledge about Neurotic, Stress-related and Somatoform Disorders
- CO 4 Gain the insight of Prevalence and Treatment modalities Psychosis, Psycho-somatic problems
- CO 5 Ability to familiarize in the field of mental health and mental Illness.

UNIT – I

18 hours

Mental Health: Brief anatomy and physiology of brain, Mental Health: Meaning, Definition, Historical development of Psychiatry as a field of Specialization - #Attitudes and Beliefs pertaining to Mental illness in Ancient, Medieval and Modern times# - Concept of Normality and Abnormality.

UNIT – II

18 hours

Classification of Mental Illness: DSM-V, ICD, WHO's ICF –purpose and its use in diagnosis- National Mental Health Act-1987- **Psychiatric Assessment and Interventions:** Interviewing- Case history taking and Mental Status Examination, Psychosocial and Multidimensional Assessment of mental disorder, Multidisciplinary team, #Psycho-social Diagnosis and Interventions#.

UNIT – III

18 hours

Psychiatric illness: Neurosis and Psychosis difference **Neurotic disorders:** Depression, Anxiety, Phobia, Panic disorder, OCD, PTSD, Conversion Disorders, Psycho somatic Disorders – **Psychotic Disorders:** Acute psychosis, Schizophrenia, Mood disorders, Culture bound Syndromes, Personality disorders, Sexual deviations, Delusional disorder #Alcoholism, Drug dependence and Suicide#.

UNIT – IV

18 hours

Mental Health Problems among Children: Autism, Scholastic Backwardness, ADHD, Down syndrome, Mentally Retardation and Learning Disorders - Problems among **women:** PMDD, Postpartum blues, postpartum psychosis.

UNIT – V

18 hours

Mental Handicap: Cerebral Palsy, Epilepsy: Definition, Classification, Clinical Types, Causes and Management – **Organic Disorders:** Dementia, Delirium, Alzheimers and Parkinson's syndrome.

- Self Study Portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Dr.L.P.Shah&Mrs.Hema Shah	A Handbook of Psychiatry	3 rd Edition	Vora Medical Publications.	1993	1,2,3
2.	Dr.K.Ramakrishnan&Dr.N.Arunkumar	Psychiatry Made Easy	1 st Edition	Nathan & company	2002	3,4,5
3.	Park, Park's	Textbook of Preventive and Social Medicine	19 th Edition	BanarsidasBhanot Publishers	2007	2,3,4
4.	NirajAhuja	A Short Text Book of Psychiatry	7 th Edition	Jaypee Brothers Medical Publishers (P) Ltd	2011	1, 2, 3, 4, 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	World Health Organization (WHO)	International Classification of Diseases (ICD-11)	11 th Edition	World Health Organization (WHO)	2019	1,2,3,4,5
2.	Hughes Jennifer	An outline of modern psychiatry	5 th Edition	John Wiley & sons	1981	1, 3, 2
3.	Robert N	Abnormal Psychology and Modern Life	11 th Edition	Allyn& Bacon	2000	1, 3, 4, 5
4.	American Psychiatric Association (APA)	Diagnostic and Statistical Manual of Mental Disorders (DSM -V)	5 th Edition	American Psychiatric Association (APA)	2013	1,2,3,4,5

Web Reference:

- <https://www.slideshare.net/drjayeshpatidar/mental-health-illness>
- <https://www.slideshare.net/teenmentalhealth/understanding-mental-health-and-mental-illness-presentation>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
II	20PSW3DE12	MENTAL HEALTH					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓		✓	✓		✓	✓		✓	
CO2		✓	✓	✓		✓	✓		✓	✓
CO3	✓			✓	✓	✓		✓	✓	
CO4	✓	✓	✓		✓		✓	✓		✓
CO5		✓	✓	✓		✓	✓	✓	✓	
Number of Matches = 33, Relationship : MODERATE										

Prepared by: M.RAJALINGAM

Checked by:

SPECIALIZATION –I - CLINICAL SOCIAL WORK

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW3DE13	DEC - III	DISABILITY AND SOCIAL WORK	6	4*	100	25	75

Course outcome:

At the end of the course the students will be able to:

1. Obtain knowledge about disability and impairment
2. Acquire insight into different types of disability
3. Understanding the impact of disability on individuals and families
4. Develop an attitude of respect and dignity towards persons with disability
5. Strengthen the skills of social worker to deal the persons with disability.

UNIT 1

18 hours

Concept of disability and impairment – ICIDH & WHO, definitions, causes, types and magnitude of various disabilities and their impact on persons with disability and their families; discourses and models of disability; anti-oppressive and exclusion/inclusion lens to understanding disability.

UNIT 2

18 hours

Types of disability – physical, sensory, intellectual, multiple disabilities, learning developmental disabilities, psychosocial disability – causes, types and care for persons with disabilities (medical and other interventions including aids and appliances); process of rehabilitation early identification, education, vocational rehabilitation and social inclusion and empowerment within the family and community. Role of social workers in rehabilitation measures, Understanding the experience of disability, limitations, strengths and potentials of persons with disabilities

UNIT 3

18 hours

Impact of disability on individuals and their families: reactions of parents/family members and ways of coping, Needs and Psycho social problems of persons with disability and their families across the life span and at critical stages in their lives and social work intervention at each stage

UNIT 4

18 hours

Disability counseling skills and Intervention strategies at individual, group, and family levels, self help/support groups, assertiveness training, life skills enrichment; family level - family crisis intervention, family centered intervention, parent guidance, parent training, Role of social worker in different settings such as hospital and treatment centres, home, educational institutions, vocational rehabilitation centres, the community; multidisciplinary rehabilitation team and their roles.

UNIT 5

18 hours

Social work intervention strategies at community and policy levels – awareness, community education, community based rehabilitation, advocacy and lobbying, formation of advocacy groups, using international instruments (Salamanca Declaration, Standard Rules, UNCRPD) and legislations governing disability #(Persons with Disability Act, 1995, RPD Bill, MHC Bill, RCI Act, National Trust Act, 1999) for advocacy;# State’s role in implementation of legislations.

self study portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Albrecht G.L, Katherine D Seelman. & Michael Bury	Hand Book of Disability Studies	1 st edition	Sage	2001	1 and 2
2.	Bacquer, A. and Sharma, A	Disability: Challenges vs Responses	1 st edition	CAN Publications	2007	4 and 5
3.	Hans, A. and Patri, A	Women and Disability	1 st edition	Sage	2003	3 and 2

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Hegarty Seamus & Mithu Alur	Education and Children with special needs	1 st edition	Sage	2002	2 and 3
2.	Karant, Pratibha & Joe Rozario	Learning disability in India	1 st edition	Sage	2003	1 and 4
3.	Grant	Learning disability: A lifecycle approach to valuing people	1 st edition	Open University Press	2005	2 and 5

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW3DE13	DISABILITY AND SOCIAL WORK					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	✓		✓	✓		✓	
CO2		✓	✓		✓	✓	✓	✓	✓	✓
CO3	✓	✓		✓	✓	✓	✓		✓	✓
CO4	✓		✓	✓	✓		✓	✓	✓	
CO5	✓	✓	✓		✓	✓	✓		✓	
Number of Matches = 37, Relationship : HIGH										

Prepared by: Dr.S.RAJESWARI

Checked by:

SPECIALIZATION – II – COMMUNITY DEVELOPMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW3DE21	DEC - I	RURAL COMMUNITY DEVELOPMENT	6	4*	100	25	75

Course outcomes:

At the end of the course the students will be able to:

1. Understand about the culture and lifestyle of rural community
2. Critical analysis of the problems of people in rural community
3. Obtain knowledge about the administrative structure of rural community development
4. Strengthen the knowledge about the rural development programmes for the welfare of the rural community
5. Enrich the skills to apply the social work methods for the development of the rural community

UNIT – I

18 hours

Rural Community: Meaning and Characteristics; concepts: Folks, Mores, and Culture. Types of Villages in India - Indian village as a Community: Family, Kinship, Caste and Class - Types of Leadership in Villages.

UNIT- II

18 hours

Problems of Rural Community: Major Problems of Rural Communities: Poverty, Illiteracy, Unemployment, Ill-health and Lack of infrastructural Facilities and Amenities - #Role of NGO's in Rural Development#.

UNIT – III

18 hours

Rural Development Administration: Administrative Structure for Rural Development Central and State level - Panchayats Raj: Evolution and Functions - Salient Features of 73rd Amendment - Rural Development Agencies: CAPART, World Bank, NABARD, SHG's, Micro Credit and Micro Finance (Objectives, Functions, Structure and Achievements) – Role of Voluntary Agencies in Rural Development.

UNIT – IV

18 hours

Rural Development Programmes: Rural Development through Five year plans – PradhanMantri Gram SadakYojana, Swarnajayanti Gram SwarozgarYojana, Indira AawasYojana, Mahatma Gandhi National Rural Employment Guarantee Programme, National Social Assistance programme, Provision of Urban Amenities in Rural Areas(PURA)

UNIT – V

18 hours

Cooperative Societies: Meaning, Definition, Characteristics, concepts, objectives, principles, Types and Functions- Cooperative Movement in India: - Role of Reserve Bank in Social Welfare and Rural Development – Role of Cooperative societies in Rural Development

- Self study portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	S.L.Doshi, P.C.Jain	Rural Sociology	II edition	Rawat Publications	2007	2,3 and 4
2.	Jainendra Kumar Jha	Social Work and Community Development	I edition	Anmol, Publications	2002	1 and 3
3.	A.K.Rastogi,	Rural Development Strategy	I edition	Wide Vision Publications,	1997	2 and 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	B.HMehta	Community Organization in rural Areas	6 th Edition	Allied Publishers	2006	1 and 4
2.	B. Chaterjee	Community Development: Delhi Project in Social Work in India	3 rd edition	Anmol Publishers	2010	2 and 3
3.	Mascarentas	A Strategy for Rural Development	3 rd edition	Sage Publications	2004	1 and 5

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW3DE21	RURAL COMMUNITY DEVELOPMENT					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓		✓	✓		✓	✓		✓
CO2	✓		✓	✓		✓	✓		✓	
CO3		✓	✓		✓		✓	✓	✓	
CO4	✓	✓	✓	✓	✓	✓		✓	✓	✓
CO5		✓	✓	✓	✓	✓	✓		✓	✓
Number of Matches = 36, Relationship : HIGH										

Prepared by: Dr.S.RAJESWARI

Checked by:

SPECIALIZATION – II – COMMUNITY DEVELOPMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW3DE22	DEC - I	URBAN COMMUNITY DEVELOPMENT	6	4*	100	25	75

Course Outcomes

At the end of the course the students will be able to:

- CO 1** Enhance understanding on concepts pertaining to urban community (i.e. Features of urban area, classification, trends in urbanization process, types and theories of migration).
- CO 2** Gain familiarity on theories of urbanization, characteristics of urbanism, approaches, theories, classification of slums and urban problems.
- CO 3** Improve knowledge on concept, approaches, process and methods of urban community development as well as about laws relating to it.
- CO 4** Know about concepts relating to urban development administration at national, state and local level, urban development agencies, urban services, urban deficiencies and role of voluntary agencies in urban development.
- CO 5** Enrich acquaintances on various urban development programmes, problems in implementation of programmes related to urban development and role of community development professionals.

Unit - I

Urban Community: Meaning, Characteristics, Rural- Urban Contrast- City: Meaning, Classification and Trends in Urbanization Process- Migration: Meaning, Types and Theories.

Unit - II

Urbanization and Urbanism: Meaning, Theories of urbanization and Characteristics of urbanism- Slum: Definition, Approaches, Theories and Classification- Urban Problems: Housing, Drug Addiction, Juvenile Delinquency, Prostitution, and Pollution.

Unit - III

Urban Community Development: Definition, Concept, Objectives and Historical Background - Approaches, Principles, Process and Methods of Urban Community Development - Urban Development Planning - Legislation Relating to Urban Development (Urban Land Ceiling Act, Town and Country Planning Act, Tamilnadu Slum Clearance and Improvement Act) -74th Amendment Act - Community Planning and Community Participation.

Unit - IV

Urban Development Administration: National, State, Local Levels- Structure and function of Urban Development Agencies- Urban Services and Urban Deficiencies- Metropolitan Development Authorities, Housing and Urban Development Corporation (HUDCO), Tamilnadu Housing Board – Directorate of Town and Country Planning and its Activities - Role of voluntary Agencies in Urban Development.

Unit - V

Urban Development Programmes: Five Year Plans and Urban Development: EIUS, NSDP, ILCS, IHSDP, JNNURM, PMIUPEP, SJSRY – Tamil Nadu urban Development Project (TNUDP – III); Urban Basic Services Programme (UBSP), Nehru RozgarYojana (NRY) and Tamilnadu Slum Clearance Board – #Problems in implementation of urban community development programmes – Role of community development worker#.

#Self Study Portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Rengasamy S	Urban Community Development	-	Madurai Institute of Social Sciences	-	1,2,3,4 and 5
2.	Jacob Z Thudipara	Urban Community Development	1 st Edition	-	2007	1, 2 and 3

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Samsher Singh	Urban Planning and Development: Issues and Imperatives	2 nd Edition	Asish Publishing House	1992	1,2 and 3
2.	Bhagat R.D.	Urban Community Development	3 rd Edition	Centrum Press	2014	1,2,3 and 4
3.	Amitabh Kundu	Urban Development and Urban Research in India	1 st Edition	Khama Publishers	1992	1,2,3 and 4
4.	Gnaneshwar V	Urban policies in India — Paradoxes and predicaments	Volume 19, Issue 3	Habitat International	1995	3 and 5
5.	BidyutMohanty	Urbanisation in Developing Countries: Basic Services and Community Participation	1 st Edition	Concept Publishing Company	1993	2,3 and 4

Web Reference:

<http://mohua.gov.in/page/policies-and-programs.php>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW3DE22	URBAN COMMUNITY DEVELOPMENT					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	√	√	√	√		√	√	√	√	√
CO2	√	√	√	√		√	√	√	√	√
CO3	√	√	√	√		√	√	√	√	√
CO4	√	√	√	√					√	√
CO5	√	√	√	√					√	
Number of Matches = 38, Relationship : HIGH										

Prepared by: Dr. N. Antony Prakash

Checked by:

SPECIALIZATION – II – COMMUNITY DEVELOPMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW3DE23	DEC - III	TRIBAL COMMUNITY DEVELOPMENT	6	4*	100	25	75

Course outcome

At the end of the course the students will be able to:

1. Enable the students to understand the unique nature of tribal culture.
2. Develop sensitivity and commitment for working with tribal community
3. Enhance skills on critical review of tribal development Programmes and its application of social work methods.
4. Acquire the knowledge on the government and voluntary efforts towards tribal development.
5. Understand the Problems of tribal community and its administration.

UNIT – I

Tribes: Concept, Definition, Characteristics of the Tribal Community - Nomadic and De-notified Tribes - History of Indian Tribes and Tribes in TamilNadu, Regional level distribution of Tribes in India.

UNIT – II

Life style of Tribes: Socio - Economic conditions - Cultural and Religious Aspects - Status of Women and Children; Marriage: Polygamy, Polyandry and Dormitory marriage - Tribal Leadership.

UNIT - III

Problems of Tribes: Child Marriage, Poverty, Health & Hygiene, Literacy, Exploitation, HIV/AIDS, Atrocities on Tribes - Tribal resettlement and Rehabilitation and its related issues.

UNIT- IV

Tribal Development Administration: Administrative structure at Central, State and District Level - Hill Development Councils - Role of Tribal Development Agencies - Constitutional Provision for the protection of tribes - Research and Training in Tribal Development - #Role of NGO's in Tribal Development#.

UNIT - V

Critical Review of Tribal Development Programmes: Salient Features of Tribal Development Programmes: Tribal Area Development programmes, Sub-Plans, and Tribal Development Policies - Problems in implementation of Tribal Development Programmes - Role of Social Workers in Tribal Development.

#Self Study Portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	AshaRamagondaPatil	Community Organization and Development: An Indian Perspective	1 st Edition	Prentice Hall India Learning Private Limited	2012	1,2,3,4,5
2.	Pradip Kumar Bhowmick	Dynamics of Tribal Development	1 st Edition	Inter India Publications	1993	1,2,3
3.	MitraKakali Paul	Development Programmes and Tribals	3 rd Edition	Kalpaz Publications	2004	4,5
4.	A.K.Pandey	Social Development in India	1 st Edition	Anmol Publications Pvt.Ltd	2004	3,4,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Babuji M	Tribal Community Development	3 rd Edition	Kanishka Publications	1993	4,5
2.	Devendra Thakur	Tribal life in India	10 th Edition	Deep & deep publications	1994	1,2
3.	Mahanti, Neeti	Tribal Issues - A Non-conventional Approach	5 th Edition	Inter-IndiaPublications.	1994	3,4
4.	NadeemHashain	Tribal India today	2 nd Edition	Harnam publications	1991	3,4,5

Web Reference:

- 202004131501351340Neeti_SW_Tribal_Community.pdf
- <https://www.slideshare.net/paritoshsinghrana5/tribal-development-27962597>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW3DE23	TRIBAL COMMUNITY DEVELOPMENT					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓			✓	✓			✓	✓
CO2			✓	✓			✓	✓	✓	
CO3	✓	✓	✓	✓		✓	✓	✓		✓
CO4	✓		✓		✓	✓	✓		✓	
CO5		✓		✓	✓		✓	✓		✓
Number of Matches = 31, Relationship : MODERATE										

Prepared by: M.RAJALINGAM

Checked by:

SPECIALIZATION – III - HUMAN RESOURCE MANAGEMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
III	20PSW3DE31	DEC-I	HUMAN RESOURCE MANAGEMENT	6	4	100	25	75

Course Outcome:

At the end of the course the students will be able to:

1. Gain requisite knowledge on various HR aspects
2. Familiarize the emerging trends in HRM
3. Identify the challenges of HR Profession in the 21st Century
4. Understand the Methods of various skills of Human Resource Records Maintenance/ Evaluation
5. Enhance knowledge of incorporating specific social work interventions in Industrial Settings

UNIT - I

18 hours

Concepts of Human Resource Management: Meaning and Definition, Nature and Scope, Characteristics, Functions, Importance of HRM, Qualities and Roles of HR Professionals, International Human Resource Management - Difference between Personnel and HRM Management - Challenges in the 21st Century.

UNIT-II

18 hours

Human Resource Planning: Concepts, Tools and Techniques - Recruitment – Selection – Sources of Manpower Supply – Employee Outsourcing – Interviewing Techniques - **Job Analysis and Design:** Job Evaluation, Job Description, Job Specification, Job Enlargement, Job Enrichment and Job Rotation.

UNIT –III

18 hours

Performance Appraisal: Meaning, Objectives, Need, Purpose, contents of PAS, Approaches to Performance Appraisal, and Methods/techniques of appraisal system, importance and limitation- **Potential Appraisal:** Meaning, Scope and Importance-360 Degree feed Back Performance Appraisal.

UNIT – IV

18 hours

Wage and Salary Administration: Meaning, Definition, Objectives, Principles, Needs, Factors Affecting Wage and Salary, Process of Wage Determination, Methods of wage Payment, – Incentive Plans – Fringe Benefits - Competency Mapping. **Maintenance and Motivation:** Human Resource Records - HR Information System - HR Ethics - HR Accounting - HR Audit - HR Research - Human Resource Outsourcing and E-Human Resources Management.

UNIT - V

18 hours

Industrial Social Work: Meaning, Scope, Relevance, Application of Social Work Methods in Industrial Sector, Industrial Counseling in Industries and Working with Families of Industrial Workers. #Labour Problems#: Absenteeism, Alcoholism, Indebtedness and Labour Turnover- Employee Attrition - Retention Strategies, Managing Separations and Right Sizing.

#Self Study Portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	C.B.Gupta	Human Resource Management	11 th Edition	Sultan Chand & Sons, New Delhi	2009	1,4,5
2.	P. SubbaRao	Personnel and Human Resource Management	3 rd Edition	Himalaya Publishing House	2006	1,2,4

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Aswathappa	Human Resource Management	1 st Edition	Tata McGraw-Hill Education	2010	1,4
2.	BiswajeetPattanayak	Human Resource Management	1 st Edition	PHL Learning, New Delhi.	2005	1,2,4
3.	PC Tripathi	Human Resource Development	1 st Edition	Sulthan Chand, New Delhi	2010	1,2,3,4
4.	C.B.Mamoria and S.V.Gankar	Personnel Management	12 th Edition	Himalaya Publishing House	2006	1,2
5.	C.S. VenkataRatnam and B.K. Srivastava	Personnel Management and Human Resources	21 st Edition	Tata McGraw-Hill Publishing Company Limited	2010	1,2,3

Web Reference:

1. <https://www.shrm.org/>
2. <https://hr.blr.com/>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours	Credits			
III	20PSW3DE31		HUMAN RESOURCE MANAGEMENT			6	4			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓			✓	✓	✓		✓	✓	✓
CO2		✓		✓	✓	✓	✓	✓	✓	✓
CO3		✓	✓	✓			✓	✓	✓	
CO4	✓	✓		✓			✓	✓	✓	
CO5		✓		✓	✓	✓	✓	✓	✓	✓
Number of Matches= 35, Relationship : Moderate										

SPECIALIZATION – III - HUMAN RESOURCE MANAGEMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
III	20PSW3DE3 2	DEC- II	INDUSTRIAL RELATIONS AND LABOUR LEGISLATIONS	6	4	100	25	75

Course Outcomes

At the end of the course the students will be able to:

1. Gain knowledge on the concept of labour, labour welfare and industrial relations.
2. Understand concept, causes and consequences of industrial conflict and aspects pertaining to collective bargaining.
3. Enlighten on theories pertaining to labour legislation, laws relating to working conditions and worker's organization.
4. Know about various protective legislation and wage legislations.
5. Develop understanding on laws relating to industrial relation and social security.

UNIT – I

18 hours

Labour in India: Concept of Labour, Characteristics. **Labour Welfare:** Meaning and Definition, Classifications and Theories, Principles, The Schemes of Workers Education. **Industrial Relations in India:** Concept, Evolution of IR – #Characteristics of Good Industrial Relations - Participants of IR#.

UNIT – II

18 hours

Industrial Conflict: Concept, Causes and Consequences - Grievance and Disciplinary Procedures - Mechanism for Prevention - The Code of Discipline. **Collective Bargaining:** Concept, Importance, Principles, Collective Bargaining Agreement, Process of Negotiations during Bargaining, Recent Trends in Collective Bargaining.

UNIT – III

18 hours

Labour Legislation: Concepts, Objectives, Principles, #Impact of ILO of Labour Legislation#. **Legislation of Working Conditions and Worker's Organization:** Trade Union Act 1926, Factories Act 1948, Plantation Labour Act 1951, Apprentice Act 1961 and Unorganized Services Act 2011.

UNIT – IV

18 hours

Protective Legislation: Maternity Benefit Act 1961, Tamil Nadu Shops and Establishment Act 1947 and Tamil Nadu Catering Establishment Act 1952. **Wage Legislations:** Payment of Wages Act-1936, Minimum Wage Act-1948, Payment of Bonus Act -1965 and Payment of Gratuity Act-1972.

UNIT – V

18 hours

Industrial Relation and Social Security Legislations: The Industrial Disputes Act, 1947, The Industrial Employment (Standing Orders Act-1946), Contract Labour (Regulation & Abolition) Act- 1970, Employment State Insurance Act-1948 and The Employees Provident Fund and the Miscellaneous Provisions Act-1952. The Tamilnadu Conferment of Permanent Status of Workmen Act 1981. **Workers Participation in Management:** Concept, Evolution of the Concept, Objectives, Forms and Levels, #Forms of Participation in India.

#Self - study portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Mamoria CB, SatishMamoria and Gankar SV	Dynamics of Industrial Relations	2 nd Edition	Himalaya Publishing House	2008	1, 2 and 3
2.	Balu	Industrial Relations and Labour Welfare	1 st Edition	Sri Venkateswara Publications	2008	1, 3, 4 and 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Dolia B.R.	Labour and Industrial Law	1 st Edition	Drient Law House	1982	3, 4 and 5
2.	Kumar CB	Development of Industrial relations in India	3 rd Edition	Himalayan Publishing House	1983	1, 2 and 5
3.	Pant SC	Principles of Labour Welfare	1 st Edition	Gupta Brothers Publishers	1968	3, 4 and 5
4.	Sahoo, Sundaray and Tripathy	Human relations legislations	4 th Edition	Vrinda Publications	2018	3, 4 and 5
5.	PiyaliGhosh and ShefaliNandan	Industrial Relations and Labour Laws	1 st Edition	McGraw Hill Education	2017	1,2,3,4 and 5

Web Reference:

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW3DE32	INDUSTRIAL RELATIONS AND LEGISLATIONS					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	√	√	√	√		√	√	√	√	√
CO2	√	√	√	√		√	√	√	√	√
CO3	√	√	√	√		√	√	√	√	
CO4	√	√	√	√					√	
CO5	√	√	√	√					√	
Number of Matches = 36, Relationship : HIGH										

Prepared by: Dr. N. Antony Prakash

Checked by:

SPECIALIZATION – III - HUMAN RESOURCE MANAGEMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
III	20PSW3DE3 3	DEC- III	TRAINING AND DEVELOPMENT	6	4	100	25	75

Course Outcomes

At the end of the course the students will be able to:

1. Understand principles, need, importance of training and organizing training programmes for employees at various levels.
2. Develop understanding on training need analysis and designing a training programme.
3. Enhance the understanding of methods and techniques of training.
4. Improve understanding on employee development and executive development programme.
5. Gain familiarity on aspects relating to management development in global context and training in important areas of human resources.

UNIT – I:

18 hours

Introduction - Meaning, Objective, Principles, Need, Importance, Steps and Benefits. Difference between Training and Development - Organizing Training Programmes for Employees at Various Levels: Workers, Staff, Officers, Middle Level Managers and Executives.

UNIT – II:

18 hours

Training Need Analysis: Meaning, Importance, Task Analysis, Performance Analysis, Need Assessment. **Designing a Training Programme:** Objectives, Phases, Strategies and - #Techniques for Effective Training#, Trainer's Roles.

UNIT –III:

18 hours

Training Methods: On – the Job Training - Meaning and Types: Coaching, Mentoring, Job Rotation, Job Instruction Technology, Apprenticeship and Understudy. **Off– the - Job Training** - Meaning, Types: Lectures and Conferences, Vestibule Training, Simulation Exercises. TA Theory: Concepts, Sensitivity Training and Transactional Training, #Measures to Make the Training more Effective# – Training Evaluation – Training of Trainers.

UNIT – IV:

18 hours

Employee Development: Career Planning and Development, Succession Planning, Performance Counseling, Condition for Effective Counseling and Process involved. **Executive Development Programme:** Meaning, Nature and Purpose, Focus Areas, #Designing an Effective T&D Programme#, Benefits to the Participant and the Organization.

UNIT – V:

18 hours

The Global Context: The Changing Nature of Management Development, The Responsive Manager & Global Job Rotation, Executive Development in Global Companies, #Application of Executive Development Strategies in a Small Company#. **Training in Important Areas:** Quality of Work Life - Total Quality Management (TQM) - Total Productivity Management (TPM), 5's, KAIZEN, QCC, SGA, MWA, Capacity People Maturity Model (CPMM), ISO 9000 Series and Six Sigma.

- Self Study Portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Raymond Noe	Employee Training and Development	3 rd Edition	McGraw-Hill Education	2015	1, 2, 3 and 4
2.	Landale	Advanced Techniques for Training and Development	2 nd Edition	Infinity Publications	2010	3
3.	MunishVohra	Management Training and Development	1 st Edition	Anmol Publications	2006	2 and 3
4.	Anandaram	Human Resource Development and Training	3 rd Edition	Symbiosis Centre, Pune	2004	4 and 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Garry Dessler	Human Resources Management	15 th Edition	Pearson Education	1982	4 and 5
2.	Tim Hannagan and Roger Bennett	Management Concepts and Practices	3 rd Edition	Financial Times/Prentice Hall	2007	4 and 5
3.	Basanta Kumar	Human Resource Development	1 st Edition	Mohit Publications	2000	1, 4 and 5
4.	Janakiram B	Training and Development: Indian Text Edition	1st Edition	Dreamtech Press	2007	1,2,3,4 and 5
5.	Divya Sharma and Sonia Kaushik	Training and Development	3 rd Edition	JRS Publishing House LLP	2019	1,2,3 and 4

Web Reference:

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW3DE33	TRAINING AND DEVELOPMENT					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	√	√	√	√		√	√	√	√	√
CO2	√	√	√	√		√	√	√	√	√
CO3	√	√	√	√		√	√	√	√	√
CO4	√	√	√	√					√	√
CO5	√	√	√	√					√	
Number of Matches = 38, Relationship : HIGH										

Prepared by: Dr. N. Antony Prakash

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW3CC14	Core - XIV	CONCURRENT FIELD WORK	6	4	100	---	100

Course Outcomes

At the end of the course the students will be able to:

1. Implement the process of undertaking case history and providing psycho social intervention in hospitals.
2. Gain knowledge about the company or industry, functions of human resource managers and implementation of labour laws.
3. Develop familiarity about civil society organization, their activities and role performed by community development professional in the institution.
4. Practice methods of Social Work and theoretical concepts learnt in hospitals, industries and civil society organization.
5. Contribute towards fieldwork agencies in form of documentation, practicing methods of Social Work, training and awareness programs, etc.

The students shall spend 30 working days in the third semester for fieldwork training according to their specialization in Clinical / Community / Industrial settings. The department will find the agencies and the detailed guidelines for methodology of fieldwork will be given to them. The department will issue a field work file to each student which needs to be carried to the agency everyday and get signed by the agency supervisor to monitor the attendance.

The student trainee is expected to write a report on field work activities in their file. The faculty advisor will evaluate the students learning from these reports.

Fieldwork Evaluation

Case Work / Practical Knowledge on HR practices	=	15 marks
Group Work / HR Trainee Contribution	=	20 marks
Community Organization Programme /		
Visit to IF, ESI, PF, Labour Commissioner Offices	=	25 marks
Study Tour	=	30 marks
File Maintenance and Consolidated Report	=	10 marks

100 Marks

**Note: A consolidated report covering the above mentioned components will be submitted by the students and this report will be jointly evaluated through oral presentation by the internal and external examiners.*

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits			
III	20PSW3CC14	CONCURRENT FIELD WORK					6	4			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)					
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5	
CO1	√	√	√	√		√	√	√	√	√	
CO2	√	√	√	√		√	√	√	√	√	
CO3	√	√	√	√		√	√	√	√		
CO4	√	√	√	√		√	√		√		
CO5	√	√	√	√					√		
Number of Matches = 38, Relationship : HIGH											

Prepared by: Dr. N. Antony Prakash

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW 3EC1	Extra Credit – II	HUMAN RIGHTS AND SOCIAL WORK	-	4*	100	-	-

Course Outcome:

At the end of the course the students will be able to:

1. Provide a perspective and foundation for a human rights culture among students
2. Create awareness on the Indian legal system in relation to human rights
3. Enable students to work for the promotion and protection of rights of marginalized groups
4. Acquaint with the emergence of rights based perspective in social work practice
5. Acquire the legal mechanisms available for different vulnerable groups

UNIT I

Introduction to Human Rights: Concepts of Human Rights - Categories of Human Rights - Foundation of Human Rights - Evolution of Human Rights – International Human Rights Law and its Application

UNIT II

Understanding Law and the State: Indian Constitution: Preamble, Fundamental Rights, Directive Principles - Human Rights Protection and Enforcement - Writ Jurisdiction and Public Interest Litigation - The Indian Legal System, Indian Penal Code, Criminal Procedure Code and, Civil Procedure Code - The Relationship between Human Rights, Democracy, Sustainable Development, Equality, Sovereignty, Secularism and Non-Discrimination - Human Rights in Relation to Illegal Detention

UNIT III

Globalisation and Poverty: Globalisation and its Impact on the Poor - Business Corporations and Human Rights Standards, Science, Technology and Human Rights - TRIPS, WTO and SEZ

UNIT IV

Law and Strategies: Protection of the Environment, Consumer Protection, Local Governance Empowerment, Right to Information - Human Rights Struggles and the Human Rights Movement in India - Statutory Commissions - Human Rights Courts for Protection of Rights

UNIT V

Human Rights and Social Work Activism: Sectoral Rights: Rights of Children, Women, Marginalised Groups, Coastal Communities, Workers - Minorities, Unorganised Labourers, Urban Poor - #Transgender Persons and Rights of the Displaced, Disabled and Elderly - Strategies and Skills for Human Rights Advocacy#.

Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Kapurderiya, Meghraj	Indian philosophical foundations of human rights	1 st Edition	R.P.Publications	2013	1,2,3,
2.	P. K. Mishra	Human Rights: Acts, Statutes and Constitutional Provisions	3 rd Edition	Ritu Publications	2012	4,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Anmol	Human Rights and Social Movements	4 th Edition		2001	1,2
2.	Gokulesh Sharma	Human Rights and Social Justice	1 st Edition	Deep and Deep Publication	2004	3,4
3.	Das, J.K	Human Rights and Indigenous Persons	2 nd Edition	A.P.H.Publishing Corporation	2001	5

Web Reference:

<http://www.ohchr.org/EN/Issues/Pages/WhatareHumanRights.aspx>

<http://nhrc.nic.in/>

<http://www.ipc.in/>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
II	20PSW3EC1	HUMAN RIGHTS AND SOCIAL WORK					-	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓			✓	✓	✓		
CO2	✓		✓			✓			✓	✓
CO3		✓	✓	✓	✓		✓	✓	✓	
CO4	✓			✓	✓	✓			✓	✓
CO5		✓		✓	✓	✓	✓	✓		✓
Number of Matches = 31, Relationship : HIGH										

Prepared by: M.RAJALINGAM

Checked by:

SPECIALIZATION – I - CLINICAL SOCIAL WORK

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
IV	20PSW4DE14	EC - IV	MEDICAL SOCIAL WORK	6	4*	100	25	75

Course outcome:

At the end of the course the students will be able to:

1. Obtain understanding about social work in medical settings
2. Strengthen knowledge of psychological, social and economic implications of illness on the patient and families
3. Understand the structure and functions of hospitals for the welfare of the society
4. Gain insight into the health policies and programmes meant for the welfare of the people in the society
5. Enrich the skills of social workers to deal with patients and their families.

UNIT – I

18 hours

Medical Social Work: Definition, Concept , Need of medical social work, the Role and Functions of a Medical Social Worker - Historical development in India & Abroad- Practice of Medical Social Work Methods in Hospital Settings - Their needs and importance in working with patients and families: Scope and limitations of practice in Medical Social Work.

UNIT – II

18 hours

Psychological, Social and Economic Implications of Illness: Patient as a person and whole Psychosomatic Approach, Multidisciplinary team work: Needs, Importance and Principles, Role of Social Worker as a Case Manager.

UNIT – III

18 hours

Structure and Functions of Hospitals: The Hospital as a formal organization, goals, Technology, Administrative Structure and Functions, Departments, Administrative Procedures Medical Social Work Department: Staffing, Organization and Functions - Extensional Services, Public Relation.

UNIT – IV

18 hours

Health Policies and Programmes: National Health Policy 2002, Medical Termination of Pregnancy Act, Factories Act, Employees State Insurance Act, Pre-natal Diagnostic Test Act; Health programmes: National Malaria Control Programme (NMCP), National Leprosy Eradication programme (NLEP), National Tuberculosis Programme (NTP), National AIDS Control Programme (NACP), Universal Immunization programme (UIP), iodine Deficiency Disorder Programme (IDDP)#, National Cancer Control Programme (NCCP), National Rural Health Mission (NRHM), Reproductive and Child Health Programme and National Family Welfare Programme

UNIT – V

18 hours

Role of the Medical Social Worker in the following Settings: Outpatient unit, Intensive Care Unit, Pediatric Ward, Maternity Ward, Abortion clinic, Family Planning Centers, STD Clinic, #HIV Clinic, Orthopedic Department, Cardiology Department, Blood bank, Hansensorium, TB Sanatorium and Cancer Hospitals, Terminally ill, ICCU#.

- Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Bartlell, Harriet M	Social Work Practice in health field	-	National Association of Social Workers	2001	1,3 and 5
2.	G.R. Banerjee	Social Service department in hospitals, its Organizations and functions	-	TISS	2005	2 and 4

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Lynn Hubschman	Hospital-Social work practice	1 st edition	praeger pub's	1983	1,2 and 4
2.	Golstaine Dora	Expanding Horizons in medical social work	1 st edition	University of Chicago press	2004	3 and 5
3.	Minna Field	Patients are people	1 st edition	Columbia uni. press	1999	2
	Pathak S.H	Medical social work	1 st edition	Delhi school of social work	1999	1,2 and 5

Web Reference:

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
IV	20PSW4E14	MEDICAL SOCIAL WORK					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓		✓		✓	✓	✓	✓	
CO2	✓	✓		✓	✓	✓		✓		✓
CO3	✓		✓	✓		✓	✓		✓	
CO4	✓	✓		✓	✓		✓	✓		✓
CO5	✓		✓	✓		✓	✓		✓	✓
Number of Matches = 34, Relationship : MODERATE										

Prepared by: Dr.S.RAJESWARI

Checked by:

SPECIALIZATION – I - CLINICAL SOCIAL WORK

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
III	20PSW4DE15	DEC - V	PSYCHIATRIC SOCIAL WORK	6	4*	100	25	75

Course Outcome:

At the end of the course the students will be able to:

1. Acquire specific knowledge and concept of psychiatric social work.
2. Understand the therapeutic intervention in psychiatric illness/ theoretical framework for individual psychotherapy and counseling.
3. Enhance skills and intervention techniques for psycho-social treatment and Rehabilitation of psychiatric patients
4. Ability to build professional skills and use the methods to solve the issues of the personality.
5. Develop the capacity of the student to apply knowledge and skills of the methods of professional social work in the domain of mental health

UNIT – I

18 hours

Psychiatric Social Work: Definition and concept, historical development in India and abroad-current status as a field of specialization # Practice of Case work ,Group work and Community organization in the Psychiatric setting# - Limitations and difficulties faced in psychiatric social work practice - Problems in the mental health field in India.

UNIT – II

18 hours

Treatments for Psychiatric Illness: ECT, Chemotherapy, Psycho Surgery and Mega Vitamin Therapy- Occupational Therapy (purpose and concept), Play Therapy, Music Therapy, Yoga, Meditation, Millieu Therapy

UNIT – III

18 hours

Psychotherapies for the treatment of psychiatric illness; Psychoanalytic Therapy, Transactional Analysis, Client Centered Therapy,Gestalt Therapy, Rational Emotive Therapy, Existential Therapy, AdlerianTherapy

UNIT – IV

18 hours

Scope of Psychiatric Social Work Practice: Roles and functions of a Psychiatric Social worker with regard to the problems of Patients and their families in: #1. Psychiatric OPDs 2.Psychiatric speciality clinics 3. De-addiction centers 4. Child Guidance clinics#. Admission and discharge procedures from a psychiatric hospital.

UNIT – V

18 hours

Rehabilitation of Psychiatric Patients: Role of Social Worker in Rehabilitation: Planning, Mobilization, Reintegration of the Patient in the Family and Community- #Role of Psychiatric Social Worker in Team Work# - Concepts of: Therapeutic Community, Partial Hospitalization, Day Care Centers, Half Way Homes, Sheltered Workshop and Hotline Services.

Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Dr.L.P.Shah&Mrs.Hema Shah	A Handbook of Psychiatry	3 rd Edition	Vora Medical Publications	1993	2,3,4,
2.	Dr.K.Ramakrishnan& Dr.N.Arunkumar	Psychiatry Made Easy	1 st Eition	Athma Institute of Mental Health and Social Sciences, Nathan & company	2010	1,2,3,4,5
3.	Park, Park's	Textbook of Preventive and Social Medicine	19 th Edition	BanarsidasBhanot Publishers	2007	1,2,3
4.	NirajAhuja	A Short Text Book of Psychiatry	7 th Edition	Jaypee Brothers Medical Publishers	2011	1, 2, 3, 4, 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Upmesh K. Talwar, Ravinder	Psychiatric Social Work - An Emerging Mental Health Profession in India	1 st Edition	Grin humanities publication	2012	1,4,5
2.	Hughes Jennifer	An outline of modern psychiatry	2 nd Edition	John Wiley &sons	1981	1,2,4
3.	RatnaVerma	Psychiatric Social Work in India	1 st Edition	SAGE Publications Pvt. Ltd	1991	1,5
4.	James N. Butcher, Robert Carson, Susan Mineka	Abnormal Psychology and Modern Life	9 th Edition	Pearson College Division	1991	3,4

Web Reference:

- <https://www.grin.com/document/206999>
- <https://www.onlinemswprograms.com/careers/types-of-social-work/guide-to-psychiatric-social-work.html>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
III	20PSW4DE15	PSYCHIATRIC SOCIAL WORK					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓		✓	✓		✓	✓		✓	✓
CO2	✓		✓		✓	✓	✓	✓	✓	
CO3		✓		✓		✓	✓			✓
CO4		✓	✓	✓			✓	✓	✓	✓
CO5	✓	✓	✓	✓	✓	✓		✓	✓	
Number of Matches = 34, Relationship : MODERATE										

Prepared by: M.RAJALINGAM

Checked by:

SPECIALIZATION – II – COMMUNITY DEVELOPMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
IV	20PSW4DE24	DEC - IV	PROJECT MANAGEMENT	6	4	100	25	75

Course Outcome:

At the end of the course the students will be able to:

1. Obtain basic knowledge about NGO and its functions
2. Understand various dimensions of project from planning till evaluation
3. Acquire skills to draft a project proposal
4. Enhance skills in undertaking participatory methodology
5. Understand the legal frame work to start and manage an NGO

UNIT – I

18 hours

Introduction to Project Management: Concept, Definition, Objectives, principles, Scopes, Importance and Methodology - Micro and Macro Level Planning.

UNIT - IV

18 hours

Project Dimensions: Identification – Need assessment – Problem Tree - and Formulation Project Proposal - #Project Appraisal: Technical, Economic and Financial Feasibility# - Project Cycle- Goal Oriented Programme planning - Logical Frame Work - Resource Scheduling- Activity planning - Network Analysis - Monitoring and Evaluation; Programme Evaluation Review Technique (PERT) and Critical Path Method (CPM)

UNIT – IV

18 hours

Participatory Management: Participatory Rural Appraisal (PRA): Tools and Techniques, Participatory Learning Action (PLA) – Specific project Proposal format: #Christian Aid (UK), Action AID International and Save the Children (UK), UNICEF, UNDP#.

UNIT – IV

18 hours

Understanding Non Governmental Organization: Meaning, Definition, Characteristics, Objectives, Types, Approaches, models and Functions of NGO's

UNIT – V

18 hours

Legal frame work for establishing NGO's: Societies Registration Act- Indian Trust Act – Preparation of Bye-laws and Memorandum of Association- Constitution of Board in NGOs - Foreign Contribution and Regulation Act (FCRA) - Statutory Obligations- Income Tax Exemption (80-G, 12- A, & 35AC): Rules and Regulation – Role of NGO's in Community Development.

- Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Arun Kanda	Project Management	1 st Edition	PHI learning	2011	1,2
2.	Snehlata Chandra	Guidelines for NGOs Management in India	2 nd Edition	Kanishka Publishers	2003	3
3.	Joel S.G.R Bhose	NGO's and Rural Development	1 st Edition	Concept Publishing Company	2003	1,4,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Wayne, Mondy R Holmes Robert E. & Edwin Flippo	Management Concept and Practices	2 nd Edition	Allyn and bacon inc., Boston	1983	1,4
2.	A.F.Stoner James & Charles Wankel	Management	1 st Edition	PrepticeHall,New Delhi	1988	1,2,4
3.	J.RinceGittinger	Economic Analyses of agriculture projects	1 st Edition	The john Hopkins unipress, paltimore	1982	1,2,3,4
4.	S.N.Mishra	Rural Development Planning- Design and methods	1 st Edition	Satvacur pub.,	1984	1,2
5.	Chandra prasanna	Project Preparation, Appraisal, Budgeting and implementation	21 st Edition	Tata McGraw-Hill Publishing Company	1988	1,2,3

Web Reference:

1. <https://www.projectmanager.com/>
2. <https://freedcamp.com/>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper			Hours	Credits			
IV	20PSW4DE24		PROJECT MANAGEMENT			6	4			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓			✓	✓	✓		✓	✓	✓
CO2		✓		✓	✓	✓	✓	✓	✓	✓
CO3		✓	✓	✓			✓	✓	✓	
CO4	✓	✓		✓			✓	✓	✓	
CO5		✓		✓	✓	✓	✓	✓	✓	✓
Number of Matches= 35, Relationship : Moderate										

Prepared by: Dr.K.SHEIK FAREETH

Checked by:

SPECIALIZATION – II – COMMUNITY DEVELOPMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
IV	20PSW4DE25	DEC - V	SOCIAL DEVELOPMENT	6	4*	100	25	75

Course Outcome:

At the end of the course the students will be able to:

1. Gain knowledge about underdevelopment and sustainable development for the welfare of the society
2. Obtain understanding about the concept of social development of the people in the society
3. Develop the understanding of local self-governance for the welfare of the people in the society
4. Obtain knowledge about the roles and responsibilities of NGO's in promoting social development
5. Enhance the skills of social workers towards working for social development

UNIT – I

18 hours

Introduction to development studies: Concept of Underdevelopment, development including sustainable development - Globalization and Economic growth - Economic development: Economic inequalities, Income and growth. Social development: Poverty, conceptual issues and measures, impact of poverty.

UNIT- II

18 hours

Social Development Diversity and social exclusion: Concept and implications, human development of the socio-cultural and other ethnic groups of the society. Contemporary Issues of Development — Bottom of the pyramid approach; understanding the importance of social capital and social mobilisation. Social security: Systems and role in development. #People's participatory processes in development. Millenium development goals#

UNIT – III

18 hours

Society, change and development Government to governance: Democracy and development; decentralisation policies in India; local governance; shifting forms of governance in urban and rural regions, #linkages between decentralisation, power and poverty#.

UNIT – IV

18 hours

Emerging role of CBOs and NGO and human rights institutions. Role of law, education, media and international organizations

UNIT – V

18 hours

Models of development:Rostow's stages of growth, Structural change approaches, Models of community development, Model of sustainable livelihood

- Self study portion#

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	A.K.Pandey	Social Development in India	2 nd Edition	Anmol Publications Pvt. Ltd	2005	1,2
2.	Prof.Ramesh Chandra	Social Development in India	8 th Edition	Isha Books	2004	3,4
3.	Ghanshyam Shah	Democracy, Civil Society and Governance	1 st Edition	SAGE Publications India Pvt. Ltd	2019	4, 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	W. W. Rostow	The Stages of Economic Growth	12 th Edition	Blackwell Publishing on behalf of the Economic History Society	1959	1, 5
2.	VaibhavGoel and Manoj Kr. Tripathi	The role of NGOs in the enforcement of human rights	10 th Edition	Indian Political Science Association	2010	4
3.	Paul Gaist	Igniting the Power of Community: The Role of CBOs and NGOs in Global Public Health	1 st Edition	Springer Science+Business Media	2010	3, 4

Web Reference:

1. https://www.academia.edu/8368353/Introduction_to_the_concepts_of_social_development

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
IV	20PSW4E25	SOCIAL DEVELOPMENT					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓		✓	✓	✓	✓	✓		✓	
CO2	✓			✓		✓		✓	✓	
CO3		✓	✓		✓		✓	✓		✓
CO4	✓	✓	✓	✓	✓	✓	✓		✓	
CO5		✓	✓	✓		✓	✓	✓		✓
Number of Matches = 33, Relationship : MODERATE										

Prepared by: M.RAJALINGAM

Checked by:

SPECIALIZATION – III - HUMAN RESOURCE MANAGEMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
IV	20PSW4DE34	DEC-IV	ORGANIZATIONAL BEHAVIOUR	6	4	100	25	75

Course Outcomes

At the end of the course the students will be:

- CO 1** Enhance understanding on concepts pertaining to organizational behaviour (i.e. Features, importance, disciplines contributing to organizational behavior, historical background, models, Etc.)
- CO 2** Gain familiarity on aspects relating to individual behaviour, personality, perception, job stress, burnout, frustration and coping strategies.
- CO 3** Improve knowledge on group behaviour, group dynamics and team building.
- CO 4** Know about organizational structure, organizational change, organizational culture, organizational effectiveness, organizational design, organizational change management and challenges to organizational behaviour.
- CO 5** Enrich acquaintances on organizational change and development

UNIT – I

18 hours

Organizational Behaviour: Definition, Characteristics, Importance, Goals and Objectives of OB, Disciplines Contributing to OB, Historical background of OB, Models of Organizational Behaviour – Hawthorne Experiment.

UNIT –II

18 hours

The Individual Behaviour: Foundations of Individual Behaviour, Values, Attitudes. Personality: Concept, Nature, Types and Theories of Personality Shaping. Perception: Concept, Nature, Process, Importance. Motivation: Concepts and its Applicability, Theories of Maslow, Herzberg, McClelland. -Management Information system-Johari window -#Job Stress: Managing Stress and anxiety management and Burnout, Managing Frustration and Coping Strategies#.

UNIT – III

18 hours

The Group Behaviour: Foundations of Group Behaviour, Formation, Cohesiveness, Formal and Informal Group, Group Decision Making Process, Group Dynamics – Team Building: Meaning and Definition - Conflict: Concepts, Source and Types.

UNIT – IV

18 hours

The Organization System: Organizational Structure, Organizational Change, Organizational Climate, Organizational Culture, Organizational Effectiveness, Organization Design, Organizational Change Management, #Challenges to OB#.

UNIT – V

18 hours

Organizational Change and Development: Organizational Change and Development: Organizational Culture; creating ethical organizational culture, Organizational Effectiveness and Organizational Change; **Organizational Development:** Meaning, Characteristics, Models; Organizational Development Interventions; Cross Functional Teams and Quality of Work Life.

- Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Prasad LM	Organizational Behaviour	5th Edition	Sultan Chand	2019	2, 3 and 4
2.	Stephen Robbins, Timothy A Judge and Niharika Vohra	Organizational Behavior	18 th Edition	Pearson Education	2018	1,2,3,4 and 5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Arnold, Huge.J and Daniel E. Feldman	Organisational behaviour	3 rd Edition	McGraw-Hill	1986	1,2,3 and 4
2.	Aswathappa K	Human Resource Management: Text and Cases	8 th Edition	McGraw-Hill	2017	4 and 5
3.	Jeyasankar J	Organizational Behavior	1 st Edition	Margham Publications	2010	1,2,3, 4 and 5
4.	Arnold, Huge.J and Daniel E. Feldman	Organisational behaviour	3 rd Edition	McGraw-Hill	1986	1,2,3 and 4
5.	Premavathy N	Human Resource Management and Development	1 st Edition	Sri Vishnu Publications	2011	4 and 5

Web Reference:

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
IV	20PSW4DE34	ORGANIZATIONAL BEHAVIOUR					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	√	√	√	√		√	√	√	√	√
CO2	√	√	√	√		√	√	√	√	√
CO3	√	√	√	√		√	√	√	√	
CO4	√	√	√	√					√	
CO5	√	√	√	√					√	
Number of Matches = 36, Relationship : HIGH										

Prepared by: Dr. N. Antony Prakash

Checked by:

SPECIALIZATION – III - HUMAN RESOURCE MANAGEMENT

Semester	Code	Course	Title of the Course	Hours	Credits	Max. marks	Internal marks	External marks
IV	20PSW4DE35	DEC -V	STRATEGIC HRM	6	4	100	25	75

Course Outcomes:

At the end of the course the students will be able to:

1. Assess the contribution of human resources strategic planning to an organization's bottom line.
2. Develop values and ethics statements that support organizational goals.
3. Analyze how an organization's learning capability affects its success in change management.
4. Assess the role of human resources management in work design and redesign initiatives.
5. Evaluate the impact of globalization on an organization's human resources.

UNIT I

18 hours

Introduction to Strategic HRM : Meaning, Definition, Nature, Scope and Importance. Mission – Vision - Goal, Objectives, Strategy Planning Process. Strategic Management in Practice. Traditional Vs. strategic HR, Typology of HR activities, ‘Best fit’ approach Vs ‘Best practice’ approach

UNIT II

18 hours

Investment Perspective of Human Resources: Investment Consideration, investments in Training and Development, investment Practices for improved Retention, investments job secure work courses, Non-traditional investment Approaches.

UNIT III

18 hours

Appraisal Strategies:, PESTLE Framework (Political, Economic, Socio-Cultural, Technological and Legal), Mckinesey’s 7s Frame Work. Planning and Implementing Strategic HR policies

UNIT IV

18 hours

Corporate Strategies: Linkage of Corporate Strategy, Core Competencies and Competitive Advantage with HRM, Strategies in Global Environment – Strategies of leading Indian Companies - #Organizational HR in the future#.

UNIT V

18 hours

Strategy Formulation and Implementation: Steps, Types of Strategies. Structure to Strategy – The Process of Implementation, Aligning People behind the Strategy, Creating a Culture for Success, Prioritizing Implementation, Implementation Strategy, Careful Planning of Implementation, Working in the Organizational Structure.

- Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	TanujaAgarwala	Strategic Human Resource Management	1 st Edition	Oxford, US.	2007	1,2
2.	Mankin, David	Strategic Human Resource Management	1 st Edition	Oxford University Press India	2014	3
3.	Gary Rees	Strategic Human Resource Management: An international perspective	2 nd Edition	SAGE Publications	2017	1,4,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	Michael E.Porter	Competitive Strategy: Techniques for Analyzing Industries and Competitors	Illustrated edition	Free Press, US	1998	1,4
2.	Michael Armstrong	Strategic Human Resource Management: A Guide to Action	1 st Edition	Kogan Page	2001	1,2,4

Web Reference:

1. <https://www.shrm.org/>
2. <https://hr.blr.com/>

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code		Title of the Paper					Hours	Credits		
IV	20PSW4DE35		STRATEGIC HRM					6	4		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)					
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5	
CO1	✓			✓	✓	✓		✓	✓	✓	
CO2		✓		✓	✓	✓	✓	✓	✓	✓	
CO3		✓	✓	✓			✓	✓	✓		
CO4	✓	✓		✓			✓	✓	✓		
CO5		✓		✓	✓	✓	✓	✓	✓	✓	
Number of Matches= 35, Relationship : Moderate											

Prepared by: Dr.K.SHEIK FAREETH

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
IV	20PSW4CC15	Core - XV	CONCURRENT FIELD WORK	6	4*	100	-	100

Course Outcomes

At the end of the course the students will be able to:

1. Obtain knowledge about the practices and functioning of the hospitals, industries and NGOs
2. Obtain the skill of practicing case study, group work and organizing the community for sustainable development
3. Learn the skill of assessing the need of the community through PRA
4. Obtain knowledge of monitoring and evaluation of various projects of the organization, hospitals and industries
5. Gain insight into various industries, hospitals and NGOs which render service to the society

The students shall spend 30 working days in the fourth semester for fieldwork training according to their specialization in Clinical / Community / Industrial settings. The department will find the agencies and the detailed guidelines for methodology of fieldwork will be given to them.

The department will issue a field work file to each student which needs to be carried to the agency everyday and get signed by the agency supervisor to monitor the attendance. The student trainee is expected to write a report on field work activities in their file. The faculty advisor will evaluate the students learning from these reports.

Fieldwork Evaluation

Case Work/ Case Study / Knowledge on HR practices	=	30 marks
Group Work/ PRA / Experience in Forms Filling	=	20 marks
Special Visit (Based on Specializations)	=	25 marks
Other Activities	=	15 marks
File Maintenance and Consolidated Report	=	10 marks

100 Marks

**Note: A consolidated report covering the above mentioned components will be submitted by the students and this report will be jointly evaluated through oral presentation by the internal and external examiners.*

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Course Code	Title of the Course					Hours	Credits		
IV	20PSW4CC15	CONCURRENT FIELD WORK					6	4		
Course Outcomes (Cos)	Programme Outcomes (Pos)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	✓	✓	✓	--	✓	--	✓	✓	✓	✓
CO2	✓	--	✓	--	✓	✓	✓	✓	✓	✓
CO3	✓	✓	--	✓	✓	--	--	✓	✓	✓
CO4	✓		✓	✓	✓	✓	✓	✓	--	✓
CO5	✓	✓	✓	--	✓	✓	--	✓	✓	✓
Number of Matches = 35, Relationship : HIGH										

Prepared by: Dr.S.Rajeswari

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
IV	20PSW4CC16	Core -XVI	PRE-EMPLOYMENT TRAINING/ BLOCK PLACEMENT	6	4*	100	-	100

Course Outcome

At the end of the course the students will be able to:

1. Implement the process of undertaking case history and providing psycho social intervention in hospitals.
2. Gain knowledge about the company or industry, functions of human resource managers and implementation of labour laws.
3. Develop familiarity about civil society organization, their activities and role performed by community development professional in the institution.
4. Practice methods of Social Work and theoretical concepts learnt in hospitals, industries and civil society organization.
5. Contribute towards fieldwork agencies in form of documentation, practicing methods of Social Work, training and awareness programs, etc.

Block Placement programme in professional Social Work education is designed for the student to work independently. This placement is provided in the 4th semester. The main objectives are to enhance the practical skills and integrate learning, to enhance awareness of self in the role of a professional social worker. The students are required to be more independent and interactive than their previous practices in terms of their learning goal.

Requirements:

The student should get a record of attendance from the agency supervisor. The student shall submit reports on every 5th day in a week through E-mail as other field work reports. The prescribed documents shall be brought for viva voce examination. Agency evaluation sheet shall be duly signed by the supervisors. Field work file has to be carried to write daily reports. Getting a certificate from the agency is compulsory. The student shall contact the faculty advisor at least once a week for reporting and supervision.

- Identification of Block Placement : 1st week of February.
- Commencement of Block Placement : 1st March.
- Block Placement End & Reporting : 31st March.

Block Placement Evaluation

Mastery of Specialization	=	30 marks
Participation in the Agency Activities	=	20 marks
Professional Competencies of the Trainee	=	30 marks
File Maintenance and Consolidated Report	=	20 marks
		100 Marks

***Note:** A consolidated report about the block placement activities will be submitted by the students and this report will be jointly evaluated through oral presentation by the internal and external examiners.

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits			
IV	20PSW4CC16	PRE-EMPLOYMENT TRAINING/BLOCK PLACEMENT					6	4*			
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)					
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5	
CO1			✓	✓	✓	✓	✓	✓	✓	✓	
CO2	✓	✓		✓		✓	✓	✓	✓		
CO3		✓	✓			✓		✓	✓	✓	
CO4		✓	✓	✓	✓		✓		✓	✓	
CO5	✓		✓	✓	✓	✓	✓	✓			
Number of Matches = 35, Relationship : HIGH											

Prepared by: M.RAJALINGAM

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
IV	20PSW4PW	Project Work	RESEARCH PROJECT	6	4*	100	-	-

Course Outcome:

At the end of the course the students will be able to:

1. Introduce and to provide hands on training to the students on the various sampling procedures.
2. Impart knowledge on data collection skills
3. Develop their ability to analyse the data they have collected.
4. Develop their scientific writing and ability for logical reasoning
5. Develop skills for use of library and documentation services for research.

Research Project is common to the students of all branches of specialization. The research work will start in the beginning of fourth semester and every student is required to complete the research project under the guidance and supervision of a faculty of the department. The department will give a common guideline to all students before they start their research project. The research work progress will be assessed periodically by the department for the timely submission. The submission of project dissertation will be in the last week of February.

Project Evaluation

- I – Review** : Title, Objectives and Research Design = 15 marks
II – Review : Review of Literature, Tools and Samples = 20 marks
III – Review : Data Collection, Analysis = 20 marks
IV – Review : Submission of Final Draft = 20 marks
Viva-voce = 25 marks

100 Marks

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	C.R.Kothari	Research Methodology	2 nd Revised Edition	New Age International (P) Ltd	2004	1,2,3,4,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1.	P.Saravanel	Research Methodology	3 rd Edition	KitabMahal	1991	1,2,3,4,5

Web Reference:

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
IV	20PSW4PW	RESEARCH PROJECT					6	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1			✓	✓	✓	✓	✓	✓	✓	✓
CO2	✓	✓		✓		✓	✓	✓	✓	
CO3		✓	✓			✓		✓	✓	✓
CO4		✓	✓	✓	✓		✓		✓	✓
CO5	✓		✓	✓	✓	✓	✓	✓		
Number of Matches = 35, Relationship : HIGH										

Prepared by: M.RAJALINGAM

Checked by:

Semester	Code	Course	Title of the Course	Hours	Credits	Max. Marks	Internal Marks	External Marks
IV	20PSW4EC2	Extra Credit Course-2	CORPORATE SOCIAL RESPONSIBILITY	-	4*	100	-	-

Course Outcomes:

At the end of the course the students will be able to:

1. Provide the knowledge of corporate social responsibility in the business world.
2. Make the students understand the business ethics and corporate social responsibility in global scenario.
3. Enable them to acquire the skills necessary to become CSR – Social Workers.
4. Understand the different CSR activities of different companies.
5. Apply the skills and knowledge in the field of CSR practice.

UNIT – I

Corporate Social Responsibility – Definition, concepts and need - Concentration areas of CSR - Corporate social responsibility in India - Triple Bottom Approach - Sustainable Development.

UNIT – II

Business Ethics and Corporate Social Responsibility in Global Scenario – Business Ethics, Corporate Governance – Meaning, Definition, Significance, Principles, Dimensions, Corporate Governance-Indian Experience – Social Accounting - Social Auditing – Corporate Social Reporting – Auditing the Social Reporting Process

UNIT – III

Corporate Community participation & Role and skills of social worker in CSR: Corporate, NGO, Government, Citizen, need for partnership, need assessment. Role of Social Worker in CSR –#NGOs strategies for promotion of CSR – Ladies Hostel, Orphan Homes, Senior Citizens Homes, War Widows and Dependent Homes, Health and Safe Drinking Water#.

UNIT – IV

Tools of CSR: MDG's, Global Compact, GRI, SA 8000, AA1000, Fair Trade, ISO 26000, Company Bill 2013. **Legislations and Corporate Social Responsibility:** Corporate Legislations – Labour Legislations – Stakeholders Legislations – Environmental Legislations – Pollution Control Acts

UNIT – V

National and International CSR Activities: HUL, ITC, TVS, PepsiCo India Ltd, Nokia, Infosys, Reliance, Wipro, Rane, Chettinad and Dalmia Cements.

- Self study portion

Textbooks:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1	V.Balachandran and V.Chandrasekaran,	Corporate Governance and Social Responsibility	1 st Edition	PHI learning Private Ltd	2009	1,2,3,4,5

Books for Reference:

S. No.	Author Name	Book Name	Edition	Publisher detail	Year	Units Covered
1	Harsh Shrivastava	The business of social responsibility	1 st Edition	Books for change	2000	1,2,3,4,5

Web Reference:

Relationship Matrix for Course Outcomes, Programme Outcomes and Programme Specific Outcomes:

Semester	Code	Title of the Course					Hours	Credits		
IV	20PSW 4EC2	CORPORATE SOCIAL RESPONSIBILITY					-	4*		
Course Outcomes (COs)	Programme Outcomes (POs)					Programme Specific Outcomes (PSOs)				
	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1			✓	✓	✓	✓	✓	✓	✓	✓
CO2	✓	✓		✓		✓	✓	✓	✓	
CO3		✓	✓			✓		✓	✓	✓
CO4		✓	✓	✓	✓		✓		✓	✓
CO5	✓		✓	✓	✓	✓	✓	✓		
Number of Matches = 35, Relationship : HIGH										

Prepared by: M.RAJALINGAM

Checked by:

METHODOLOGY OF FIELD WORK

Field work practice is the most important aspect of professional social work training. The main objectives are to develop positive aptitude, improve knowledge and competence for the practice of social work. The students develop various skills working with clients and professionals. They are exposed to connect class room learning in their field work practice through constant supervision of faculties. The integration of theories into practical is the major advantage of field work in the course of learning. The students are sensitized about the social realities, social agency functioning and client/group/community based interventions through fieldwork.

The students are taken to various organizations of social relevance for exposure in the beginning of every year. Students will be allotted social welfare agencies for their concurrent field work for a period of 30 days in each semester. The students are given with their choice of agency in the month of May for their summer and March for block placement. Every field work practice is evaluated through reports by the students, agency evaluations, faculty advisor evaluation and external viva voce examination every semester. Completions of field work days are mandatory for receiving the degree. Students who fail to visit the agency is given a chance to compensate the required number of days for the completion of total days required.

Areas of Field Work Practice: The students get varieties of experiences as part of their field work program. They are trained to deal with people in complex disadvantaged situations as well as agencies working with different groups.

Areas of Field Work Training	
Children in Need of Care and Protection	Rescue and Rehabilitation of the Vulnerable
Human Resource Development	Population
Institutionalized Women	Empowerment of the Vulnerable
Labour Welfare Program	Tribal Community Development
Institutionalized Elders	Community Health
Employee Relations Management	Environmental Protection
Children in Conflict with Law	Social Work in Health Setting
Rural Community Development	Project Planning and Management
Protection of Human Rights	Social work and Mental Health
Urban Community Development	Administration of Welfare Organizations
	Administration of Clinical Services

Student Responsibility in Field Work Practice

- ✓ Being responsible for one's own learning
- ✓ Preparing learning goals.
- ✓ Securing 100% of attendance in field work hours.
- ✓ Fulfilling all the requirements of field work.
- ✓ Connecting well with the agency and client system.
- ✓ Regular participation in field work discussions with agency and faculty supervisors.
- ✓ Submission of daily reports.
- ✓ Continuous reflections on the client system and service delivery system.
- ✓ Contributions in group field work meetings.
- ✓ Reflections on self in personal and professional context.
- ✓ Maintaining confidentiality.
- ✓ Working with agencies that are supporting for field work training.
- ✓ Identify learning goals which will include goals set for personal development, Professional development, contributions to the agency and curriculum requirement.
- ✓ Development of positive interpersonal relationship, team work and communication skills with different client, collegian, and supervisory systems

Details of Field work Curriculum

Field Work	30 days
Observation Visits - 9 days Rural Camp - 7 days Group Project - 14 days	
Concurrent Field Work - I	30 days
Summer Internship	21 days
Concurrent Field Work - II	30 days
Concurrent Field Work - III	30 days
Concurrent Field Work - IV	30 days
Block Placement/Pre-employment Training	30 days