

Semester	Course Code	Course Category	Hours/ Week	Credits	Marks for Evaluation		
					CIA	ESE	Total
III	24UENVAC1	Value Added Course	30	-	-	100	100
Course Title		INTERPERSONAL SKILLS					

SYLLABUS		
Unit	Contents	Hours
I	Introduction <ul style="list-style-type: none"> Interpersonal Skills Behavioural Traits 	6
II	Communication Styles <ul style="list-style-type: none"> Enriching Communication Styles Communication Methodology 	6
III	Career Exploration Skills <ul style="list-style-type: none"> Identifying the right Career Developing Skills for selected Career 	6
IV	Conflict Resolution Skills <ul style="list-style-type: none"> Components of Conflicts Transforming Conflict into Collaboration 	6
V	Transactional Analysis <ul style="list-style-type: none"> Analysis of Self-Awareness Analysis of Ego 	6

Text Book(s):
Hayes, John, 'Interpersonal Skills at work', 2 nd Edition, Taylor & Francis Group, 2001, New York.
Reference Book(s):
1. High- Impact Interpersonal Skills: How to be a persuasive Leader. Apex Leadership Ltd. 2. Hadden Peter F, Mastering Personal and Interpersonal Skills, Thorogood Ltd. 1999.London. Scannel, Mary. The big book of Conflict resolution games. 2010.The McGraw-Hill Companies. New York.
Web Resource(s):
1. https://www.skillsyouneed.com/interpersonal-skills.html . https://www.perkbox.com/uk/resources/blog/15-interpersonal-skills-that-will-make-you-better-at-your-job

Course Outcomes		
Upon successful completion of this course, the student will be able to:		
CO No.	CO Statement	Cognitive Level (K-Level)
CO1	Comprehend the vitality of Interpersonal Skills	K1
CO2	Demonstrate communication skills that contribute to positive relationships	K2
CO3	obtain awareness on the apt carriers and the ways to attain them	K3
CO4	Develop the effective conflict management techniques	K4
CO5	Understand the dynamics of transactional analysis for the betterment of Interpersonal skills.	K5

Course Coordinator: Dr. N. Dhillip Mohamad

Semester	Course Code	Course Category	Hours/Week	Credits	Marks for Evaluation		
					CIA	ESE	Total
V	24UENVAC2	Value Added Course	30	-	-	100	100
Course Title		ENGLISH FOR ENTREPRENEURS					

SYLLABUS		
Unit	Contents	Hours
I	Introduction <ul style="list-style-type: none"> • Meaning of an Entrepreneur, Characteristics and Importance • Describing the Role and Responsibilities • Describing processes, Criticising quality assurance. 	6
II	Conducting Meetings <ul style="list-style-type: none"> • Chairing, setting the agenda, segregating the conversation • Participating, turn-taking, listening and taking notes • Being diplomatic, agreeing and disagreeing 	6
III	Official Communication Traits <ul style="list-style-type: none"> • Checking & clarifying information • Finance - Specific scenarios • Listening to different accents, intonation 	6
IV	Art of Negotiation <ul style="list-style-type: none"> • Key negotiating language, framing your argument • Negotiating with suppliers • Negotiating with customers 	6
V	Conversation at Workplace <ul style="list-style-type: none"> • Introducing – Ice Breaking sessions • Digital Networking – the elevator pitch • Small talk, turn-taking • Business conventions 	6

Text Book(s):
1. Mondal, S. and Ray, G.L. - Textbook on Rural Development Entrepreneurship and Communication Skills, Kalyani Publisher
Reference Book(s):
1. Pearce, W. B. (2008). Making Social Worlds: A Communication Perspective. Hoboken.
2. Blackburn-Brockman, Elizabeth (2001). Prewriting, Planning, and Professional Communication.
3. William Ury, (1993): Negotiating Your Way from Confrontation to Cooperation, revised second edition, Bantam, trade paperback, New York.
4. Riel, C.B.M. van & Fombrun, C. (2007) Essentials of Corporate Communication, Abingdon: Routledge.
Web Resource(s):
1. https://www.icsi.edu/media/webmodules/CSEET/BUSINESS_COMMUNICATION_printable.pdf

Course Outcomes		
Upon successful completion of this course, the student will be able to:		
CO No.	CO Statement	Cognitive Level (K-Level)
CO1	communicate with others in practical, business oriented situations	K1
CO2	express themselves in English with greater fluency, accuracy, and confidence	K2
CO3	handle themselves in English in a variety of business contexts, from negotiating,	K3
CO4	using the telephone, to make presentations, to socializing	K4
CO5	decipher the mechanism of language and use it for success	K5

Course Coordinator: Mr. M. Mohamed Habeeb

Semester	Course Code	Course Category	Hours/ Week	Credits	Marks for Evaluation		
					CIA	ESE	Total
III	24PENVAC1	Value Added Course	30	-	-	100	100
Course Title		DISABILITY STUDIES IN LITERATURE					

SYLLABUS		
Unit	Contents	Hours
I	Essays 1. On Reading Disability in Literature - Clare Baker and Stuart Murray 2. Disability and Women's Writing - Sami Schalk	6
II	Poetry 1. Tulips - Sylvia Plath 2. The Epileptic - Keki N. Daruwalla	6
III	Short Stories 1. Cathedral - Raymond Carver 2. The Yellow Wallpaper - Charlotte Perkins Gilman	6
IV	Fiction 1. The Curious Incident of the Dog in the Night-time - Mark Haddon	6
V	Films 1. Freaks (1932) 2. Crip Camp: A Disability Revolution (2020)	6

Text Book(s): 1. Clare Barker and Stuart Murray, The Cambridge Companion to Literature and Disability. Cambridge University Press, 2017. 2. Sylvia Plath, Collected Poems. Harper Collins publishers, 1992. 3. Ginsberg, Allen. Kaddish and Other Poems. City Lights Books. 4. Carver, Raymond. Cathedral and other Stories, 1981. 5. Perkins Gilman, Charlotte. The Yellow Wallpaper, Penguin Classics, 2015. 6. Haddon, Mark. The Curious Incident of the Dog in the Nighttime, 2003.
Reference Book(s): 1. Clare Barker and Stuart Murray, The Cambridge Companion to Literature and Disability. Cambridge University Press, 2017. 2. https://hollisarchives.lib.harvard.edu/repositories/24/archival_objects/554831 3. Haddon, Mark. The Curious Incident of the Dog in the Nighttime, 2003.
Web Resource(s): 1. https://www.primevideo.com/dp/amzn1.dv.gti.8cb859ec-070a-50f1-98d4-e50009e2e5d7?autoplay=0&ref_=atv_cf_strg_wb 2. https://www.netflix.com/in/title/81001496

Course Outcomes		
Upon successful completion of this course, the student will be able to:		
CO No.	CO Statement	Cognitive Level (K-Level)
CO1	Acquire an awareness and understanding of the various roles and rights of people with disability in history and in modern society.	K1
CO2	Explore various discourses on disability and engage with concepts such as subjectivity and theories of disability	K2
CO3	Able to incorporate psycho - social, political and cultural perspectives of disability studies.	K3
CO4	Examine ways in which systems inhibit and promote full participation of people with disabilities.	K4
CO5	Develop analytical and observation skills and apply inclusive disability frameworks to their academic, professional, and personal lives.	K5

Course Coordinator: Mr. M. Kumaran