

**JAMAL MOHAMED COLLEGE (AUTONOMOUS)  
TIRUCHIRAPPALLI-620 020**

**O/o. Principal / Odd Sem. / 2020-21 / 072**

**CIRCULAR**

All HOD's / MID's are requested to inform all the teachers of their respective departments to maintain a record of the award of CIA Marks as per the details given in the enclosed format for UG & PG.

The Soft copy of the format can also be downloaded from our College Website.

**Note :**

1. HODs are requested to download the Attendance Summary from their Camu Login and hand over the same to the Tutors concerned for the calculation of Internal Marks.
2. Staff Members are requested to submit Hard Copy of the Internal Marks awarded for Language, English, Allied and Non-Major Elective Courses to the parent department concerned on or before 30.11.2020.
3. Entry of Internal Marks in Camu App and the display date will be informed later.

Trichy-20  
23.11.2020



**PRINCIPAL**

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**Copy to:** All Departments and COE

**Illustration to calculate CIA Test marks**

<b>CIA-1 Test (7.5 Marks)</b>	<b>CIA-2 Test (7.5 Marks)</b>	<b>CIA Test (CIA 1+2) (15 Marks)</b>
4.0	4.0	8
4.0	4.1	8.1=9
4.5	4.4	8.9=9

The Components for Continuous Internal Assessment (CIA) are:  
**(For Odd Semester 2020-21 Only)**

<b>UG and PG (Theory) – 25 Marks (7.5 + 7.5 + 4 + 3+3) or – 20 Marks (5 + 5 + 4 + 3+3)</b>
<b>Test – I &amp; II</b> 7.5 Marks or 5 Marks CIA Test-I & II conducted for 30 Minutes with 25 Marks and may be Converted to 7.5 or 5 Marks
Attendance : 4 Marks Below 50% - 0 Marks 50 % to 74% - 2 Marks 75 % to 100% - 4 Marks
Assignment/ Seminar/ Paper presentation/ Paper Publication/ Class Quiz/ MCQ based test/ Debate/ Composition/ Media Appreciation, etc. : 6 Marks (3+3 marks)

<b>UG and PG (Practical) – 20 Marks (8+8+4)</b>
<b>Test – I &amp; II</b> 8 Marks CIA Test-I & II conducted for 30 Minutes with 25 Marks and may be Converted to 8 Marks
Attendance : 4 Marks Below 50% - 0 Marks 50 % to 74% - 2 Marks 75 % to 100% - 4 Marks

Note : In case total marks of CIA is 10, it will be calculated for 20 and converted to 10

# JAMAL MOHAMED COLLEGE, TRICHY-20

## “CIA MARKS” WORKSHEET

**DEPARTMENT:**

**YEAR: 2020-2021**

**CLASS:**

**SEMESTER:**

**SUBJECT WITH CODE:**

S.No.	Roll No. (with Prefix)	CIA-1 Test (7.5 Marks)	CIA-2 Test (7.5 Marks)	CIA Test (CIA 1+2) (15 Marks)	ASSGN./ SEMINAR (3 Marks)	ASSGN./ SEMINAR (3 Marks)	ATTENDANCE (4 Marks)	TOTAL (25 Marks)

Name of the Staff In-charge & Sign.

Signature of HOD with Date