



JAMAL MOHAMED COLLEGE (AUTONOMOUS)

Nationally Accredited with A++ Grade by NAAC (4th Cycle) with CGPA 3.69 out of 4.0

(Affiliated to Bharathidasan University)

No.7, RACE COURSE ROAD, KHAJANAGAR, TIRUCHIRAPPALLI - 620020
TAMIL NADU, INDIA

Website : www.jmc.edu

Email : principaljmc@ymail.com / princi@jmc.edu

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं. 2 DATE / तारीख 10-10-2023

RESOLUTION NO. उत्तराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	<p>JAMAL MOHAMED COLLEGE (AUTONOMOUS) TIRUCHIRAPPALLI -20.</p> <p>Internal Quality Assurance Cell Circular</p> <p>All the core members are requested to attend a meeting in the IQAC office on Tuesday, the 10th October 2023 at 11.30 a.m.</p> <p>Agenda:</p> <ol style="list-style-type: none">1. Data collection for NIRF & AQAR submission.2. Review of the NAAC (4th Cycle) report submitted by NAAC Peer Team.3. Any other matter. <p style="text-align: right;"><i>[Signature]</i> Coordinator-IQAC</p> <p>Tiruchirappalli – 20 07.10.2023</p> <p>For circulation among staff</p>	
	<p>1) Resolved to prepare the list of details required for the submission of NIRF 2024 and AQAR and send them to microcell members on or before 15th Nov 2023.</p>	
	<p>2) Resolved to request the microcell members to collect the data and submit the same to IQAC on or before 15th Dec 2023.</p>	
	<p>3) Resolved to review the report of NAAC (4th Cycle) peer team members and implement their suggestions wherever possible.</p>	





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MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं 2

DATE / तारीख 10-10-2023

Anupam

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
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Members Present

S. No	Name	Department	Signature
1	Dr. M. Syed Ali Padusha (Coordinator)	Chemistry	<i>[Signature]</i>
2	Dr. J. Sirajudeen (Dy. Coordinator) (Criterion-2)	Chemistry	<i>[Signature]</i>
3	Dr. M. Mohamed Althaf (Criterion-1)	Mathematics	<i>[Signature]</i>
4	Dr. M. Salahudeen (Criterion-3)	Zoology	<i>[Signature]</i>
5	Dr. N. Mohamed Siddiq (Criterion-4)	Commerce	<i>[Signature]</i>
6	Dr. M.A. Rifayath Ali (Criterion-5)	Mathematics	<i>[Signature]</i>
7	Dr. N. Ahamed Sherif (Criterion-6)	Botany	<i>[Signature]</i>
8	Mr. M. Kumaran (Criterion-7)	English	<i>[Signature]</i>

[Handwritten signatures and notes in the empty rows of the table]





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MEETING NO. / सभा नं०

DATE / तारीख 20.10.23

JAMAL MOHAMED COLLEGE (Autonomous)
TIRUCHIRAPPALLI - 620 020

Circular

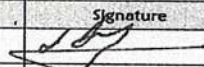
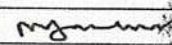
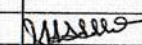
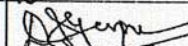
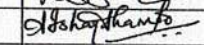
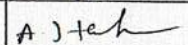
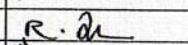
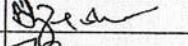



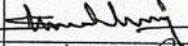
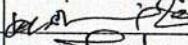
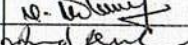
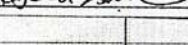
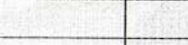
There will be a meeting of the following members of the staff of Internal Quality Assurance Cell on 20.10.2023 at 4.00 p.m. in the principal's office. I request all the members to attend the meeting.

Trichy-20

Date :13.10.2023


PRINCIPAL

INTERNAL QUALITY ASSURANCE CELL

S. No.	Name & Designation	Category	Designation	Signature
1.	Dr. S. ISMAIL MOHIDEEN	Chairperson	Principal	
2.	Janab. M.J.JAMAL MOHAMED BILAL	Management Representative	President	-
3.	Dr. A. K. KHAJA NAZEEMUDEEN	Management Representative	Secretary & Correspondent	-
4.	Hajee. M.J.JAMAL MOHAMED	Management Representative	Treasurer	
5.	Dr. K. ABDUS SAMAD	Management Representative	Assistant Secretary	-
6.	Dr.K.N.ABDUL KADER NIHAL	Management Representative	Member & Hon. Director	
7.	Dr. D. I. GEORGE AMALARETHINAM	Senior administrative officer	Vice Principal & HOD of Computer Science	
8.	Dr. A. ISHAQ AHAMED	Senior administrative officer	Additional Vice Principal	
9.	Dr. A. J. HAJA MOHIDEEN	Senior administrative officer	Additional Vice Principal & HOD of Economics	
10.	Dr. R. JAHIR HUSSAIN	Senior administrative officer	Bursar & HOD (I/c) of Mathematics	
11.	Dr. M. SYED ALI PADUSHA	Coordinator of IQAC & Convenor	Associate Professor of Chemistry	
12.	Dr. J. SIRAJUDEEN	Teacher Representative & IQAC Member	Assoc. Prof. of Chemistry	
13.	Dr. M.SALAHUDEEN	Teacher Representative & IQAC Member	Asst. Prof. of Zoology	
14.	Mr. M. KUMARAN	Teacher Representative & IQAC Member	Asst. Prof. of English	
15.	Dr. N.AHAMED SHERIF	Teacher Representative & IQAC Member	Asst. Prof. of Botany	
16.	Dr. N. MOHAMED SIDDIQ	Teacher Representative & IQAC Member	Asst. Prof. of Commerce	
17.	Dr. M.A.RIFAYATH ALI	Teacher Representative & IQAC Member	Asst. Prof. of Mathematics	
18.	Dr. M. MOHAMED ALTHAF	Teacher Representative & IQAC Member	Asst. Prof. of Mathematics (SF)	
19.	Dr. A. MOHAMED ISMAIL	Teacher Representative	H.O.D of Arabic	





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S. No.	Name & Designation	Category	Designation	Signature
20.	Dr. H. SYED JAHANGIR	Teacher Representative	HOD of Botany	
21.	Dr. M. SEENI MUBARAK	Teacher Representative	HOD of Chemistry	
22.	Dr. A. KHALEELUR RAHMAN	Teacher Representative	HOD of Commerce	
23.	Dr.A. MOHAMED MUSTAFA	Teacher Representative	HOD of English	
24.	Dr. SHAIK KARIMULLAH	Teacher Representative	Associate Professor of Hindi	
25.	Dr.A.AKBAR HUSSAIN	Teacher Representative	HOD of History	
26.	Dr. A. MOHAMED SALEEM	Teacher Representative	HOD of Physics	
27.	Dr. B.S.SHAYIN SHA	Teacher Representative	Director of Physical Education	
28.	Dr. A. SYED ZAKIR HASAN	Teacher Representative	HOD (I/c) of Tamil	
29.	Dr. I. JOSEPH ANTONY JERALD	Teacher Representative	HOD (I/c) of Zoology	
30.	Dr.A.ABUL HUSSAIN	Librarian	Librarian	
31.	Mr.M.SHANMUGAVEL	Non-Teaching Staff Representative	Office Superintendent (Aided)	
32.	Dr. M. ANEEZ MOHAMED	Teacher Representative	Coordinator - CDC	
33.	Dr. V. VINOD KUMAR Professor and Head Department of English & Director- IQAC Bharathidasan University Tiruchirappalli - 620024 Email: vinod@bdu.ac.in Mobile: 9443995201	Local Representative		-
34.	Mr. C. RAJARATHINAM Chief Executive Chemcoat Paints Pvt. Ltd. Plot No.3, GF2, Meenakshi Nagar Olaiyur Main Road, K.K. Nagar Tiruchirappalli - 620021 Email : rajspech@gmail.com Mobile : 9842445649	Industrialist		-
35.	Dr. S. ACHIRAMAN Associate Professor Dept. of Environmental Biotechnology School of Environmental Science Bharathidasan University Tiruchirappalli - 620024 Email : achiramans@gmail.com Mobile : 9894835753	Alumni Representative		

No.	Name & Designation	Category	Class	Signature
1.	PRASANNA KUMAR B	STUDENT REPRESENTATIVE	Reg No: 23UA1043 Mathematics	
2.	M. MOHAMED ISMAIL	STUDENT REPRESENTATIVE	Reg.No: 23PCH014 I M. Sc Chemistry	
3.	AUFEEQ AHMED H	STUDENT REPRESENTATIVE	Reg.No 23UAM058, I BBA (Aviation Mgt.)	
4.	A. MOHAMED FAHIM	STUDENT REPRESENTATIVE	Reg.No.23PBO007 I Botany (PG)	
5.	IRFAN AHAMED S	STUDENT REPRESENTATIVE	Reg.No. 23UCO035 I B.Com	
6.	HAFSA.A	STUDENT REPRESENTATIVE	Reg No. 23MBA092 I MBA - C	
7.	SRUTHI.P	STUDENT REPRESENTATIVE	Reg No. 23UW2228 I BCA H	





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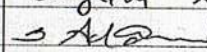
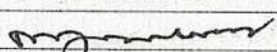

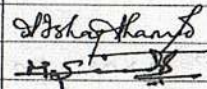
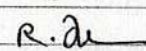
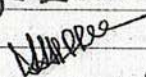
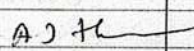
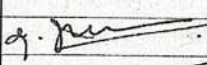
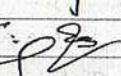
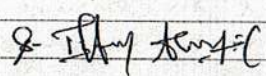
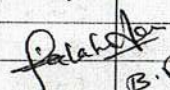
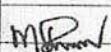
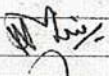
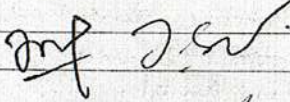
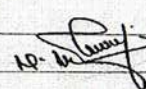
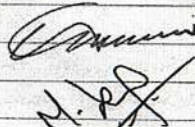
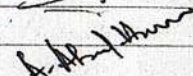
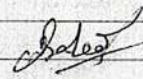
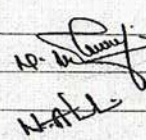
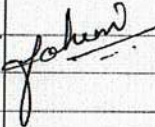
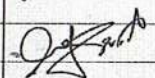
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
ATR	All the resolutions passed in the previous meeting were implemented. Resolutions	
1)	Resolved to thank the college management, Principal for extending momentous support and cooperation while receiving the NAAC peer team during the IV th cycle of assessment held on 20 th and 21 st September 2023.	
2	Resolved to thank NAAC for their support to complete the IV th cycle accreditation process	
3	Resolved to thank and appreciate Dr. D.T. George Amalarethinam, IQAC coordinator and his team for the excellent execution of all activities of IQAC during their tenure for getting highest grade A++ with CGPA 3.69 out of 4.0	
4	Resolved to request the principal to comply the recommendations suggested by NAAC peer team during their visit	
5	Resolved to welcome Dr. N. Syed Ali Padusha, as the coordinator and his team.	
6	Resolved to ensure the prompt submission of data for NIRF 2024 in Dec and AQAR 2022-2023 to NAAC	
7	Resolved to conduct the Internal Academic and administrative audit during the first week of March 2024.	
8	Resolved to conduct Green, Energy, Environment and Gender Audits for the year 2022-2023 during the month of November 2023.	
9	Resolved to conduct a National Seminar on Quality Sustenance, Assessment and accreditation during the month of July 2024	
10	Resolved to send the proposal to NAAC for the conduct of National Seminar in Quality Sustenance.	



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उत्तराव नं	हजर सभासद व उत्तराव	शेरा
10	Resolved to encourage the students of PG programmes to present an article in a conference based on their project work.	
11	Resolved that to consult IOAC by the HODs of the respective Departments while fixing the title for the conferences / seminars / symposium.	
12	Resolved to conduct students' conclave in the month of February to facilitate the students to present papers.	
13	Resolved to constitute women empowerment committee in our college.	
14	Resolved to request our college librarian to take initiative to register our college in National digital library.	
	<p>    </p> <p>     </p> <p>     </p> <p>     </p> <p>     </p> <p>   </p>	





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RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

UGC peer Team - Extension of Autonomous status
Date of visit 21st & 22nd May 2022

XIX. Observations of the Committee

1. The Jamal Mohamed College Established in 1951 as an affiliated college of Madras University and subsequently of Bharathidasan University, Tiruchirappalli has a farsighted vision of uplifting the weak and downtrodden section of the Society especially that of the rural women. It is to the cause of empowering rural women.
2. It is a Muslim Minority College administered by the Society of Jamal Mohamed.
3. The Jamal Mohamed College is A Grade accredited college in the third cycle that is from 2016 to 2023 with 3.01 CGPA out of 4.
4. Despite the challenges of being remotely located, the college has risen to administer its responsibility in facilitating the stakeholders' holistic development along with community enhancement through various extension/linkage activities in collaboration with GOs & NGOs and funded projects.
5. The college assures equitable access to and affordability of academic programmes for learners for all sections of society.
6. The college has reasonably adequate infrastructure, faculty and staff to shoulder the responsibility as an autonomous college.
7. The committee has also observed that it is largely managed by the faculty appointed by management, although it is an Aided college. The faculty appointed under self-financed courses and the temporary faculty members should be paid adequately.
8. The College has all the statutory committees.
9. The Central library is automated and has 2,26,833 books.
10. Extension activities are undertaken through NCC, NSS, and various student clubs.
11. The college runs a day care centre for caring and nurturing children of women staff and married student.

XX. Suggestions of the Committee

1. The management should try to make the college campus barrier free for specially abled persons.
2. The research activities are to be largely improved by motivating faculty with the required infrastructure and funding.
3. Hostel facilities need to be enhanced and improved.
4. The College may also explore the possibility of starting courses for Public Policy & Governance in line with the approach of the National Education Policy (NEP), which promotes multidisciplinary programmes in Liberal Arts. This will strengthen Jamal Mohamed College's humanities and social sciences profile.
5. Faculty needs to be made more aware regarding outcome based education.
6. Syllabus need to include more better reference books. Syllabus must be elaborated the sub-themes or description of the concepts to be taught.
7. Internet bandwidth may be enhanced from existing 4 Mbps to 1 Gbps.
8. Fire fighting equipments to be installed at more places and more in No.

M. Sathya 21/5/22

A. Magala 22/5/22

M. Sathya 22/5/22

2

SHANMUGAM





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CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख 20-10-23

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NO.

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REMARKS

NAAC (IV cycle) - 2023

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- ? New academic programmes/ courses should be introduced in the light of changing business/ employment market requirements for eg paramedical and Data Science programmes;
- ? Academic activities should be strengthened by creating linkages with premier national and international institutes/ experts especially through Faculty Exchange Programmes.
- ? Quality of research should be improved by encouraging faculty members to obtain more major projects and publish more number of quality research papers.
- ? Teaching staff should be inspired to apply for more patents and provide better consultancy services/ corporate training.
- ? ICT facilities should be increased and popularized by establishing more smart classrooms and procuring more computers etc.
- ? Innovation and Incubation Cell should make vigorous efforts to inculcate start-up culture in the institution.
- ? Placements of students should be improved by attracting MNCs and other corporate houses for campus recruitment, through an Industry Relations Cell.
- ? Internship programmes for students should be made more fruitful by entering into MoUs with increased number of reputed industrial units/ institutions.
- ? Branches of Foreign Alumni Association should be stimulated to explore job opportunities for students in foreign countries.
- ? More funds from external resources (e.g., CSR funds from corporate houses and donations from local business men/ units) should be mobilized.
- ? Provision and maintenance of the infrastructure facilities at par with national/ global institutions should be given due attention to attract and retain brilliant students.

I have gone through the observations of the Peer Team as mentioned in this report



Signature of the Head of the Institution
PRINCIPAL
JAMAL MOHAMED COLLEGE
(AUTONOMOUS)
TIRUCHIRAPPALLI-620020.
Seal of the Institution





JAMAL MOHAMED COLLEGE (AUTONOMOUS)

Nationally Accredited with A++ Grade by NAAC (4th Cycle) with CGPA 3.69 out of 4.0

(Affiliated to Bharathidasan University)

No.7, RACE COURSE ROAD, KHAJANAGAR, TIRUCHIRAPPALLI - 620020
TAMIL NADU, INDIA

Website : www.jmc.edu

Email : principaljmc@ymail.com / princi@jmc.edu

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009

MEETING NO. / संभा नं

3

DATE / तारीख

25-11-2023

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	<p>JAMAL MOHAMED COLLEGE (AUTONOMOUS) TIRUCHIRAPPALLI -20.</p> <p>Internal Quality Assurance Cell Circular</p> <p>All the core members are requested to attend a meeting in the IQAC office on Saturday, the 25th November 2023 at 12.30 a.m.</p> <p>Agenda:</p> <ol style="list-style-type: none">1. Data collection for NIRF & AQAR submission.2. Any other matter. <p style="text-align: right;"><i>[Signature]</i> Coordinator-IQAC</p> <p>Tiruchirappalli – 20 22.11.2023</p> <p>For circulation among staff</p>	
	<p>The core committee meeting of IQAC was held on 25-11-2023 with core committee members and the following resolutions were passed.</p> <ol style="list-style-type: none">1. Resolved to have the presentation of criterion Indicators on 13.12.2023 for the submission of AQAR for the academic year 2022-2023.2. Resolved to collect the data from the IQAC office by 04.12.2023 for preparing the documents for AQAR submission.	





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MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं 3

DATE / तारीख 25-11-2023

Amrapam

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	Request the principal to 3. Request to deputize the following Faculty members to support the Core Committee members towards the submission of AAR-2023-24.	
	Criterion I - DR. C. Gurubaran - Dept. of Mathematics	
	Criterion II - Dr. Asrar Mohamed - Dept. of Chemistry	
	Criterion - III - Dr. M. J. Ali - Dept. of Chemistry & Physics	
	Criterion - IV - Mr. Vignesh - Dept. of BBA	
	Criterion - V - Mr. Y. Md. Iqbal - Dept. of CS	
	Criterion - VI - Dr. Umar Ali Khan - Dept. of Physics	
	Criterion - VII - Ms. Sumithra - Dept. of BCA	
	<i>(Signatures)</i>	

Members Present

S. No.	Name	Department	Signature
1	Dr. M. Syed Ali Padusha (Coordinator)	Chemistry	<i>(Signature)</i>
2	Dr. J. Sirajudeen (Dy. Coordinator) (Criterion-2)	Chemistry	<i>(Signature)</i>
3	Dr. M. Mohamed Althaf (Criterion-1)	Mathematics	<i>(Signature)</i>
4	Dr. M. Salahudeen (Criterion-3)	Zoology	<i>(Signature)</i>
5	Dr. N. Mohamed Siddiq (Criterion-4)	Commerce	<i>(Signature)</i>
6	Dr. M.A. Rifayath Ali (Criterion-5)	Mathematics	<i>(Signature)</i>
7	Dr. N. Ahamed Sherif (Criterion-6)	Botany	<i>(Signature)</i>
8	Mr. M. Kumaran (Criterion-7)	English	<i>(Signature)</i>





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MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं. 4 DATE / तारीख 04-01-2024

RESOLUTION NO. उत्तराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
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JAMAL MOHAMED COLLEGE (AUTONOMOUS) TIRUCHIRAPPALLI -20.

Internal Quality Assurance Cell Circular

All the core members are requested to attend a meeting in the IQAC office on Thursday, the 4th January 2024 at 11.30 a.m.

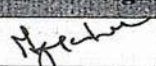

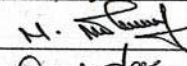
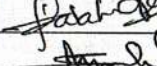
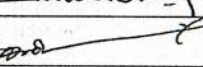
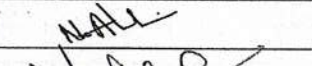
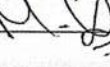
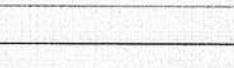
Agenda:

1. Data collection and Submission of AQAR 2022-2023.
2. Identification of activities for Advanced Learners.
3. Any other matters


Coordinator-IQAC

Tiruchirappalli – 20
02.01.2024

For circulation among staff

S. No.	Name	Department	Signature
1	Dr. M. Syed Ali Padusha (Coordinator)	Chemistry	
2	Dr. J. Sirajudeen (Dy.Coordinator) (Criterion-2)	Chemistry	
3	Dr. M. Mohamed Althaf (Criterion-1)	Mathematics	
4	Dr. M. Salahudeen (Criterion-3)	Zoology	
5	Dr. N. Mohamed Siddiq (Criterion-4)	Commerce	
6	Dr. M.A. Rifayath Ali (Criterion-5)	Mathematics	
7	Dr. N. Ahamed Sherif (Criterion-6)	Botany	
8	Mr. M. Kumaran (Criterion-7)	English	





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MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं 4

DATE / तारीख 04-01-2024

Ansara

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
to submit	<p>The Core Committee meeting was held at 11.30 am on 4.01.2024 in the IQAC Office to discuss the preparation of AQAR-2022-23 in the NAAC Portal.</p> <p>The last date to submit the AQAR Report is 29.12.24. The internal committee decided to submit the AQAR Report by 2.2.2024. Before that the committee decided to make presentation in the IQAC office on 18.1.2024 and make the presentation before the Management and Principal on 25.1.2024.</p> <p>1. Resolved to request the Principal to send circular to all departments to conduct result analysis and identify the fast and slow learners based on the odd semester results - 2023-24 and ^{also} conduct remedial class for the slow learners and prepare the documents as per the format given in the college website.</p> <p>2. Resolved to request the Heads of the Department to collect the evidence of the activities carried out by the fast learners by collecting proof of their participation in the curricular and extra curricular activities.</p>	
	<p><i>[Signatures]</i></p> <p>H. N. <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i></p> <p>N. <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i></p>	





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MANAGING COMMITTEE

कार्यकारी मंडळाचे

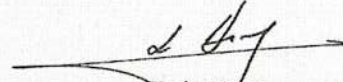
CODE : CSA 009 MEETING NO. / सभा नं 5 DATE / तारीख 10-02-2024

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
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JAMAL MOHAMED COLLEGE (AUTONOMOUS) TIRUCHIRAPPALLI -20.

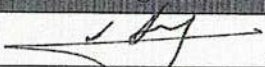
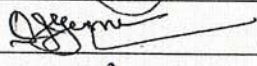
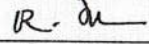
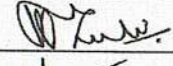
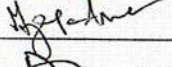
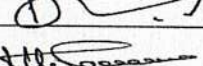

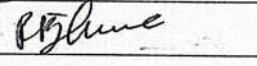
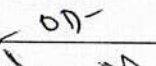

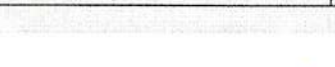
Internal Quality Assurance Cell Circular

There will be a meeting of the following members of the faculty development and support committee on 10.02.2024 at 9.30 a.m. in the principal's office. I request all the members to attend the meeting.


Principal

Tiruchirappalli - 20
03.02.2024

For circulation among staff

S. No	Name	Designation	Signature
1	Dr. S. Ismail Mohideen	Principal	
2	Dr. D.I. George Amalarethnam	Vice Principal	
3	Dr. R. Jahir Hussain	Bursar	
4	Dr. A. Syed Zakir Hasan	Controller of Examinations	
5	Dr. M. Syed Ali Padusha	Coordinator of IQAC	
6	Dr. A. Shajahan	Dean of Research	
7	Dr. A. Mohamed Ismayil	Associate Professor of Mathematics	
8	Dr. A. Jafar Ahamed	Dy. Coordinator of CDC	
9	Dr. R. Raj Muhamed	Associate Professor of Physics	
10	Dr. A. Mohamed Ismail	HOD of Arabic	
11	Dr. M. Marimuthu	Assistant Professor of Commerce	





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MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं 5

DATE / तारीख 10-02-2024

RESOLUTION NO. उद्घाटन नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उद्घाटन	REMARKS शेरा
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Here are the corrected resolutions:

1. Resolved to constitute five teams, each comprising two members as listed below.

TEAM - I	Dr. D.I. George Amalarethnam	Vice Principal
	Dr. R. Jahir Hussain	Bursar
TEAM - II	Dr. A. Mohamed Ismail	HOD of Arabic
	Dr. A. Jafar Ahamed	Dy. Coordinator of CDC
TEAM - III	Dr. A. Shajahan	Dean of Research
	Dr. A. Mohamed Ismayil	Associate Professor of Mathematics
TEAM - IV	Dr. M. Syed Ali Padusha	Coordinator of IQAC
	Dr. M. Marimuthu	Assistant Professor of Commerce
TEAM - V	Dr. A. Syed Zakir Hasan	Controller of Examinations
	Dr. R. Raj Muhamed	Associate Professor of Physics

2. Resolved to request the team members to interact with the faculty who have scored less than 150 in the total score or less than 10 in the Research component of their self-appraisal score and motivate them to perform well in the upcoming year.

3. Resolved to request the team members to record the suggestions and support needed to enhance the faculty's research activities and submit the consolidated report of their meetings with the faculty to the principal on or before February 20, 2024.

[Signatures and Date]
10/2/24
R. K.





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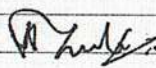
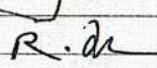
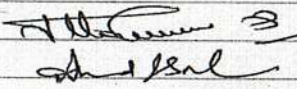
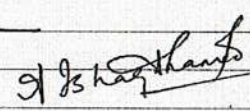
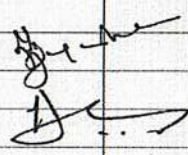
MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009

MEETING NO. / सभा नं 6

DATE / तारीख 23/4/2024

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	Minutes of the meeting of the faculty development and support committee held on 23/4/2024	
	Points discussed:	
	Team members presented the report to the Principal. suggestions given by the faculty members discussed.	
	Resolutions passed:	
1)	Resolved to inform the faculty members to submit their abstract to the Dean Research for getting guidance for publication.	
2)	Resolved to conduct a special meeting for the faculty members ^{of CS} who need support for the research assistance on or before 9th March 2024.	
3)	Resolved to conduct a ^{Research} orientation Programme for the faculty members of department of English (SE).	
4)	Resolved to have a discussion with HODs regarding the promotion of research among our staff members.	
5)	Resolved to constitute a committee under the leadership of Dr. A. Mohammed Ismail, HOD of Arabic to meet Syndicate members of Bharathidasan university to discuss the issues related to the research area of Arabic and other languages.	
	 	
	  	





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MINUTE BOOK

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MEETING NO. / सभा नं

DATE / तारीख

JAMAL MOHAMED COLLEGE (Autonomous)
TIRUCHIRAPPALLI - 620 020

Circular

There will be a meeting of the following members of the staff of Internal Quality Assurance Cell on 18.03.2024 at 3.30 p.m. in the principal's office. I request all the members to attend the meeting.

Trichy-20

Date :14-03-2024

PRINCIPAL

INTERNAL QUALITY ASSURANCE CELL

S. No.	Name & Designation	Category	Designation	Signature
20.	Dr. S. ISMAIL MOHIDEEN	Chairperson	Principal	
21.	Janab. M.J.JAMAL MOHAMED BILAL	Management Representative	President	-
22.	Dr. A. K. KHAJA NAZEEMUDEEN	Management Representative	Secretary & Correspondent	-
23.	Hajee. M.J.JAMAL MOHAMED	Management Representative	Treasurer	
24.	Dr. K. ABDUS SAMAD	Management Representative	Assistant Secretary	
25.	Dr.K.N.ABDUL KADER NIHAL	Management Representative	Member & Hon. Director	
26.	Dr. D. I. GEORGE AMALARETHINAM	Senior administrative officer	Vice Principal & HOD of Computer Science	
27.	Dr. A. ISHAQ AHAMED	Senior administrative officer	Additional Vice Principal	
28.	Dr. A. J. HAJA MOHIDEEN	Senior administrative officer	Additional Vice Principal & HOD of Economics	-
29.	Dr. R. JAHIR HUSSAIN	Senior administrative officer	Bursar & HOD (V) of Mathematics	
30.	Dr. M. SYED ALI PADUSHA	Coordinator of IQAC & Convenor	Associate Professor of Chemistry	
31.	Dr. J. SIRAJUDEEN	Teacher Representative & IQAC Member	Assoc. Prof. of Chemistry	
32.	Dr. M.SALAHUDEEN	Teacher Representative & IQAC Member	Asst. Prof. of Zoology	
33.	Mr. M. KUMARAN	Teacher Representative & IQAC Member	Asst. Prof. of English	
34.	Dr. N.AHAMED SHERIF	Teacher Representative & IQAC Member	Asst. Prof. of Botany	
35.	Dr. N. MOHAMED SIDDIQ	Teacher Representative & IQAC Member	Asst. Prof. of Commerce	
36.	Dr. M.A.RIFAYATH ALI	Teacher Representative & IQAC Member	Asst. Prof. of Mathematics	
37.	Dr. M. MOHAMED ALTHAF	Teacher Representative &	Asst. Prof. of	





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MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख

S. No.	Name & Designation	Category	Designation	Signature	KS
		IQAC Member	Mathematics (SF)		
38.	Dr. A. MOHAMED ISMAIL	Teacher Representative	H.O.D of Arabic		
20.	Dr. H. SYED JAHANGIR	Teacher Representative	HOD of Botany		
21.	Dr. M. SEENI MUBARAK	Teacher Representative	HOD of Chemistry		
22.	Dr. A. KHALEELUR RAHMAN	Teacher Representative	HOD of Commerce		
23.	Dr.A. MOHAMED MUSTAFA	Teacher Representative	HOD of English		
24.	Dr. SHAIK KARIMULLAH	Teacher Representative	Associate Professor of Hindi		
25.	Dr.A.AKBAR HUSSAIN	Teacher Representative	HOD of History		
26.	Dr. A. MOHAMED SALEEM	Teacher Representative	HOD of Physics		
27.	Dr. B.S.SHAYIN SHA	Teacher Representative	Director of Physical Education		
28.	Dr. A. SYED ZAKIR HASAN	Teacher Representative	HOD (I/c) of Tamil		
29.	Dr. I. JOSEPH ANTONY JERALD	Teacher Representative	HOD (I/c) of Zoology		
30.	Dr.A.ABUL HUSSAIN	Librarian	Librarian		
31.	Mr.M.SHANMUGAVEL	Non-Teaching Staff Representative	Office Superintendent (Aided)		
32.	Dr. M. ANEEZ MOHAMED	Teacher Representative	Coordinator - CDC		
33.	Dr. V. VINOD KUMAR Professor and Head Department of English & Director- IQAC Bharathidasan University Tiruchirappalli - 620024 Email: vinod@bdu.ac.in Mobile: 9443995201	Local Representative			
34.	Mr. C. RAJARATHINAM Chief Executive Chemecoat Paints Pvt. Ltd. Plot No.3, GF2, Meenakshi Nagar Olaiyur Main Road, K.K. Nagar Tiruchirappalli - 620021 Email : rajspech@gmail.com Mobile : 9842445649	Industrialist			
35.	Dr. S. ACHIRAMAN Associate Professor Dept. of Environmental Biotechnology School of Environmental Science Bharathidasan University Tiruchirappalli - 620024 Email : achiramans@gmail.com Mobile : 9894835753	Alumni Representative			
1.	PRASANNA KUMAR B	STUDENT REPRESENTATIVE	Reg No: 23UA1043 Mathematics		
2.	M. MOHAMED ISMAIL	STUDENT REPRESENTATIVE	Reg.No: 23PCH014 I M. Sc Chemistry		
3.	AUFEEQ AHMED H	STUDENT REPRESENTATIVE	Reg.No 23UAM058, I BBA (Aviation Mgt.)		
4.	A. MOHAMED FAHIM	STUDENT REPRESENTATIVE	Reg.No.23PBO007 I Botany (PG)		
5.	IRFAN AHAMED S	STUDENT REPRESENTATIVE	Reg.No. 23UCO035 I B.Com		
6.	HAFAA.A	STUDENT REPRESENTATIVE	Reg No. 23MBA092 I MBA - C		
7.	SRUTHI.P	STUDENT REPRESENTATIVE	Reg No. 23UW2228 I BCA H		





JAMAL MOHAMED COLLEGE

(AUTONOMOUS)

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(Affiliated to Bharathidasan University)

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TAMIL NADU, INDIA

Website : www.jmc.edu

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MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
ATR	All the resolutions passed except 7 and 9 in the previous meeting were executed successfully. Resolutions: 1) Resolved to thank the I@AC Coordinator and its members for carrying out the following activities during this Semester a) Submitted the data to NIRF 2024, AQAR 2022-2023 and AISHE 2022-2023 b) Organized Faculty Development Programme in association with VVV college for women, Virudhunagar and MES college, Kalladi. c) Collected self appraisal form from all faculty members, reviewed, analysed and provided guidance to faculty members who scored below the minimum. d) Collected students feedback for the academic year 2023-2024. e) Conducted training Programme for student support services staff members and laboratory staff. f) Conducted Green, environment, energy and Gender audits for the year 2022-2023 2) Resolved to thank the Management, and Principal for extending their support for the Triennial Inspection Commission visit held on 12.10.2023. Also, thank the I@AC team for accompanying the members of the Triennial commission visit. 3) Resolved to conduct an Internal Academic and administrative audit during the fourth week of March 2024. 4) Resolved to organise students conclave in association with neighbouring institutions. 5) Resolved to conduct Faculty development Programme during the month of June 2024.	



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कार्यकारी मंडळाचे

DATE / तारीख

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
6	Resolved to conduct a training Programme for the CDC members on identifying cross cutting issues, entrepreneurial skills, employability skills for framing the course content.	
7	Resolved to conduct a Screening test for the Students during student Induction Programme for identifying Slow learners and Advanced learners.	
8	Resolved to identify the best Practices ^{conducted} of best ^{in our} campus.	
9	Resolved to constitute a committee ^{with IATC members} to frame the modalities for training the slow learners and Advanced learners.	
10	Resolved to request the HODs to arrange student seminar for the all classes whenever possible.	



**PRINCIPAL
JAMAL MOHAMED COLLEGE
(AUTONOMOUS)
TIRUCHIRAPPALLI-620 020.**



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ACTION TAKEN REPORT FOR THE YEAR 2023-2024

Plan of action	Achievements/ outcomes
Preparation of NIRF-2024, AQAR and AISHE (2022-2023)	We submitted data to NIRF, AQAR, and AISHE as per the schedule on 12 th January, 1 st March, and 18 th March 2024, respectively. The college was ranked 59 th in the NIRF-2024 in the college category.
Planned to conduct internal academic and administrative audit	The internal academic audit for all programs was conducted between 30 th August and 1 st September 2023. The audit reports were consolidated, reviewed, and submitted to the management through the principal. The principal then sent the report to all department heads and instructed them to comply with the recommendations. This helped us to secure the highest score of 3.69 out of 4.0 during the 4 th Cycle of NAAC accreditation.
Planned to conduct Green, Energy, Environment and Gender audits	Energy, Environment, and Green audits were conducted on 12 th December 2023. A Gender audit was conducted on 21 st December 2023. The suggestions in the reports were presented to the management through the principal and were sent to the relevant departments for action.
Planned to conduct students conclave	A Students' Conclave was conducted by the Centre for Research on 28 th February 2024 as part of the National Science Day celebrations. Postgraduate students participated and presented their project work, with around 250 students taking part. For undergraduate students, a reels competition was held, with nearly 50 teams participating. Prizes were awarded to the best presenters, and certificates were given to all participants.





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Planned to register our college in National Digital Library	Our college registered with the National Digital Library (NDL) in January 2024. Approval was granted to establish an NDLI Club on our campus, and a four-member committee has been formed to oversee the club's activities. An awareness program was conducted for the students.
Planned to constitute Women Empowerment Committee	A Women's Empowerment Committee has been formed with 10 members to plan and implement activities for women's empowerment.
Planned to collect students feedback for the academic year 2023-2024	Student feedback was collected through individual emails. The collected feedback was consolidated, and a report was submitted to the Principal. The Principal then sent it to all HODs to review and take action on feasible points.
Planned to organize Faculty Development Program with other institutions	Two faculty development programs were conducted, each lasting one week, from 16 th to 22 nd November 2023 and from 27 th December 2023 to 1 st January 2024, in association with VVV College for Women, Virudhunagar, and MES Kalladi College, Kerala, respectively.
Planned conduct training program for students support services, staff members and laboratory staff	Two programs were conducted one for laboratory staff and another for student support staff on 24 th February 2024 and 7 th March 2024, respectively.

Hyderabad
COORDINATOR



[Signature]
PRINCIPAL