

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009

MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

ठराव नं

हजर सभासद व ठराव

जेरा

JAMAL MOHAMED COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI CIRCULAR

I am pleased to inform that meeting of the **Internal Quality Assurance Cell** of the Autonomy Programme will be held **on 09.10.2018 at 4.30 p.m.** in the Principals Office. I request you to kindly attend the same.

Date: 26.09.2018

Principal

No.	Name & Designation	Category	Signature
1.	Dr. S. Ismail Mohideen Principal	Chairperson	
2.	Janab. M.J.Jamal Mohamed Bilal President	Management Representative	
3.	Dr. A. K. Khaja Nazeemudeen Secretary & Correspondent	Management Representative	
4.	Hajee. M.J.Jamal Mohamed Treasurer	Management Representative	
5.	Dr. K. Abdus Samad Assistant Secretary	Management Representative	
6.	Dr. A. Mohamed Ibraheem Vice Principal	Senior administrative officer	
7.	Dr. M. Mohamed Sihabudeen Additional Vice Principal	Senior administrative officer	
8.	Dr. D. I. George Amalarethnam Bursar	Senior administrative officer	
9.	Dr. K.N. Abdul Kader Nihal Bursar (SF) & Director (SF)	Senior administrative officer	
10.	Dr.T.Abdul Razak Associate Professor of Computer Science	Coordinator of IQAC & Convenor	
11.	Dr. A. Ishaq Ahamed Associate Professor of Physics	Teacher Representative & IQAC Member	
12.	Dr. D. Kumar Associate Professor of Economics	Teacher Representative & IQAC Member	
13.	Dr. A. Shajahan Associate Professor of Botany	Teacher Representative & IQAC Member	
14.	Dr. A. Mohamed Ismayil Associate Professor of Mathematics	Teacher Representative & IQAC Member	
15.	Dr. M. Kajamideen	Teacher Representative & H.O.D of Arabic	
16.	Dr. A. Khaleel Ahamed	Teacher Representative & HOD of Botany	
17.	Dr. E. Mubarak Ali	Teacher Representative & HOD of Commerce	
18.	Dr. G.Ravi	Teacher Representative & HOD of Computer Science	
19.	Prof. M.Mohamed Siraj	Teacher Representative & Associate Professor of French	

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

DATE / तारीख _____

नम्रपत्र

RESOLUTION
NO.

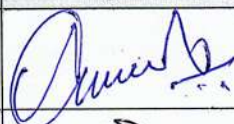
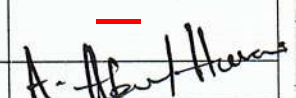
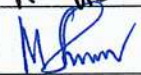
PRESENT MEMBERS AND RESOLUTIONS

REMARKS

ठराव नं

हजर सभासद व ठराव

शेरा

No.	Name & Designation	Category	Signature
20.	Dr. Shaik Karimullah	Teacher Representative & Placement Officer & Associate Professor of Hindi	
21.	Dr.A.Akbar Hussain	Teacher Representative & HOD of History	
22.	Dr.M.Jamal Mohamed Jaffar	Teacher Representative & HOD of Physics	
23.	Dr. B.S.Shayin Sha	Teacher Representative & Director of Physical Education	
24.	Dr. I. Joseph Antony Jerald	Teacher Representative & HOD (i/c) of Zoology	
25.	Dr.S.Mohamed Salique	Teacher Representative & HOD of Biotechnology & Microbiology	
26.	Dr.A.M.Mohamed Sindhasha	Teacher Representative & HOD of Commerce(SF)	
27.	Dr.M.I.Fazal Mohamed	Teacher Representative & HOD of Nutrition & dietetics	
28.	Dr.T.Abdul Razak	Teacher Representative & Associate Professor of CS & Co-ordinator of IQAC	
29.	Mr.A.Abul Hussain	Librarian	
30.	Mr.M.Shanmugavel	Office Superintendent (Aided)	
31.	Dr. E. Ramganes, Professor and Head Dept. of Educational Technology Bharathidasan University, Tiruchirappalli-23 Mobile: 094430-85415 Email : eramganes68@gmail.com	Local Representative	
32.	Mr. N. Rajasekaran Deputy General Manager Boiler Plant Production Unit-2 Building No.107, B.H.E.L. Tiruchirappalli - 620 014 Mobile: 9442503065 Email : nrajas@bhel.in	Industrialist	
33.	Dr. T. N. Ravi Assistant Professor of Computer Science Periyar EVR College (Autonomous) Tiruchirappalli - 620 023 Mobile : 9443458229 Email : proftnravi@gmail.com	Alumni Representative	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

ठराव नं

हजर सभासद व ठराव

शेरा

Students Representative

1.	Ahamed Jakith	I M.A Eco. Roll No. 18PA5159	A. Ahmed
2.	N.Mohamed Ahif	II BBA R.No. 17US10435	---
3.	A.Arul Raj	I M.Sc Zoo. R.No. 18PA5955	---
4.	H.Niyas Ahamed	I M.Com. R.No 18PS16056	---
5.	J.Syed Abuthahir	II BA. Arabic R.No.17UA3034	---
6.	G.Manikandan	I M.A History R.No.18PS15905	G. Manikandan
7.	A.Mohamed Abdul Khader	II B.Sc CS R.No. 17UA0618	A. Mohamed Abdul Khader
8.	K.Muralidharan	I M.Sc IT. R.No.18PS15868	---
9.	M.Mohamed Arief	I M.Com. R.No. 5722	M. Mohamed Arief
10.	H.Mohamed Safayth	I.M.Sc Chem. R.No.18PA5810	H. Mohamed Safayth
11.	M.Mohamed Ismail	I.M.S.W R.No. 18PS16003	M. Mohamed Ismail
12.	Z.Syed Mustafa	I.MA. Eng.R.No.18PA5621	Z. Syed Mustafa
13.	T.Makkath Nabila	I.M.Sc Micro.Bio. R.No. 18PW28059	T. Makkath Nabila
14.	S.Abinaya	II B.Sc IT R.No. 17UW22003	S. Abinaya
15.	Kalpana	I.M.Sc Maths R.No. 18PW27818	---

Action taken Report on the resolutions of the meeting held on 01-03-2018.

1. A Special lecture programme on 'Opportunities in ~~Scientific~~ Scientific Research' was conducted on 09-3-2018.
2. Feedback on Teaching, Learning and Evaluation from all the students and feedback on Campus Environment from the outgoing students were obtained from 13-03-2018 to 28-03-2018.

मिनिट बुक

DATE / तारीख _____

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
3.	The Internal Academic Audit for the year 2017-18 was conducted by the IQAC from 16-07-2018 to 23-07-2018.	
4.	The new AQAR format for the year 2017-2018 was sent to all the departments and other administrative offices. A meeting of the IQAC microcell members was held on 27-9-2018 to initiate the Process.	
	<u>Resolutions:</u>	
1.	Resolved to Conduct an orientation programme on on the new NAAC accreditation framework.	
2.	Resolved to Conduct Board of Studies meeting every year to update the Syllabi.	
3.	Resolved to Submit the AQAR of 2017-2018 during the December 2018.	
4.	Resolved to Conduct the NAAC sponsored Seminar on 'Challenges and changes in the Evaluation System' during February 2019.	
5.	Resolved to establish an Innovation and Incubation Centre in the campus.	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख _____

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
6.	Resolved to conduct a Staff Development Programme for non-teaching staff members during January 2019.	
7.	Resolved to establish ^{establish} an Intellectual Property Rights cell.	
8.	Resolved to explore the possibilities of tapping funds through CSR [Corporate Social Responsibility]	
	<i>Handwritten notes and signatures:</i> <i>Green:</i> Two point ^{Two point} <i>by</i> <i>Blue:</i> <i>09/10/18</i> <i>09/10/18</i> <i>09/10/18</i> <i>Black:</i> <i>09/10/18</i> <i>09/10/18</i> <i>09/10/18</i> <i>Red:</i> <i>09/10/18</i> <i>09/10/18</i> <i>09/10/18</i> <i>Other:</i> <i>09/10/18</i> <i>09/10/18</i> <i>09/10/18</i>	

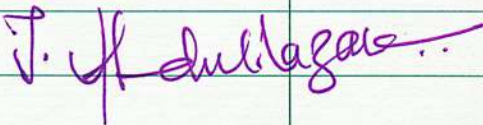
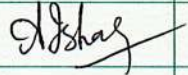
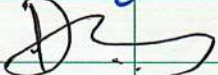
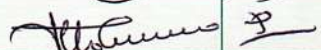
MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

DATE / तारीख _____

Anupam

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	A Meeting of IQAC Members held on 28.11.18.	
	<u>Resolutions:</u>	
1	Resolved to re-constitute the IQAC team with five members ^{DRU} members of teaching staff in addition to the Coordinator.	
2	Resolved to request ^{DRU} the HOD's concerned of all Depts to keep the documents with evidence both in the IQAC office and Depts. for the preparation of AQR/Academic Audit etc.	
3	Resolved to conduct the External Academic Audit for 2016-17 and 2017-18, starting with ^{DRU} starting with during the Even Semesters of this academic year 2018-19.	
	<u>Members Present</u>	<u>Signature</u>
1	Dr. S. Ismail Mohideen	
2	Dr. A. Md. Ibraheem	^{DRU} 28.11.18
3	Dr M. Md. Shihabudeen	
4	Dr. T. Abdul Razak	
5	Dr. D. I. George Amalarathnam	
6	Dr. K.N. Abdul Kader Mihal	
7	Dr. A. Isaq Ahmed	
8	Dr. D. Kumar	
9	Dr. A. Shayan	
10	Dr. A. Md. Ismail	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

ठराव नं

हजर सभासद व ठराव

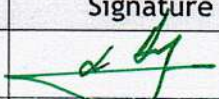
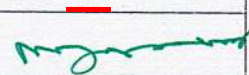
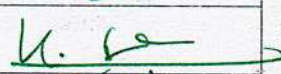
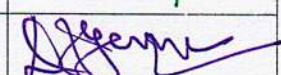
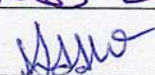
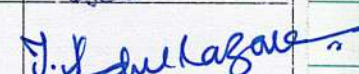
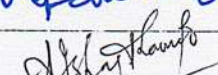
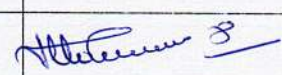
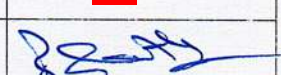
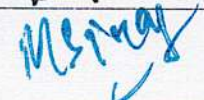
शेरा

JAMAL MOHAMED COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI CIRCULAR

I am pleased to inform that meeting of the **Internal Quality Assurance Cell** of the Autonomy Programme will be held on 05.03.2019, Tuesday at 3.30 p.m. in the Principals Office. I request you to kindly attend the same.

Date: 20.02.2019

Principal

No.	Name & Designation	Category	Signature
1.	Dr. S. Ismail Mohideen Principal	Chairperson	
2.	Janab. M.J.Jamal Mohamed Bilal President	Management Representative	—
3.	Dr. A. K. Khaja Nazeemudeen Secretary & Correspondent	Management Representative	—
4.	Hajee. M.J.Jamal Mohamed Treasurer	Management Representative	
5.	Dr. K. Abdus Samad Assistant Secretary	Management Representative	
6.	Dr. A. Mohamed Ibraheem Vice Principal	Senior administrative officer	
7.	Dr. M. Mohamed Sihabudeen Additional Vice Principal	Senior administrative officer	
8.	Dr. D. I. George Amalarethnam Bursar	Senior administrative officer	
9.	Dr. K.N. Abdul Kader Nihal Bursar (SF) & Director (SF)	Senior administrative officer	
10.	Dr.T.Abdul Razak Associate Professor of Computer Science	Coordinator of IQAC & Convenor	
11.	Dr. A. Ishaq Ahamed Associate Professor of Physics	Teacher Representative & IQAC Member	
12.	Dr. D. Kumar Associate Professor of Economics	Teacher Representative & IQAC Member	—
13.	Dr. A. Shajahan Associate Professor of Botany	Teacher Representative & IQAC Member	—
14.	Dr. A. Mohamed Ismayil Associate Professor of Mathematics	Teacher Representative & IQAC Member	
15.	Dr. M. Kajamideen	Teacher Representative & H.O.D of Arabic	—
16.	Dr. A. Khaleel Ahamed	Teacher Representative & HOD of Botany	—
17.	Dr. E. Mubarak Ali	Teacher Representative & HOD of Commerce	
18.	Dr. G.Ravi	Teacher Representative & HOD of Computer Science	
19.	Prof. M.Mohamed Siraj	Teacher Representative & Associate Professor of French	

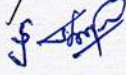
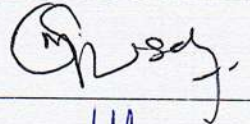
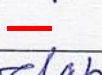
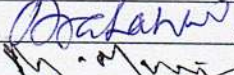
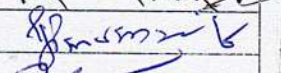
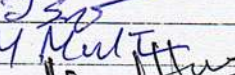
MINUTE BOOK

मिनट बुक

MEETING NO. / सभा नं

DATE / तारीख

अनुपम

RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव		REMARKS शेरा
No.	Name & Designation	Category	Signature
20.	Dr. Shaik Karimullah	Teacher Representative & Placement Officer & Associate Professor of Hindi	
21.	Dr.A.Akbar Hussain	Teacher Representative & HOD of History	
22.	Dr.M.Jamal Mohamed Jaffar	Teacher Representative & HOD of Physics	
23.	Dr. B.S.Shayin Sha	Teacher Representative & Director of Physical Education	
24.	Dr. I. Joseph Antony Jerald	Teacher Representative & HOD (i/c) of Zoology	
25.	Dr.S.Mohamed Salique	Teacher Representative & HOD of Biotechnology & Microbiology	
26.	Dr.A.M.Mohamed Sindhasha	Teacher Representative & HOD of Commerce(SF)	
27.	Dr.M.I.Fazal Mohamed	Teacher Representative & HOD of Nutrition & dietetics	
28.	Dr.Prabakaran	IQAC Member	
29.	Dr.M.Marimuthu	IQAC Member	
30.	Dr.Y.Parvash Sharif	IQAC Member	
31.	Dr.J.Sirajudeen	IQAC Member	
32.	Dr.J.Augustin Dr.M.MOHAMED TAJUDEEN	IQAC Member	
33.	Mr.A.Abul Hussain	Librarian	
34.	Mr.M.Shanmugavel	Office Superintendent (Aided)	
35.	Dr. E. Ramganesha, Professor and Head Dept. of Educational Technology Bharathidasan University, Tiruchirappalli-23 Mobile: 094430-85415 Email : eramganesha68@gmail.com	Local Representative	
36.	Mr. N. Rajasekaran Deputy General Manager Boiler Plant Production Unit-2 Building No.107, B.H.E.L. Tiruchirappalli - 620 014 Mobile: 9442503065 Email : nraja@bhel.in	Industrialist	
37.	Dr. T. N. Ravi Assistant Professor of Computer Science Periyar EVR College (Autonomous) Tiruchirappalli - 620 023 Mobile : 9443458229 Email : proftnravi@gmail.com	Alumni Representative	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
---------------------------	---	-----------------

Students Representative

1.	Ahamed Jakith	I M.A Eco. Roll No. 18PA5551	<i>A. Jakith</i>
2.	N.Mohamed Ahif	II BBA B R.No. 17US10435	<i>N. Mohamed Ahif</i>
3.	A.Arul Raj	I M.Sc Zoo. R.No. 18PA5952	—
4.	H.Niyas Ahamed	I M.Com. R.No 18PS16056	<i>H. Niyas</i>
5.	J.Syed Abuthahir	II BA. Arabic R.No.17UA3034	—
6.	G.Manikandan	I M.A History R.No.18PS15905	<i>G. Manikandan</i>
7.	A.Mohamed Abdul Khader	II B.Sc CS R.No. 17UA0618	<i>A. Mohamed Abdul Khader</i>
8.	K.Muralidharan	I M.Sc IT. R.No.18PS15858	—
9.	M.Mohamed Arief	I M.Com. R.No. 5722	<i>M. Arief</i>
10.	H.Mohamed Safayth	I.M.Sc Chem. R.No.18PA5810	<i>H. Safayth</i>
11.	M.Mohamed Ismail	I.M.S.W R.No. 18PS16003	<i>M. Ismail</i>
12.	Z.Syed Mustafa	I.MA. Eng.R.No.18PA5621	<i>Z. Syed Mustafa</i>
13.	T.Makkath Nabila	I.M.Sc Micro.Bio. R.No. 18PW28059	—
14.	S.Abinaya	II B.Sc CS-C R.No. 17UW22003	<i>S. Abinaya</i>
15.	Kalpana	I.M.Sc Maths R.No. 18PW27818	—

Action Taken Report on the Resolutions of the meeting held on 9.10.2018.

1. Dr. T. Abdul Razak, the IATE Coordinator and Dr. A. Mohamed Ibrahim, member-IATE attended to his orientation programs at Bhamburda University and Bhamburda University in October 2018 and March 2019.

मिनिट बुक

DATE / तारीख _____

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
2.	The internal BOS was held on 23-2-2019.	
3.	The AQAR for the year 2017-18 was submitted to NAAC on 28-12-2018.	
4.	The National Seminar on 'Challenges and changes in the Evaluation System' was organised on 26-2-2019.	
5.	A holistic development workshop was conducted for the NTS of our college on 18-1-2019.	
6.	An administrative training programme (Computer Training and Good Laboratory Practices) was held on 19.1.2019.	
7.	The Tawal Innovation and incubation centre was registered under MHRD Innovative Cell on 10.10.2018.	
8.	The IPR cell of our college was inaugurated on 11-01-2019.	
9.	The External Academic and Administrative Audit was conducted on 31-01-2019 and 01-02-2019.	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009

MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	Resolutions:	
1.	Resolved to thank the Coordinator and members of IQAC for a) Having Submitted the AQAR of 2017-18 in time. b) Having Conducted the External Academic and Administrative Audit. c) Having Conducted a NAAC Sponsored National Seminar.	
2.	Resolved to induct the following staff members into IQAC a) Dr. T. Sirajdeen, Dept. of Chemistry b) Dr. K. Prabakar, Dept. of Zoology c) Dr. M. Mohamed Tajdeen, Dept. of History d) Dr. Y. Parvas Sharif, Dept. of English e) Dr. M. Mahimuddin, Dept. of Commerce. These members along with the existing members Dr. A. Ishag Ahmed and Dr. A. Mohamed Ismail will be incharge of preparing the SSR for 7 Criteria of NAAC every every year (Each member will prepare one criteria)	
3.	Resolved to thank Dr. D. I. George Amalasekharan and his team and the College Office Superintendent for Submitting the data for NIRF successfully on 26.11.2018	

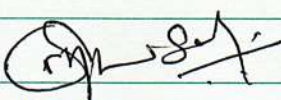
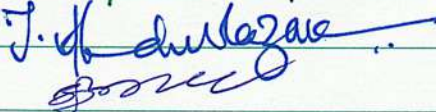
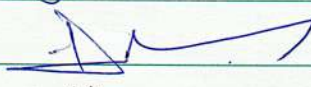
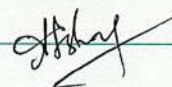
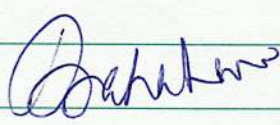
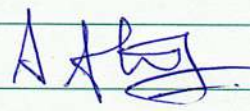
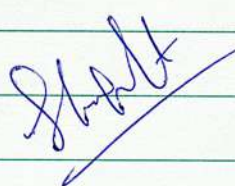
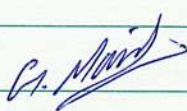
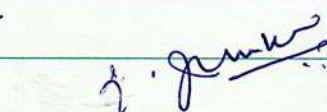
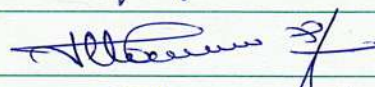
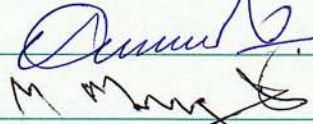
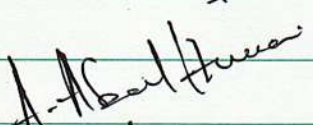
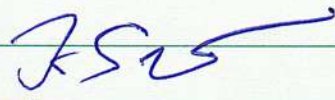
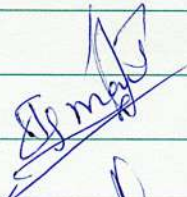
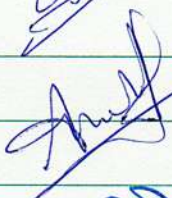
MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

DATE / तारीख _____

Anupam

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	DATA संय  J. H. Chulagae   YH  M. Mal Tul.   A H   C. M.  Z. Syed Mustafa H. Nigaz.	
	   M. M.  A. A.   FS     A. Mohamed Abdul Ekther N. Mohamed Asif 