



Since 1951

JAMAL MOHAMED COLLEGE (Autonomous)

Accredited (3rd Cycle) with 'A' Grade by NAAC

(Affiliated to Bharathidasan University)

**No.7, RACE COURSE ROAD, KHAJANAGAR, TIRUCHIRAPPALLI - 620020.
TAMILNADU, INDIA.**

Website : www.jmc.eduEmail : principaljmc@ymail.com / princi@jmc.edu

Evaluation Policy for 2020-2021 Regulations

(From the academic 2020-2021 onwards)

Preamble

The evaluation policy has been designed by the Curriculum Development Cell (CDC) in coordination with the Office of the Controller of Examinations (COE) and inputs from the Internal Quality Assurance Cell (IQAC). It outlines the standards for assessment of the students, sets the norms for the calculation of grades and ensures fairness and consistency of evaluation covering all the programmes offered in the college.

Duration of the Programmes

As per the norms of the UGC and the Bharathidasan University (affiliating university) the duration of the UG and PG programmes are fixed as 3 years and 2 years respectively. For M. Phil (Full Time) it is 1 year while for M. Phil (Part Time) it is 2 years.

An academic year comprises of two semesters,

1. Odd semesters shall be from June / July to October / November
2. Even Semesters shall be from November / December to April / May

Each semester comprises of

1. 15 teaching weeks, with each week comprising of 30 hours of teaching spread over 6 days
or
2. 90 working days covering 450 hours of teaching and
3. 18 working days for conduct of Continuous Internal Assessment Examinations and evaluation.

Outcome Based Education (OBE) – Choice Based Credit (CBCS) System

While the college had been following the Choice Based Credit System (CBCS) since the grant of autonomy in 2004, in alignment with UGC's Learning Outcome Based Curriculum Framework (LOCF), the college opted for Outcome Based Education (OBE) from the academic year 2020-2021. This OBE format has clearly defined programme outcomes (POs), programme specific outcomes





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(PSOs) and course outcomes (COs) for all UG and PG and MPhil programmes offered by the college. Apart from regular core courses, generic elective courses, ability enhancement courses and skill enhancement courses are offered under OBE to provide for their holistic development.

Course

The term 'course' is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a "paper" in the conventional sense. Each course is designed variously under lectures / tutorials / laboratory or field work / seminars / practical trainings / assignments / report writing etc., to address the need of teaching and learning.

Credit

The term 'credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it with a caveat that in no instance the credits of a course can be greater than the hours allotted to it.

Courses and Credits in UG and PG Programmes

A total of 43 courses with 4300 marks converted to 140 credits are taught in the UG Programme for all the graduates. Similarly, there are 21 courses with 2000 marks converted to 90 credits for the PG programmes. While for MBA there are 30 courses with 3100 marks converted to 120 credits, for MCA there are 28 courses with 2800 marks converted to 90 credits. More details are given in the Handbook on Autonomy, Volume VII, Second Edition June 2022.

Question Paper Pattern, Distribution of Marks and Evaluation

Academic Year 2020-2021 onwards

A. Theory Courses: For the purpose of evaluation, the performance of the student is measured as percentage of marks and then converted to grades. Evaluation for each course shall be done by

1. continuous internal assessment (CIA) by the course teacher and
2. performance in the end semester examinations





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The ratio between Continuous Internal Assessment (CIA) and End Semester Examination (ESE) will be 25:75 while for Practical Courses it will be 20:80. From the academic year 2020-2021 onwards, the components of the CIA are as follows

Table – A 1: CIA Distribution for UG Programmes

Sl. No.	Components	Marks
1	CIA-I (covering the first 50% of the syllabus)	7.5
2	CIA-II (covering the second 50% of the syllabus)	7.5
3	Attendance for each half duration of the semester (2 + 2)	4.0
	50% to 74 % of attendance ----- 1 Mark	
	75 % to 100% of attendance -----2 Marks	
4	Other components (Assignments/Seminars/Paper Presentations/ Paper Publications/Class Quiz/MCQ based tests/Debates/ Composition/ Media Appreciation (3 Marks for each half duration of the semester)	6.0
Total		25.0

Table – A 2: CIA Distribution for PG Programmes

Sl. No.	Components	Marks
1	CIA-I (covering the first 50% of the syllabus)	7.5
2	CIA-II (covering the second 50% of the syllabus)	7.5
3	Attendance for each half duration of the semester (2 + 2)	4.0
	50% to 74 % of attendance ----- 1 Mark	
	75 % to 100% of attendance -----2 Marks	
4	Other components (Assignments/Seminars/Paper Presentations/ Paper Publications/Class Quiz/MCQ based tests/Debates/ Composition/ Media Appreciation (2 Marks for each half duration of the semester)	4.0
5	Library Referencing (2 Marks for each half of the semester)	2.0
	library referencing for 8 hours -----1 Mark	
	library referencing for 10 hours -----2 Mark	
Total		25.0





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Table – A 3: Question Paper Pattern for Parts-I, II & III courses of UG and for all PG courses

Sl. No.	Section	Question Description	Marks
1	Part – A	Multiple Choice Questions (20 x 1)	20
2	Part – B	Either-Or Type Internal Choice (5 x 5)	25
3	Part – C	3 out of 5 Open choice questions (3 x 10)	30
Total			75

For Generic Elective Courses, Ability Enhancement Courses (except Soft Skill Development) and Extra Credit courses, there is no CIA marks and End Semester Examinations will be conducted for 100 marks. Any one of the following question paper patterns may be followed.

Pattern-1: Descriptive Type Questions

Table – A 4.1: Question Paper Pattern for Part-IV courses of UG Programme

Sl. No.	Section	Question Description	Marks
1	Part – A	5 out of 8 Open choice questions (5 x 8)	40
2	Part – B	5 out of 8 Open choice questions (5 x 12)	60
Total			100

Pattern-2: Multiple Choice Questions

Table – A 4.2: Question Paper Pattern for Part-IV courses of UG Programme

Sl. No.	Section	Question Description	Marks
1	Part – A	Multiple Choice Questions (100 x 1)	100
Total			100

Pattern-3: Practical Courses

Table – A 4.3: Question Paper Pattern for Part-IV courses of UG Programme

Sl. No.	Section	Question Description	Marks
1	Part – A	Record	20
2	Part – B	Practical	80
Total			100





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Question Paper Pattern for Part-IV courses of UG Programme

Pattern-4:

Table – A 4.4: Skill Enhancement Course- I (Soft Skills Development Course)

Sl. No.	Components	Marks	
1	Workbook (10 Marks for each unit)	50	
2	Resume Preparation	10	
3	Self-introduction of video presentation or oral presentation	20	
4	Mock Interview	20	
	Aptitude		4
	Physical appearance		4
	Communication skills		6
	Interview questions based on resume and workbook	6	
	Total	100	

For Skill Development Course, the course teacher and one more examiner, either the Head of the Department or a faculty of the college nominated by the Head, will conduct the examination for a maximum of 30 candidates per session.

Pattern-5:

Table – A 4.5: Common for Ability Enhancement Course- I (Value Education), Ability Enhancement Course- II (Environmental Studies) and Ability Enhancement Course - III (Gender Studies)

Sl. No.	Components	Marks
1	Documentary/ Poster Presentation/ Elocution	25
2	Quiz/ MCQ Test	25
3	Album Making/ Case Study/ Field Visit	25
4	Essay Writing/ Assignment (Minimum 10 Pages)	25
	Total	100

There will be no end semester examination for these courses. However, the evaluation will be made by the course teacher as per the distribution listed above.





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B. Practical Courses: For practical courses, the marks are allotted as 75 for Practical Exam + 5 for Record + 20 for CIA. The break-up of CIA marks is as follows.

Table – B 1: CIA Distribution for Practical Courses UG & PG Programmes

Sl. No.	Components	Marks
1	CIA-I (covering the first 50% of the experiments)	5.0
2	CIA-II (covering the second 50% of the experiments)	5.0
3	Attendance for each half duration of the semester (2 + 2)	4.0
	50% to 74 % of attendance ----- 1 Mark	
	75 % to 100% of attendance -----2 Marks	
4	Observations/Performance (3 Marks for each half duration of the semester)	6.0
Total		20.0

C. Value Added Courses: For the value added courses, there will be an internal examination for 100 marks conducted within the department. The question paper pattern is left to the discretion of the Chairman, Board of Studies.

Table – C 1: Grading scheme for the Value Added Courses in UG Programmes

Sl. No.	Range of Marks	Corresponding Grades
1	90 and above	O
2	70 – 89	A
3	50 – 69	B
4	40 – 49	C
5	Below 40	No grade

Table – C 2: Grading scheme for the Value Added Courses in PG Programmes

Sl. No.	Range of Marks	Corresponding Grades
1	90 and above	O
2	80 – 89	A
3	60 – 79	B
4	50 – 59	C
5	Below 50	No grade





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D. Part – V Extension Activities:

- (1) NCC/NSS and Club Activities: All the UG students should involve themselves in the activities of one of the clubs or NCC or NSS units of the college with stress on community service, environment consciousness, citizenship training and leadership development for the semesters I-IV. These activities carry a credit of 1 and will be awarded in the IV semester and grades will be awarded.

Table – D 1: Grading scheme for Extension Activities

Sl. No.	Description	Grades
1	Distinction	A
2	Very Good	B
3	Good	C
4	Fair	D

- (2) JAMCROP: All the UG and PG students should have to compulsorily participate in the community outreach activity of the college in either the I semester or the II semester. The students have to carry out these activities in coordination with the Unnat Bharat Abhiyan Cell of our college, for a minimum of 10 hours in any of the 18 villages adopted by our college under this scheme.

E. PG Project:

Table – E 1: Marks Distribution for PG *Project

Sl. No.	Description	Marks in Percentage
1	Evaluation of Project	75
2	Viva Voce	25
Total		100

*For PG programmes in Biotechnology, Fashion Technology and Costume Designing, Microbiology, Nutrition & Dietetics and M.B.A, the total marks for project is 200. For PG programmes in Computer Science and Information Technology the project is for 300 Marks.





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*For PG programmes in Biotechnology, Fashion Technology and Costume Designing, Microbiology, Nutrition & Dietetics and M.B.A, the total marks for project is 200. For PG programmes in Computer Science and Information Technology the project is for 300 Marks.

F. PG Diploma Programmes, COP and Certificate Courses:

Table – F 1: Question Paper Pattern for PG Diploma Programmes, COP and Certificate Courses

Sl. No.	Section	Question Description	Marks
1	Part – A	Either-Or Type Internal Choice (5 x 5)	25
2	Part – B	5 out of 8 Open choice questions (5 x 10)	50
Total			75

G. M. Phil Programmes:

Table – G 1: Question Paper Pattern for M. Phil Programmes

Sl. No.	Section	Question Description	Marks
1	Part – A	Short Questions, two from each unit (2 x 10)	20
2	Part – B	5 out of 5 Internal choice questions, one set of questions from each unit (5 x 5)	25
3	Part – C	3 out of 5 Long questions (3 x 10)	30
Total			75

Table – G 2: CIA Distribution for M. Phil Programmes

Sl. No.	Components	Marks
1	CIA-I (covering the first 50% of the syllabus)	5
2	CIA-II (covering the second 50% of the syllabus)	5
3	Conference/ Seminar/ Workshop/ Training Programmes (Participation alone, 2 Marks)	5
4	Seminar (Within Class Hours)	5
5	Assignment	5
Total		25

Table – G 3: Marks distribution for M. Phil Dissertation.

Sl. No.	Description	Marks
1	Evaluation of dissertation	150
2	Viva Voce	50
Total		200





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H. Passing Minimum: The passing minimum marks for both the theory and practical courses for the students admitted from the academic year 2023-2024 onwards are listed below.

Table – H 1: Passing Minimum for UG, Certificate, Diploma and ADCAA Programmes

Sl. No.	Courses	Components	Marks	Total
1	Theory	CIA (40% of 25)	10	40
		End Semester Exams ESE (40% of 75)	30	
2	Practical	CIA (40% of 20)	8	40
		End Semester Exams ESE (40% of 80)	32	

Table – H 2: Passing Minimum for PG, PG Diploma and M. Phil Programmes

Sl. No.	Courses	Components	Marks	Total
1	Theory	CIA (50% of 25)	12	50
		End Semester Exams ESE (50% of 75)	38	
2	Practical	CIA (50% of 20)	10	50
		End Semester Exams ESE (50% of 80)	40	

- The passing minimum for the PG, PG Diploma and M. Phil (Theory) courses will be 50% of the marks in each of Continuous Internal Assessment and End Semester Examinations.
- Passing minimum for PG Project work will be 50 % each for evaluation and viva-voce examination.
- Passing minimum for M. Phil dissertation work will be 55% each for evaluation and viva-voce examination.
- Candidates getting less than the passing minimum in project/dissertation evaluation must resubmit their project reports/dissertations and need to appear for viva-voce examinations once again.

I. Classes and Grades

- Classes (categorization as FIRST class, SECOND class etc.) will be awarded separately for Part I, Part II and Part III courses.
- Marks alone will be awarded for Part IV Courses such as Value Education, Environmental Studies, Gender Studies, Skill Enhancement Courses and Generic Electives.
- For extracurricular activities of Part V, grades will be awarded.
- Marks obtained in Part III Allied Courses, Core Courses, Discipline Specific Elective





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Courses and Project work will be taken into consideration for awarding class in the overall performance of the student with grading system.

- For all the students (both UG and PG) who complete the programme within the duration stipulated by the university, will be considered for FIRST class with Distinction/Outstanding etc. categories based on their grades.
- Other students will be just categorized as FIRST class.
- The total performance of students will be expressed as Grade Point Averages (GPA) and Cumulative Grade Point Averages (CGPA).

Table – I 1: Grading for UG/Certificate/Diploma* Programmes

Marks Range	Grade Points	CGPA	Corresponding Grade	Results Classification
90 and above	10	9.00 and above	O	Outstanding
80 and above but below 90	9	8.00 to 8.99	A+	Excellent
70 and above but below 80	8	7.00 to 7.99	A	Very Good
60 and above but below 70	7	6.00 to 6.99	B+	Good
50 and above but below 60	6	5.00 to 5.99	B	Above Average
40 and above but below 50	5	4.00 to 4.99	C	Average
Below 40	0	Below 4.00	R.A.	Re-Appearance

* Students of Advanced Diploma courses, on scoring more than 90 marks will be awarded with a Distinction (D) grade instead of Outstanding (O) grade.

Table – I 2: Grading for PG/ PG Diploma and M. Phil* Programmes

Marks Range	Grade Points	CGPA	Corresponding Grade	Results Classification
90 and above	10	9.00 and above	O	Outstanding
80 and above but below 90	9	8.00 to 8.99	A+	Excellent
70 and above but below 80	8	7.00 to 7.99	A	Very Good
60 and above but below 70	7	6.00 to 6.99	B+	Good
50 and above but below 60	6	5.00 to 5.99	B	Above Average
Below 50	0	Below 5.00	R.A.	Re-Appearance

* M. Phil scholars who complete the course exceeding the stipulated duration / after having one or more than regular appearance will be awarded M. Phil Second Class with B Grade



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